



Add New Community inside Salesforce Lightning

Step: 01

Welcome to MyGuide

In this Guide we will learn how to add New Community inside Salesforce Lightning

The screenshot displays the Salesforce Lightning dashboard interface. At the top, there is a navigation bar with the Salesforce logo, a search bar, and various menu items like Sales, Home, Opportunities, Leads, Tasks, Files, Accounts, Contacts, Campaigns, Dashboards, Reports, Chatter, Groups, Calendar, and More. The main content area is divided into several sections:

- Quarterly Performance:** A line chart showing sales performance from January to March. The y-axis ranges from 0 to 2.5M. The chart includes data for 'Closed' (orange), 'Goal' (green), and 'Closed + Open (>70%)' (blue). A goal line is set at approximately 1.8M. A 'Welcome to MyGuide' notification is overlaid on the chart, stating: "In this Guide we will learn how to add New Community inside Salesforce Lightning".
- Assistant:** A sidebar on the right displaying a list of notifications and tasks, including "New lead assigned to you today" for Khaira, "Opportunity is overdue" for Grand Hotels Guest Portable Generators, and "30 days without any activity" for Edge Emergency Generator and MyGuide.
- Today's Events:** A section with a decorative graphic of a mountain range and a sun.
- Today's Tasks:** A section with a decorative graphic of a person working at a desk, with the text "Nothing due today. Be a go-getter, and check back soon."

At the bottom left, there is a "MyGuide" link with a lightning bolt icon.

