



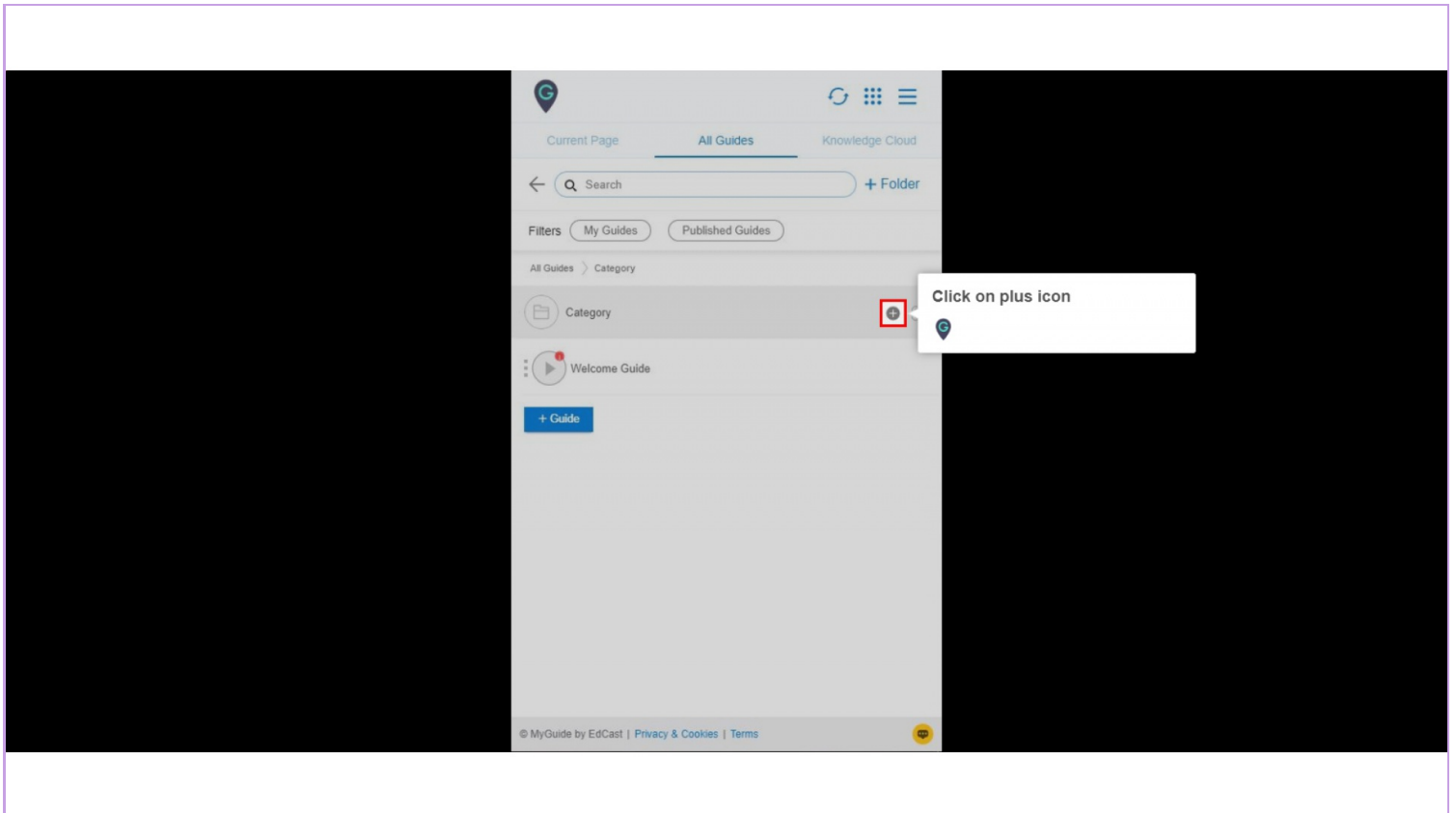
How to Add a Tutorial Guide

Step: 01

**Only super admin can enable the Tutorial Guide feature for an organization. After enabling it, the option will be visible to us.
A Tutorial Guide can be used for onboarding purposes and more!**