Step: 02

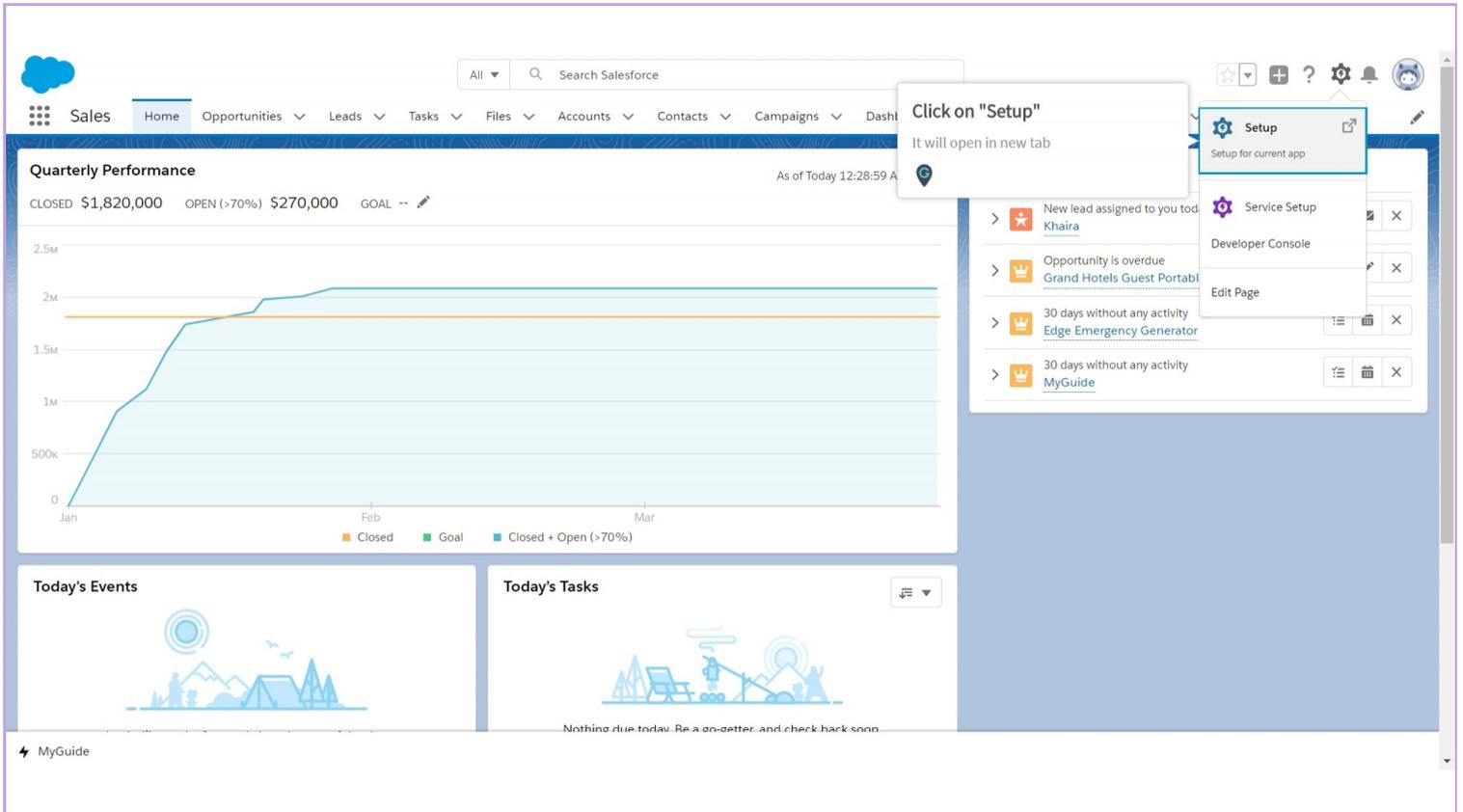
Click the gear cog icon

The screenshot shows the Salesforce dashboard interface. At the top, there is a navigation bar with the Salesforce logo, a search bar, and a menu with items like Sales, Home, Opportunities, Leads, Tasks, Files, Accounts, Contacts, Campaigns, Dashboards, and Reports. A callout box with the text "Click the gear cog icon" points to the gear icon in the top right corner of the dashboard. Below the navigation bar, the main content area is divided into several sections: "Quarterly Performance" with a line chart showing sales trends from January to February 2019, "Today's Events", "Today's Tasks", and "Assistant" which lists various alerts and tasks. The "Assistant" section includes items like "New lead assigned to you today", "Opportunity is overdue", and "30 days without any activity".

Step: 03

Click on "Setup"

It will open in new tab



Step: 04

Enter "Communities"

The screenshot shows the Salesforce Setup interface. At the top, there is a search bar labeled "Search Setup". Below it, the "Setup" menu is visible, with a search box containing "Quick Find". A search result for "Enter 'Communities'" is displayed in a white box with a location pin icon. The main content area features three cards: "mySalesforce", "Go Mobile", and "Visit AppExchange". Below these cards is a "Most Recently Used" section with a table of items.