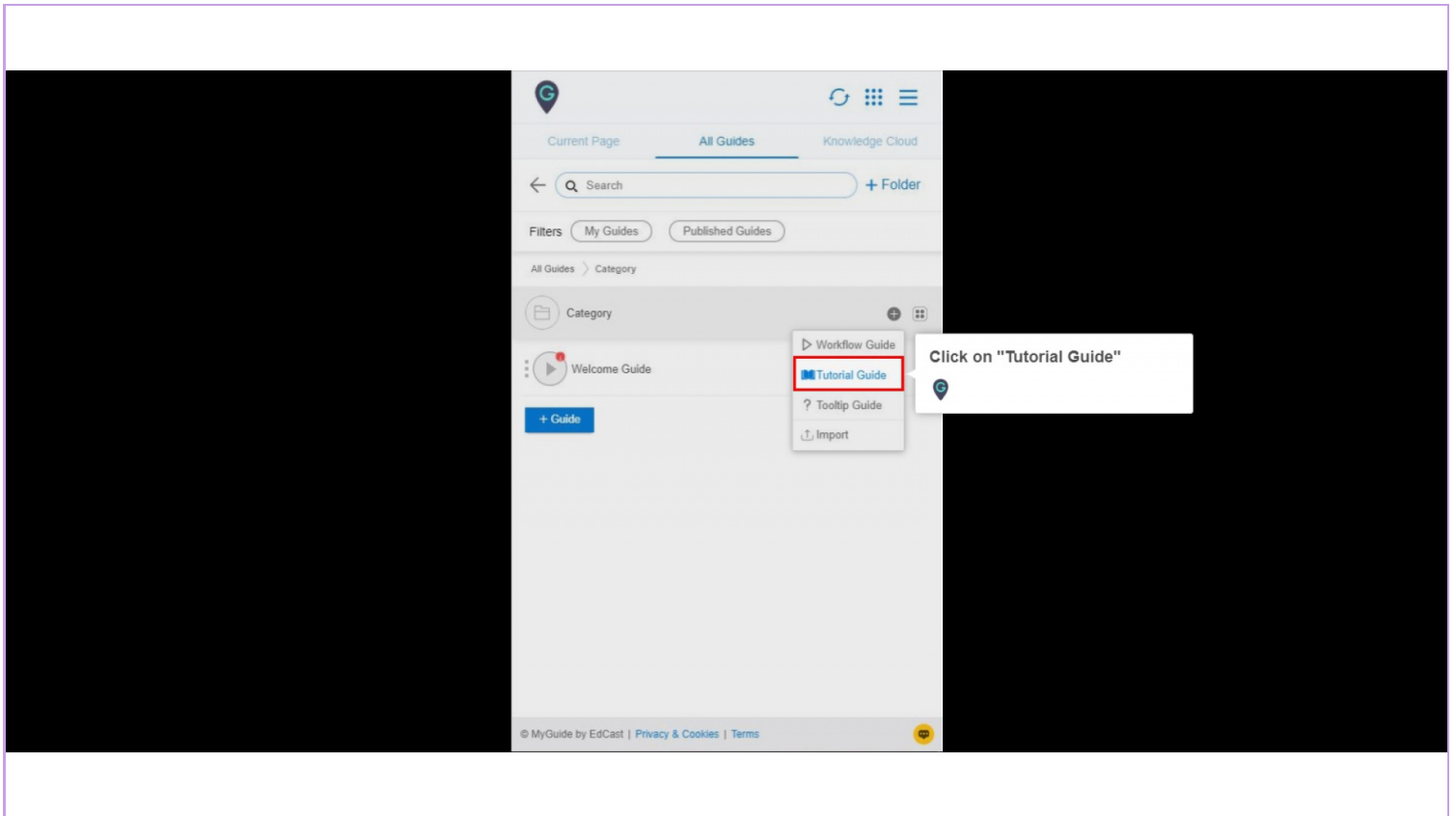
Step: 02

Click on plus icon



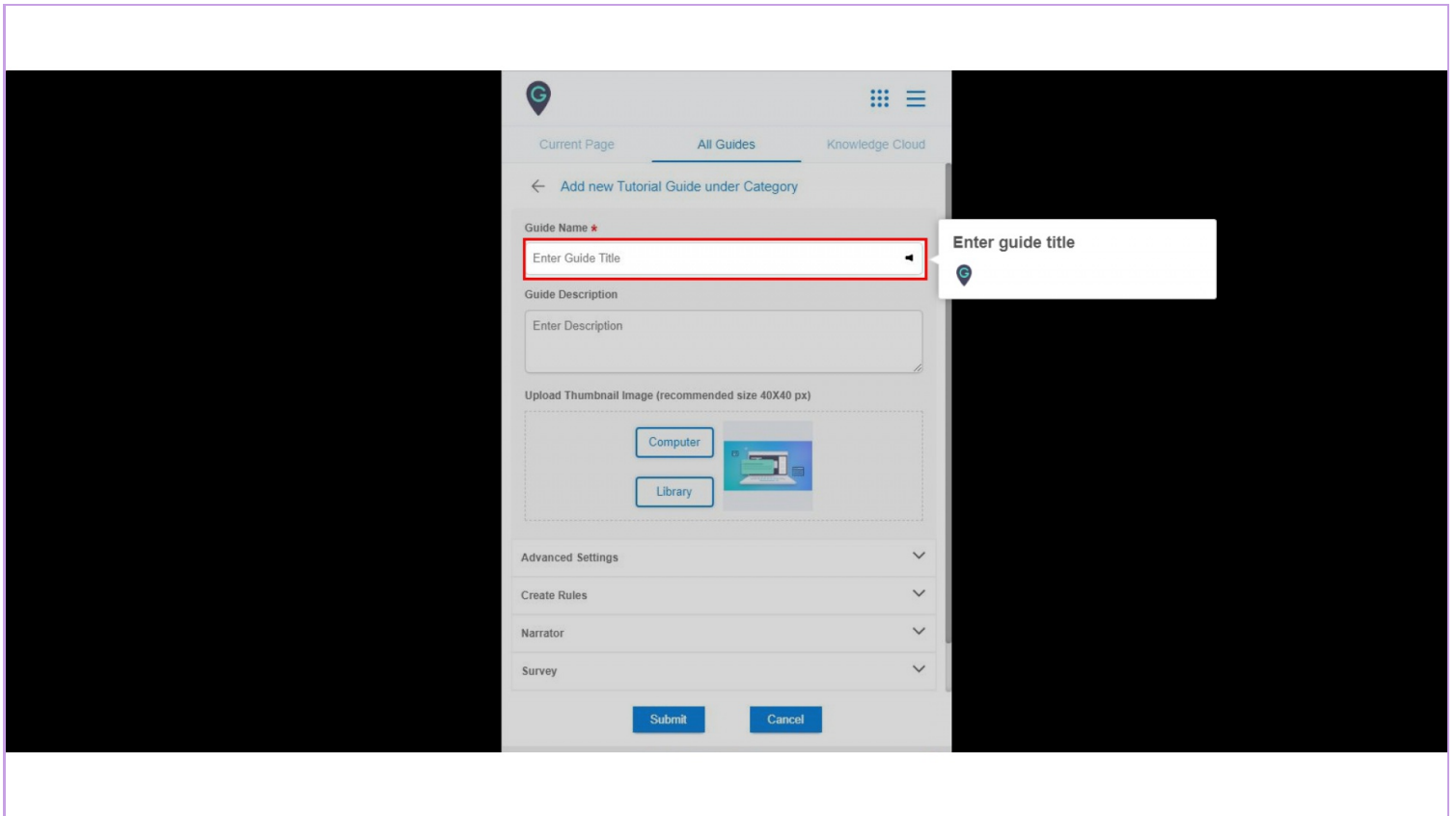
Step: 03

Click on "Tutorial Guide"