NAME	TYPE	OBJECT
Lead Record Page	Lightning Page	
EdAuth	Visualforce Page	

Step: 05

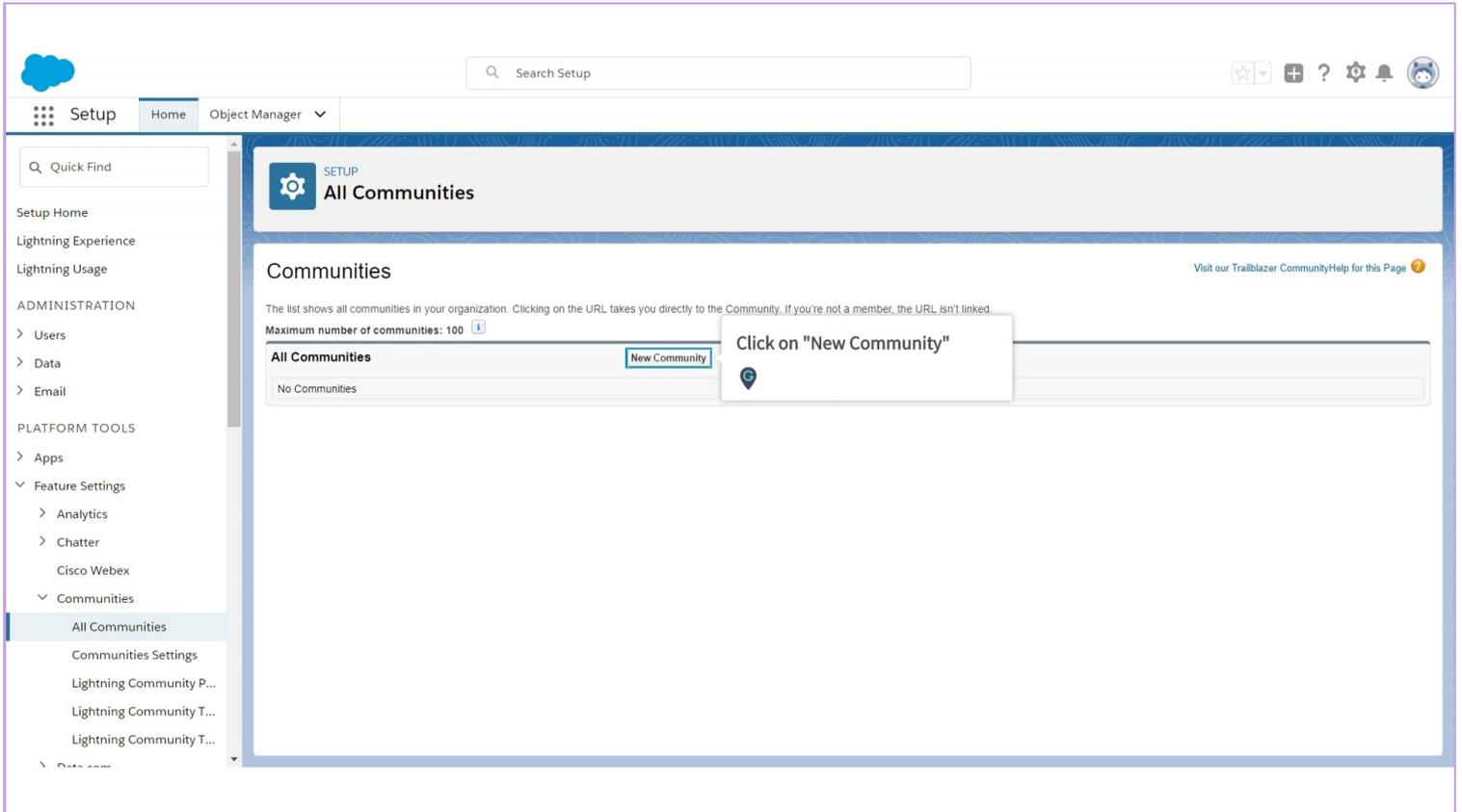
Click on "All Communities"

The screenshot shows the Salesforce Setup interface. On the left sidebar, under 'Feature Settings' > 'Communities', the 'All Communities' link is highlighted. A callout box with a pointer indicates this link with the text 'Click on "All Communities"'. The main content area displays three cards: 'mySalesforce' (with 'Learn More' and 'Take the Trailhead Module' buttons), 'Go Mobile' (with 'Get Started' button), and 'Visit AppExchange' (with 'Get Started' button). Below the cards is a 'Most Recently Used' section with 9 items, shown as a table:

NAME	TYPE	OBJECT
Lead Record Page	Lightning Page	
EdAuth	Visualforce Page	

Step: 06

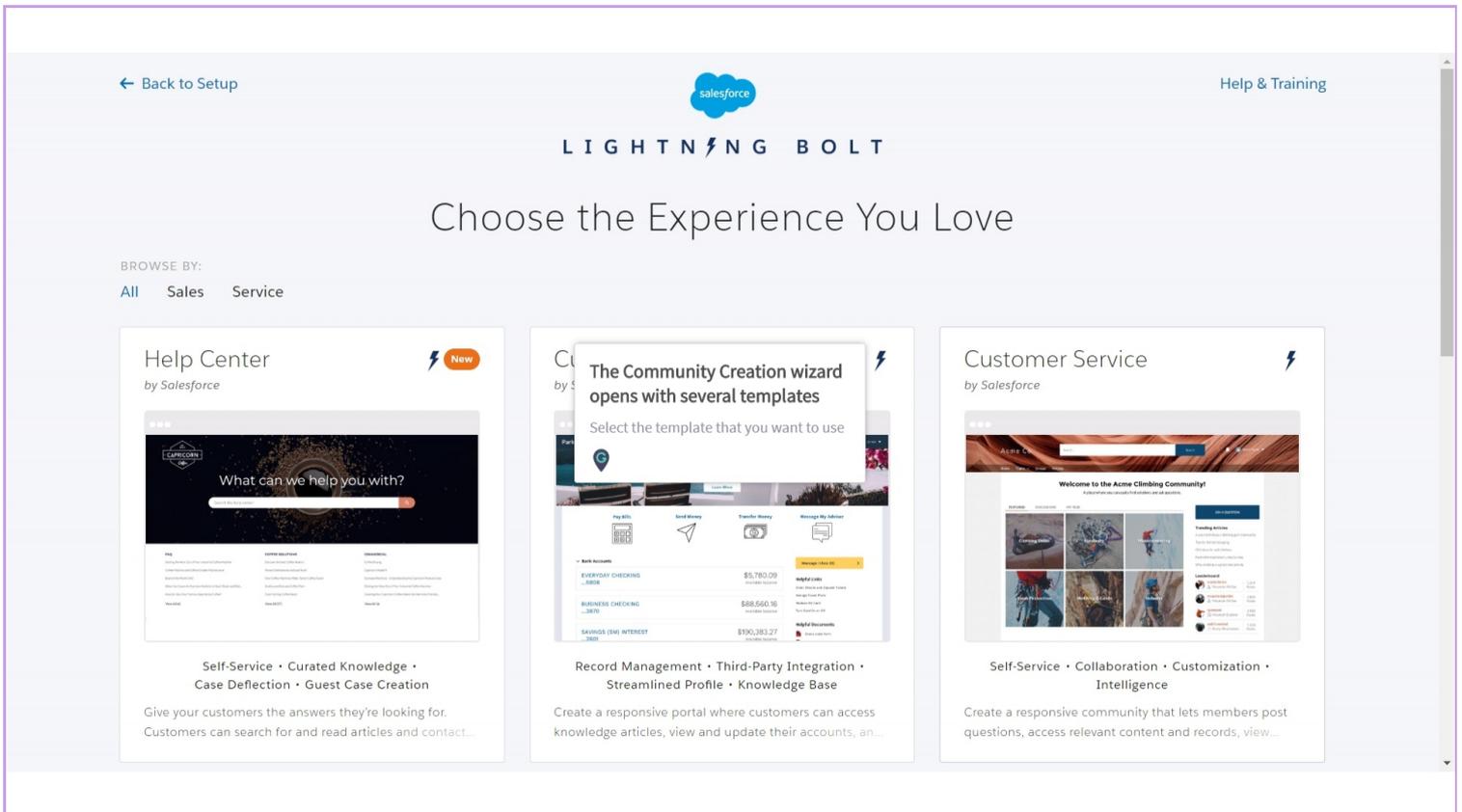
Click on "New Community"