Step: 04

Enter guide title



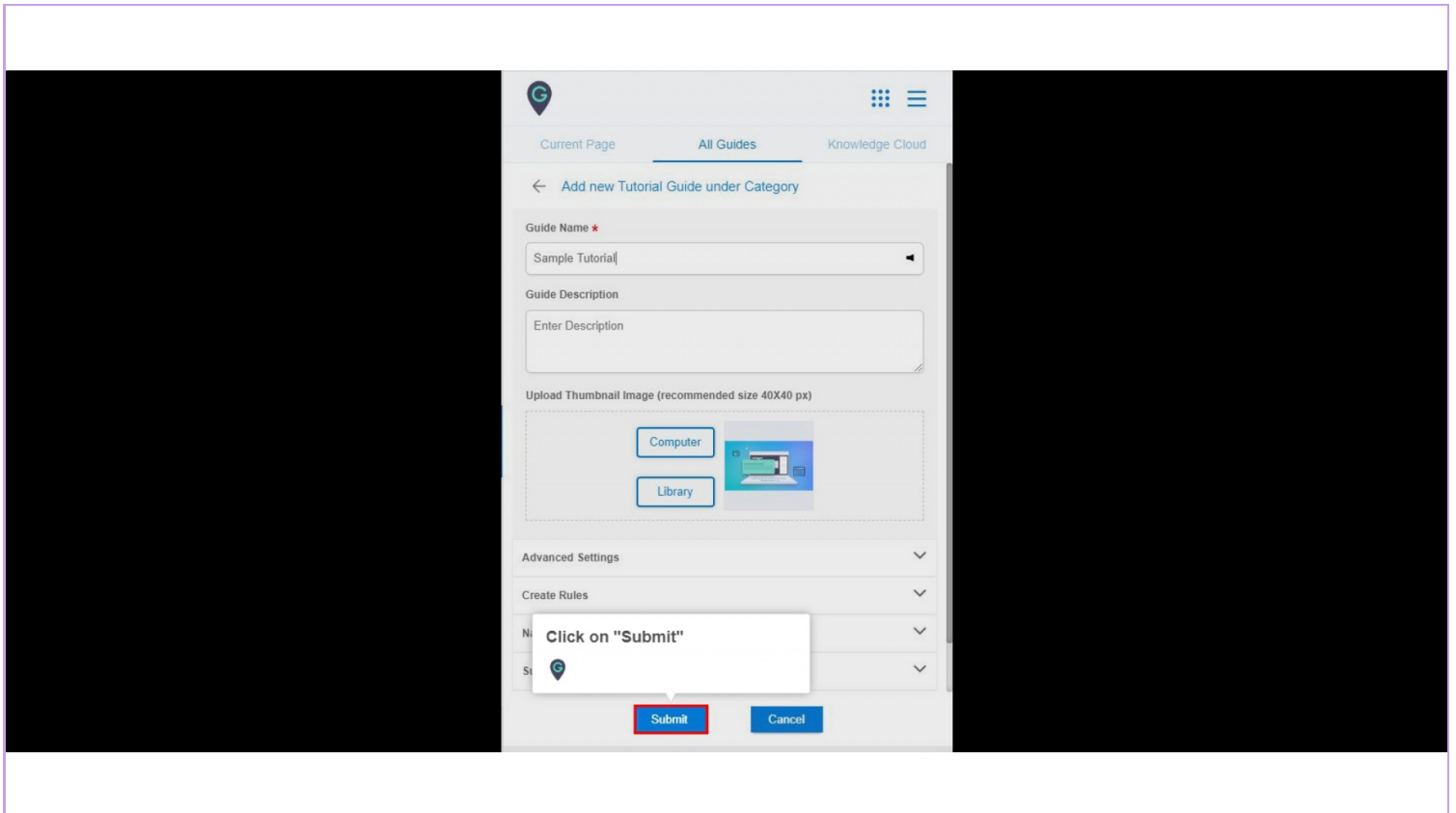
The screenshot shows a mobile application interface for creating a new tutorial guide. The top navigation bar includes 'Current Page', 'All Guides', and 'Knowledge Cloud'. Below the navigation, there is a back arrow and the text 'Add new Tutorial Guide under Category'. The main form has several sections:

- Guide Name ***: A text input field with the placeholder 'Enter Guide Title', highlighted with a red border. A callout box points to it with the text 'Enter guide title'.
- Guide Description**: A text input field with the placeholder 'Enter Description'.
- Upload Thumbnail Image (recommended size 40X40 px)**: A section with two buttons, 'Computer' and 'Library', and a small image thumbnail.
- Advanced Settings**: A section with a dropdown arrow.
- Create Rules**: A section with a dropdown arrow.
- Narrator**: A section with a dropdown arrow.
- Survey**: A section with a dropdown arrow.

At the bottom of the form are two buttons: 'Submit' and 'Cancel'.

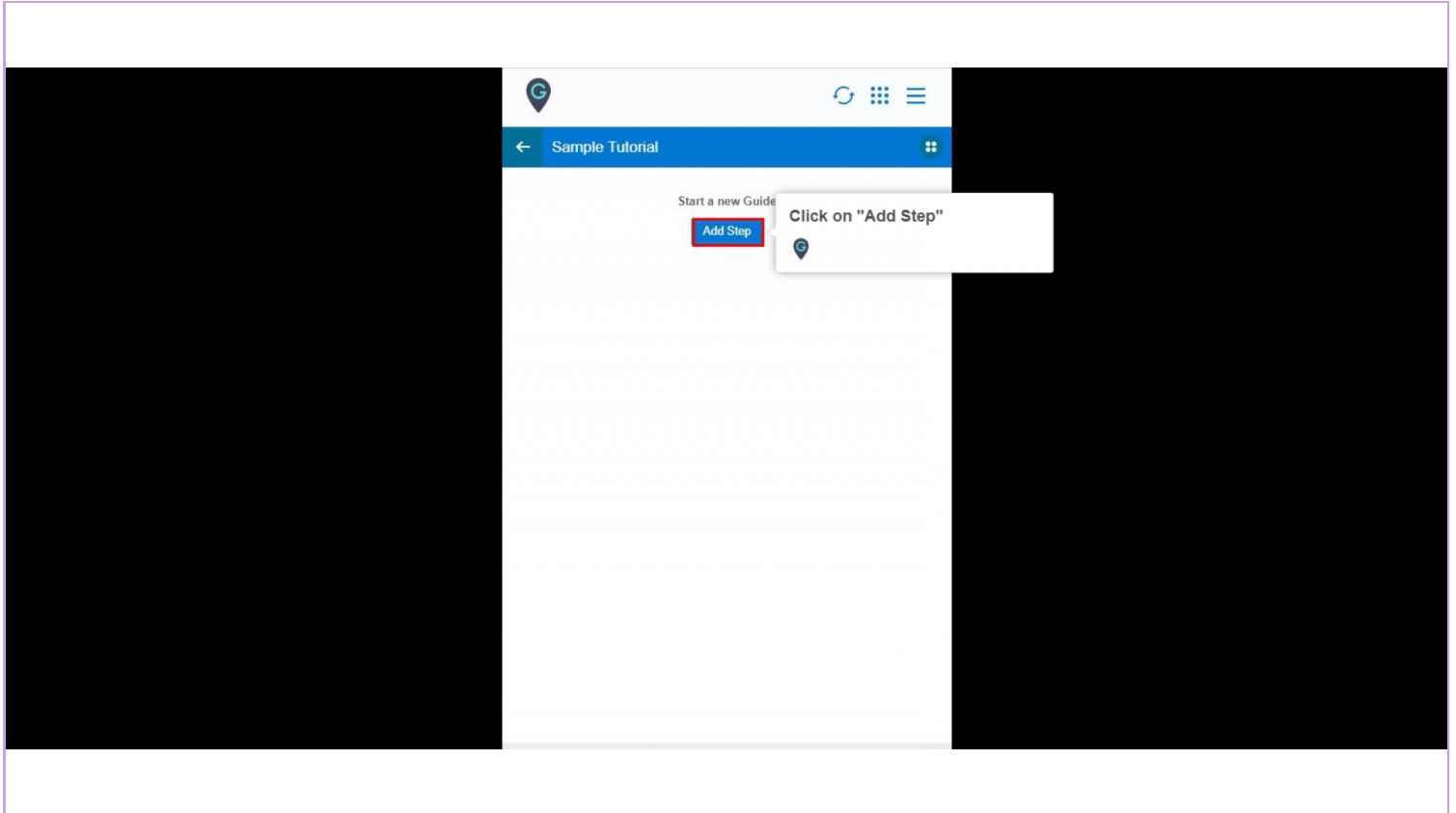
Step: 05

Click on "Submit"



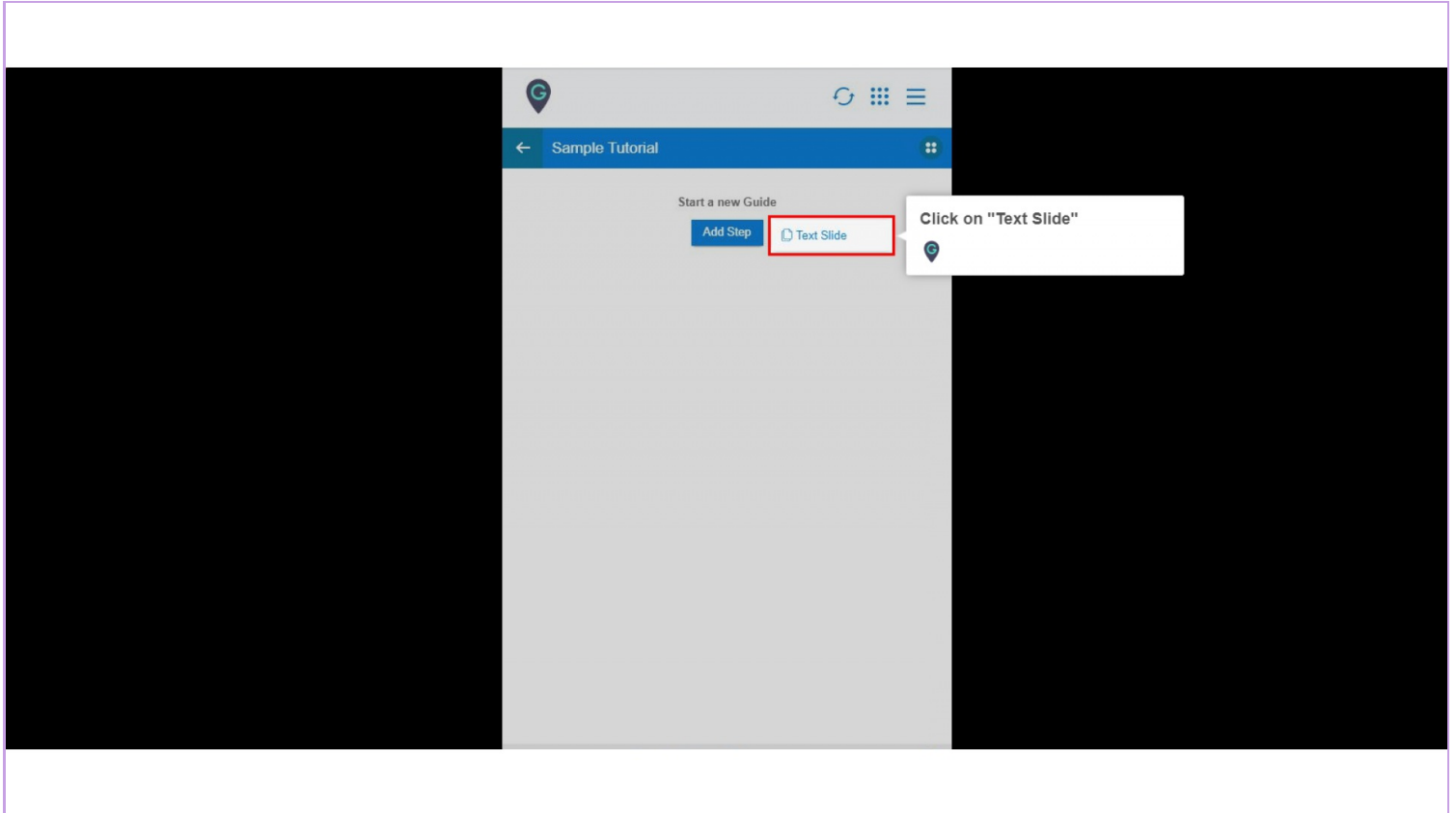
Step: 06

Click on "Add Step"