Step: 07

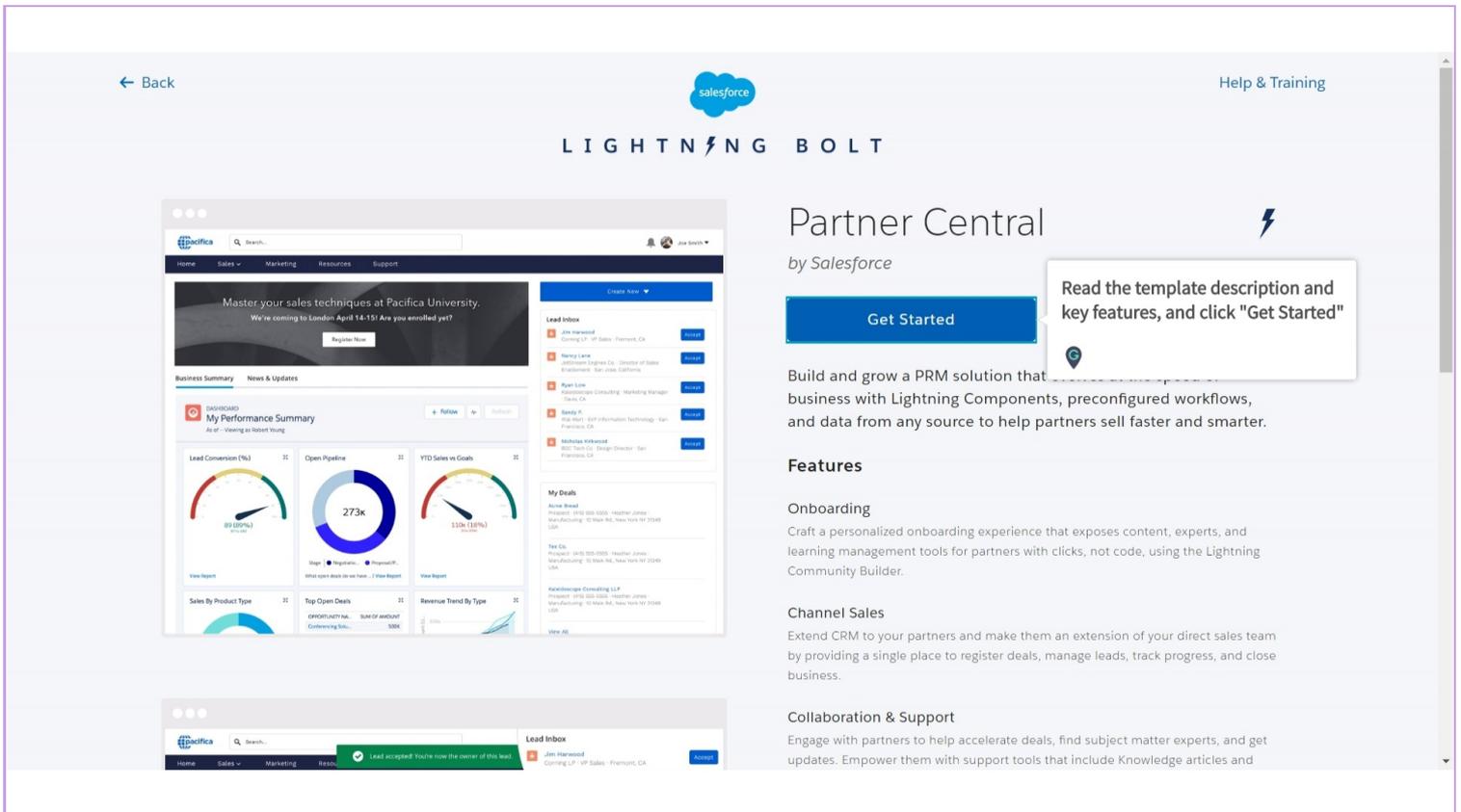
The Community Creation wizard opens with several templates

Select the template that you want to use



Step: 08

Read the template description and key features, and click "Get Started"



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L I G H T N I N G B O L T

Partner Central

by Salesforce

[Get Started](#)

Read the template description and key features, and click "Get Started"

Build and grow a PRM solution that integrates with your existing business with Lightning Components, preconfigured workflows, and data from any source to help partners sell faster and smarter.

Features

- Onboarding**
Craft a personalized onboarding experience that exposes content, experts, and learning management tools for partners with clicks, not code, using the Lightning Community Builder.
- Channel Sales**
Extend CRM to your partners and make them an extension of your direct sales team by providing a single place to register deals, manage leads, track progress, and close business.
- Collaboration & Support**
Engage with partners to help accelerate deals, find subject matter experts, and get updates. Empower them with support tools that include Knowledge articles and