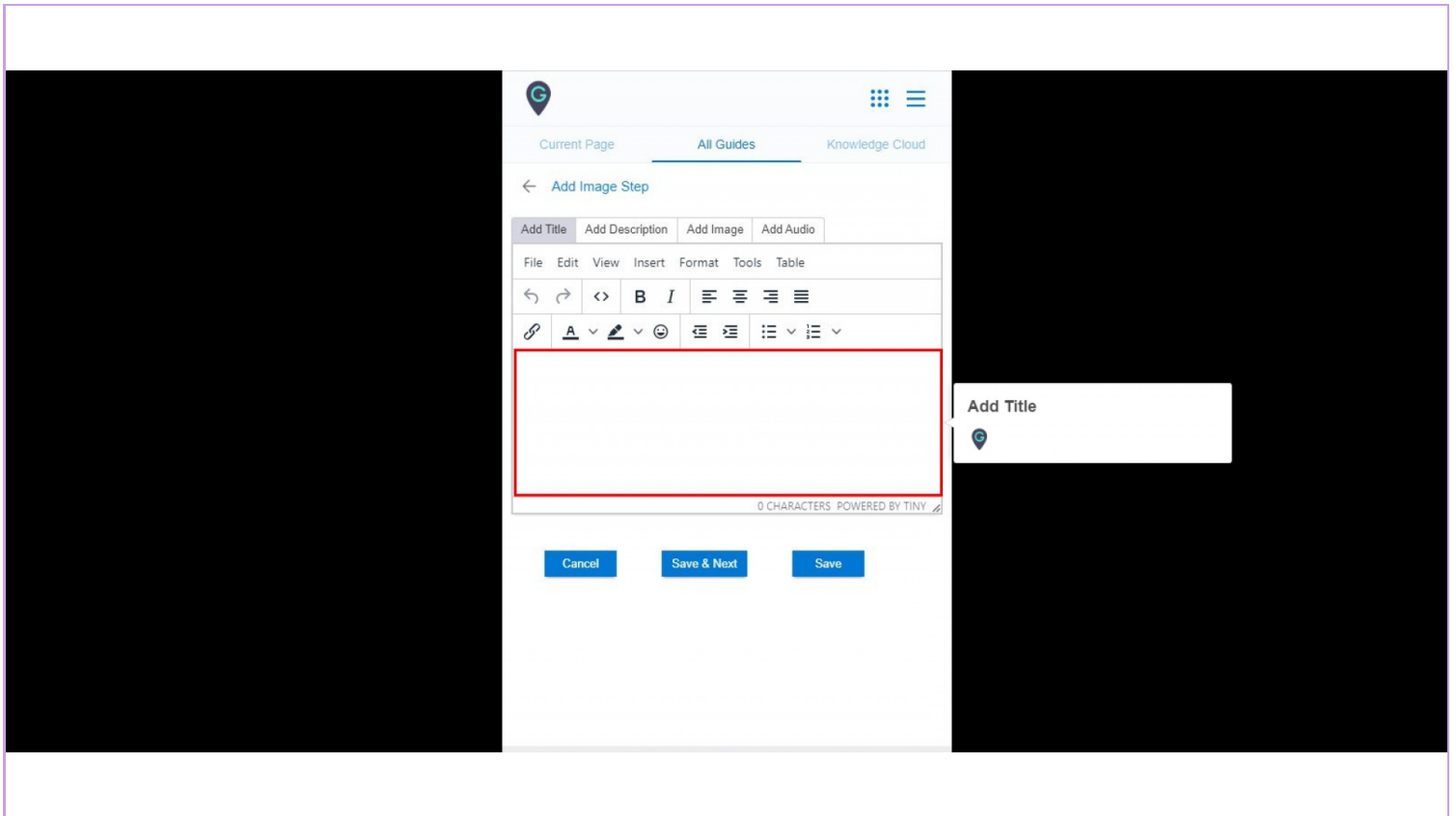
Step: 07

Click on "Text Slide"



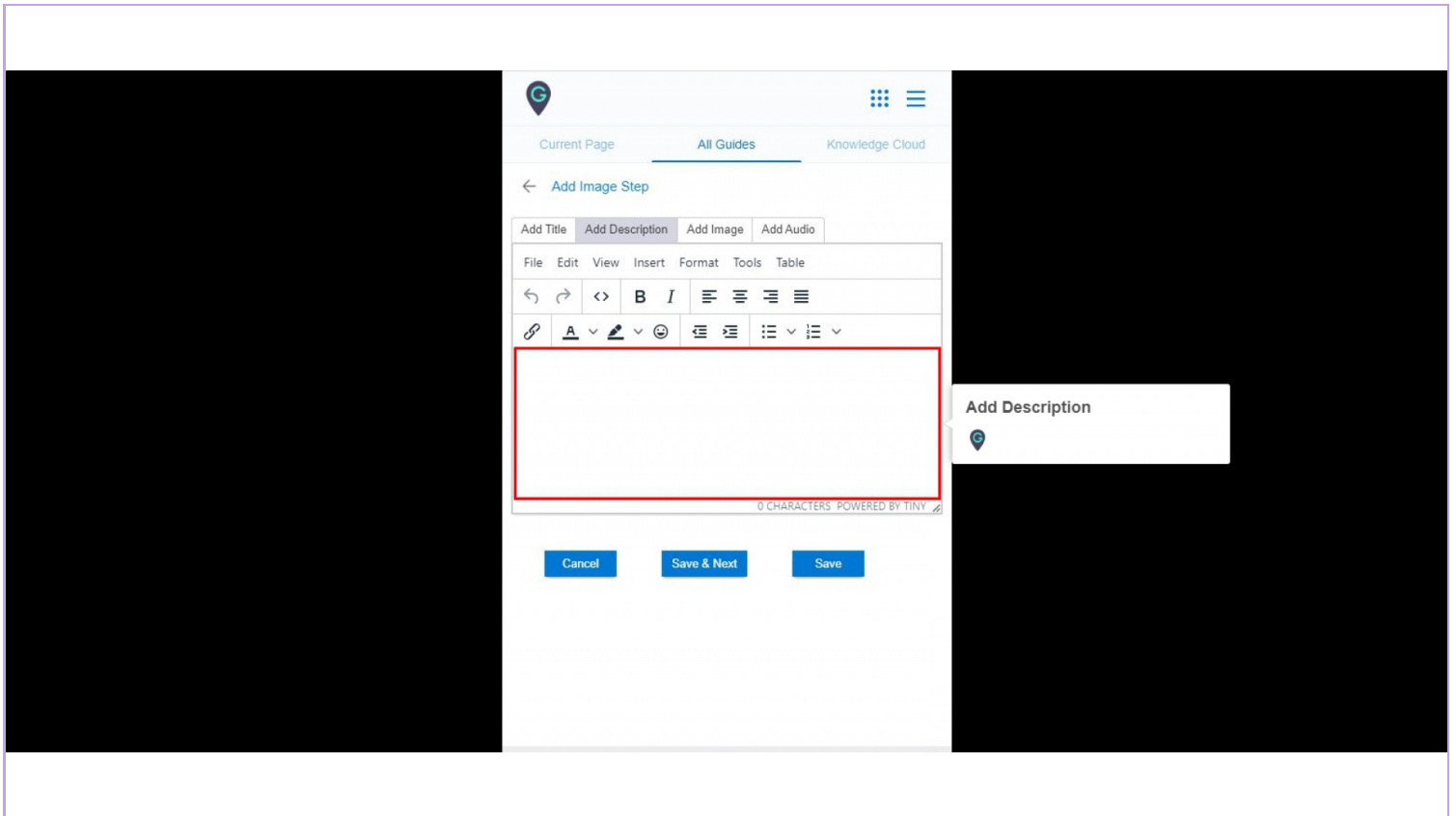
Step: 08

Add Title



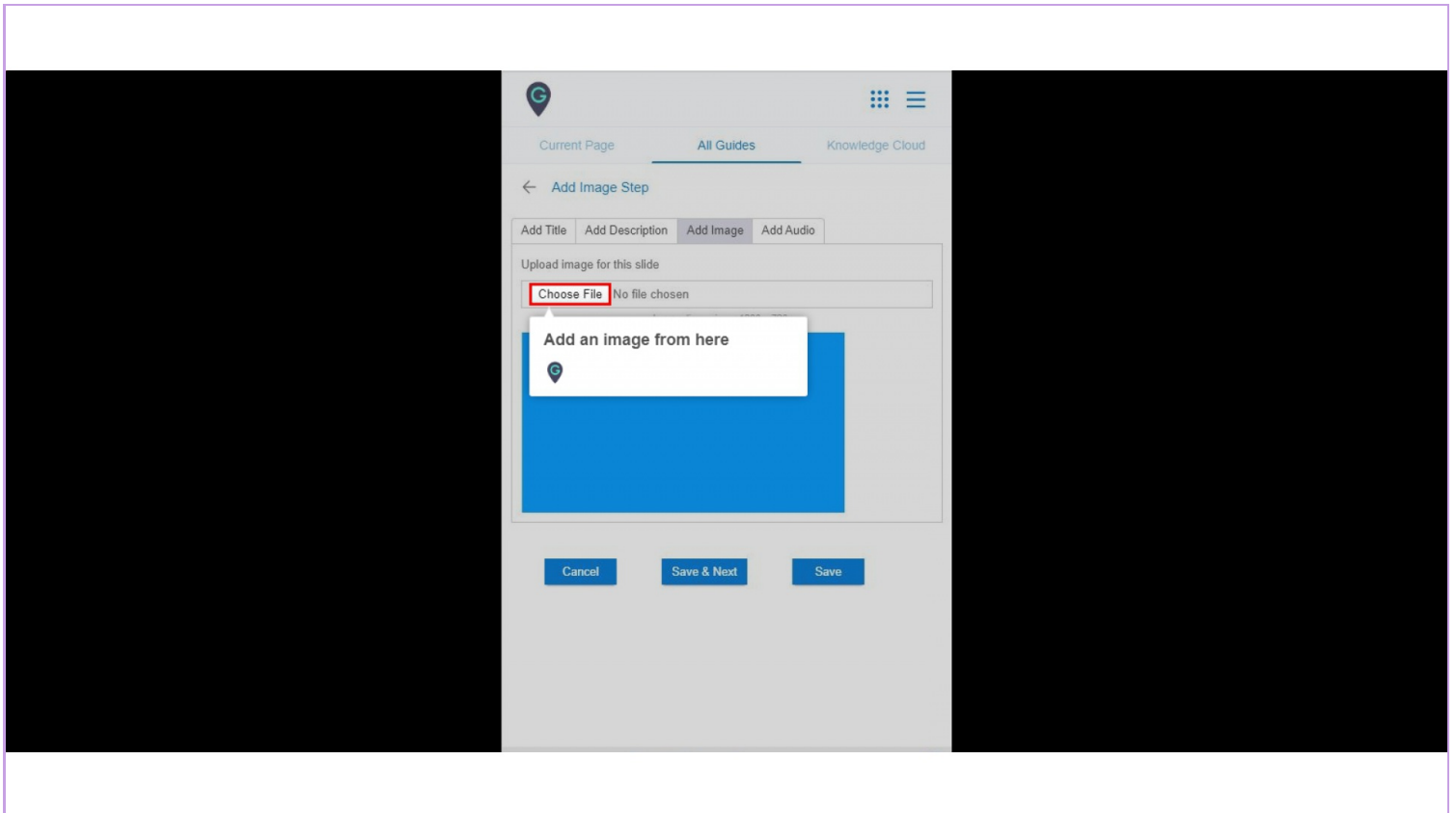
Step: 09

Add Description



Step: 10