Step: 09

Enter a community name

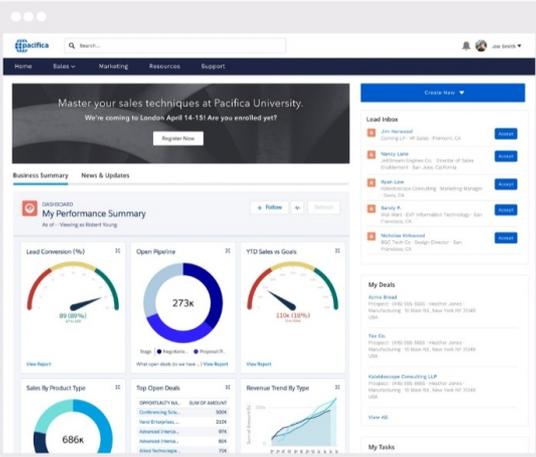
The screenshot displays the Salesforce Lightning Bolt interface. At the top, there is a 'Back' button on the left, the Salesforce logo in the center, and 'Help & Training' on the right. Below the logo, the text 'LIGHTNING BOLT' is centered. The main content area is divided into two sections. On the left, a preview of a community page is shown, featuring a header with 'Pacifica University' and a 'Register Now' button. Below the header, there are several performance summary cards: 'Lead Conversion (%)' with a gauge, 'Open Pipeline' with a donut chart showing '273k', 'YTD Sales vs Goals' with a gauge, 'Sales By Product Type' with a donut chart showing '686k', 'Top Open Deals', and 'Revenue Trend By Type'. A white callout box with a location pin icon is overlaid on the preview, containing the text 'Enter a community name'. On the right side of the interface, the 'Enter a Name' form is visible. It includes the title 'Enter a Name', a subtext 'Not sure what to enter? Don't worry--you can always change it later.', a 'Name' input field, a 'URL' input field with the example 'test0o9-developer-edition.ap8.force.com / optional', and a blue 'Create' button at the bottom right.

Step: 10

Enter URL

← BacksalesforceHelp & Training

LIGHTNING BOLT



Enter a Name

Not sure what to enter? Don't worry--you can always change it later.

Name

URL

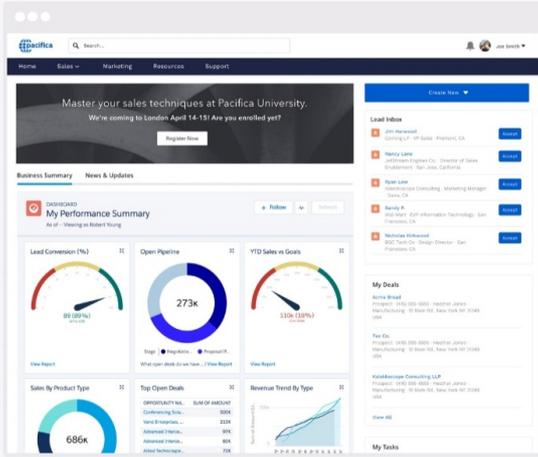
Enter URL

Step: 11

Click "Create"

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L I G H T N I N G B O L T



Enter a Name

Not sure what to enter? Don't worry--you can always change it later.

Name

URL

Click "Create"

Step: 12

A new Community has been created!

The screenshot displays the MyGuide Community Workspaces interface. At the top, there is a navigation bar with "Community Workspaces" and "MyGuide" on the left, and a user profile for "Deeksha Khaira" on the right. Below the navigation bar, the main content area is titled "MyGuide (Preview - Unpublished)" and includes an "Add Metrics" link. A dark blue banner across the top of the main content area contains the text "See your favorite metrics right here by getting the latest AppExchange package." and an "Install AppExchange Package" button. The main content area is divided into two columns. The left column, titled "My Workspaces", contains six tiles: "Builder" (Build, brand, and customize your community pages), "Moderation" (Monitor posts and comments, create content), "Dashboards" (Examine the health of your community with reports and dashboards and engage with community members), "Administration" (Configure settings and properties for your community), and "Guided Setup" (Configure features and integrations with step-by-step instructions). A notification box is overlaid on the "Moderation" tile, stating "A new Community has been created!". The right column, titled "Quick Links", contains a list of links: "Community Pulse Metrics", "Lightning Carousel and Banner Components", "Trailblazer Community: Community Implementation Group", "Set Up and Manage Communities Guide", and "AppExchange". Below the "Quick Links" section is a "Expand Your Reach with Communities" section with a "START LEARNING >" button and a "TRAILHEAD" logo. At the bottom of the right column is a "Salesforce Winter '19 Release Notes" section with a "Native CMS, New Help Center Template, Recognition Badges, and" link.

Thank You!

myguide.org