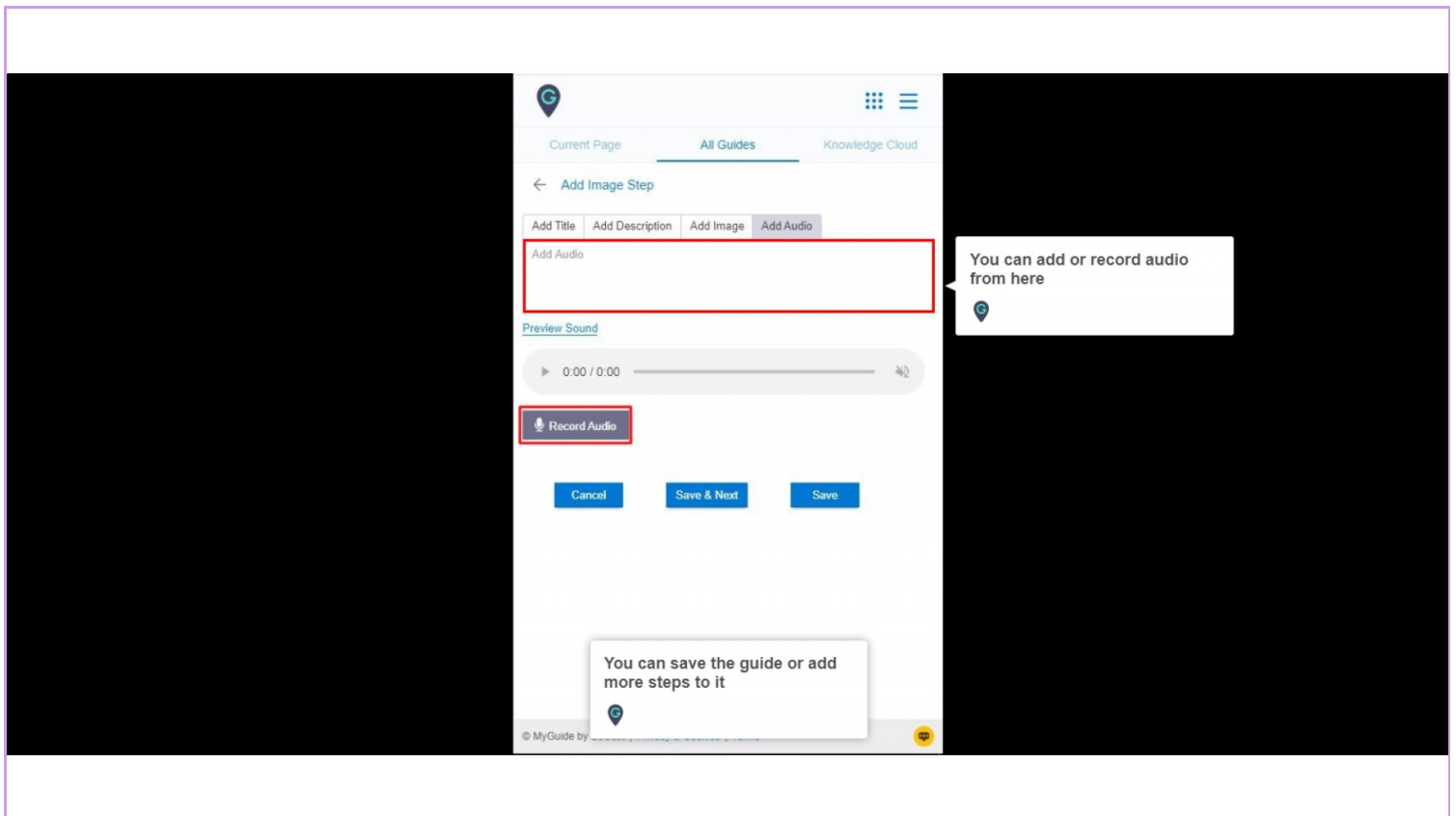
Add an image from here



Step: 11

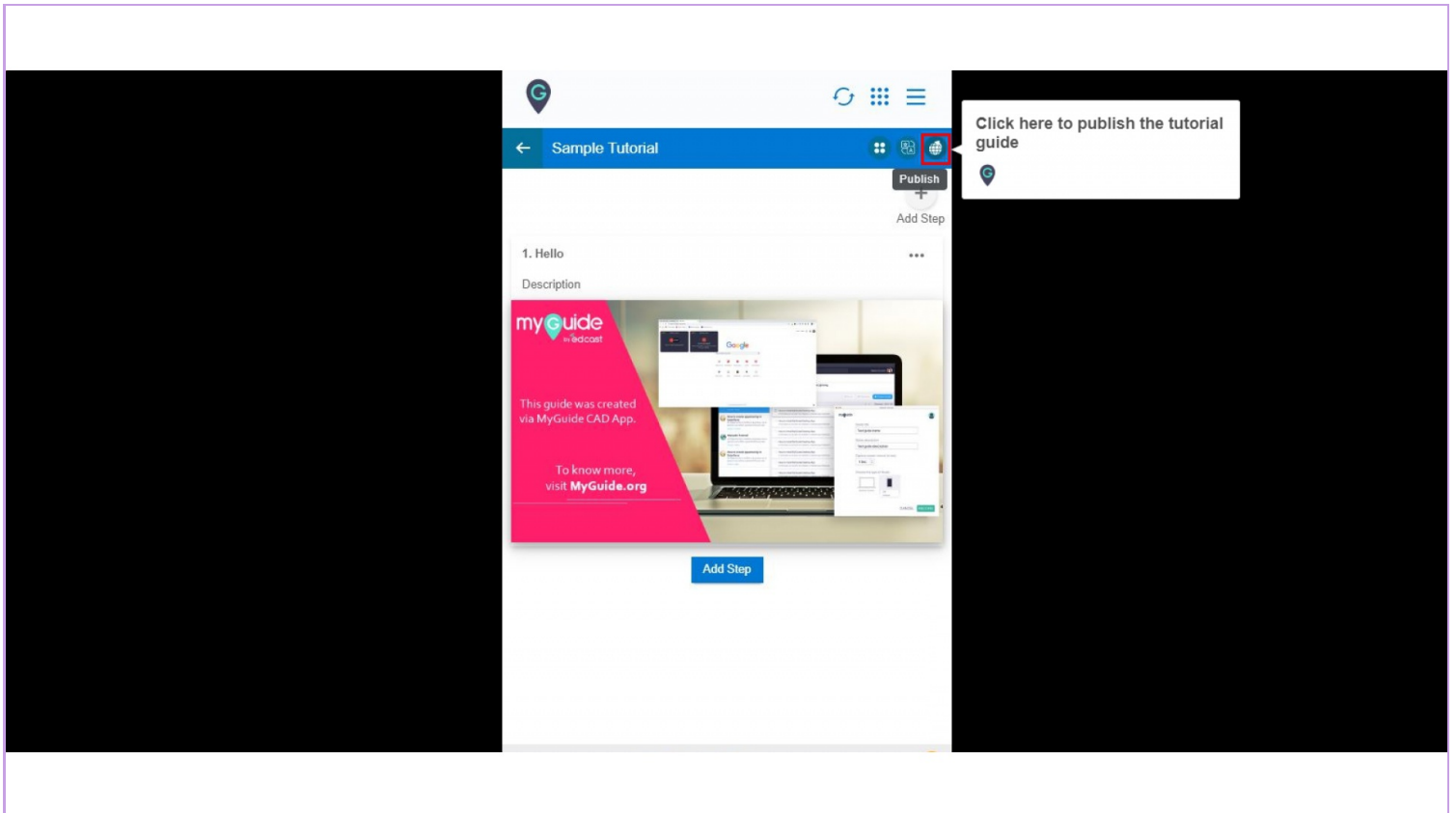
You can save the guide or add more steps to it

You can add or record audio from here



Step: 12

Click here to publish the tutorial guide



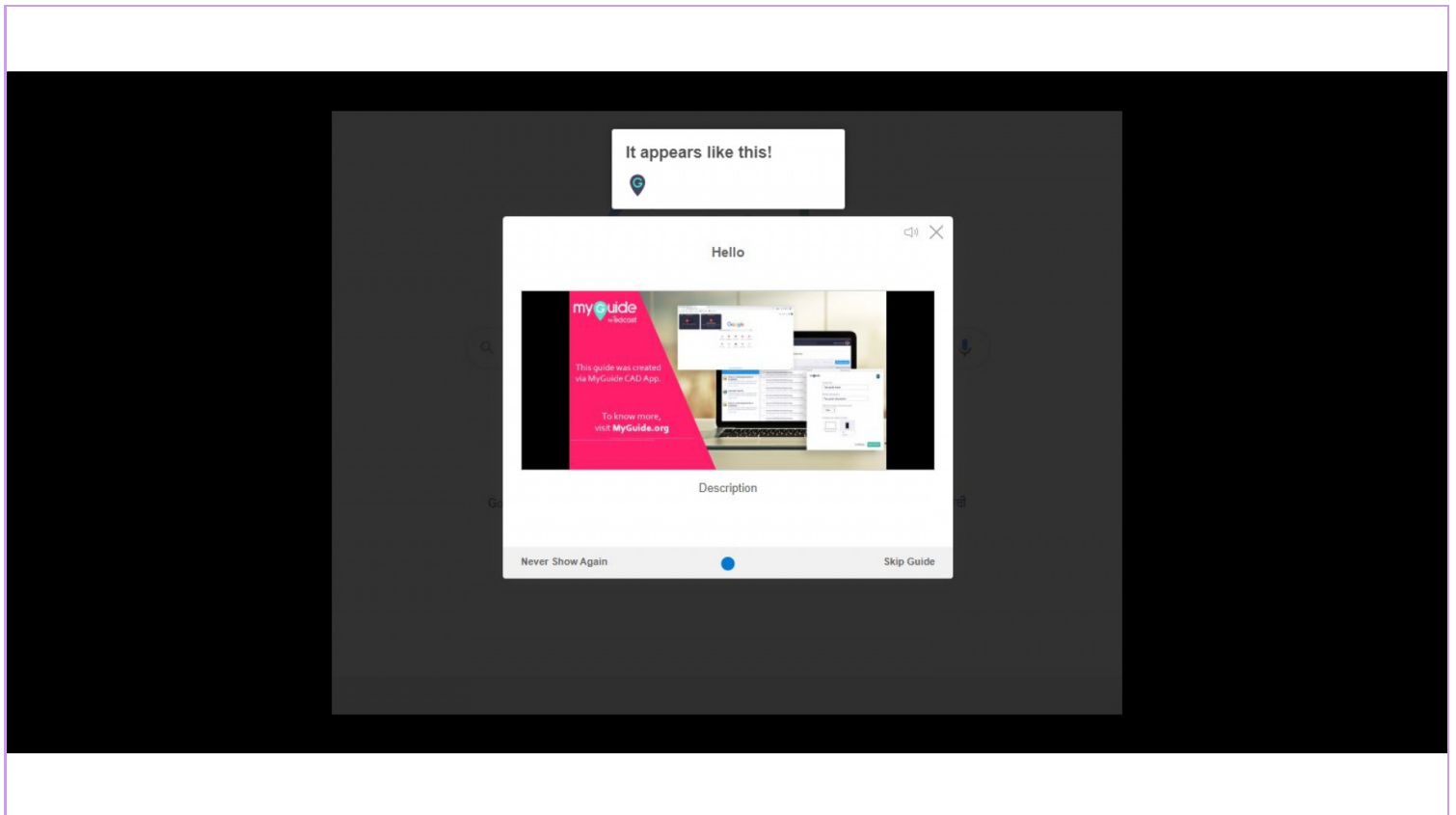
Step: 13

When you click on the guide step, it will open in ShowMe mode like this



Step: 14

It appears like this!



Thank You!

myguide.org