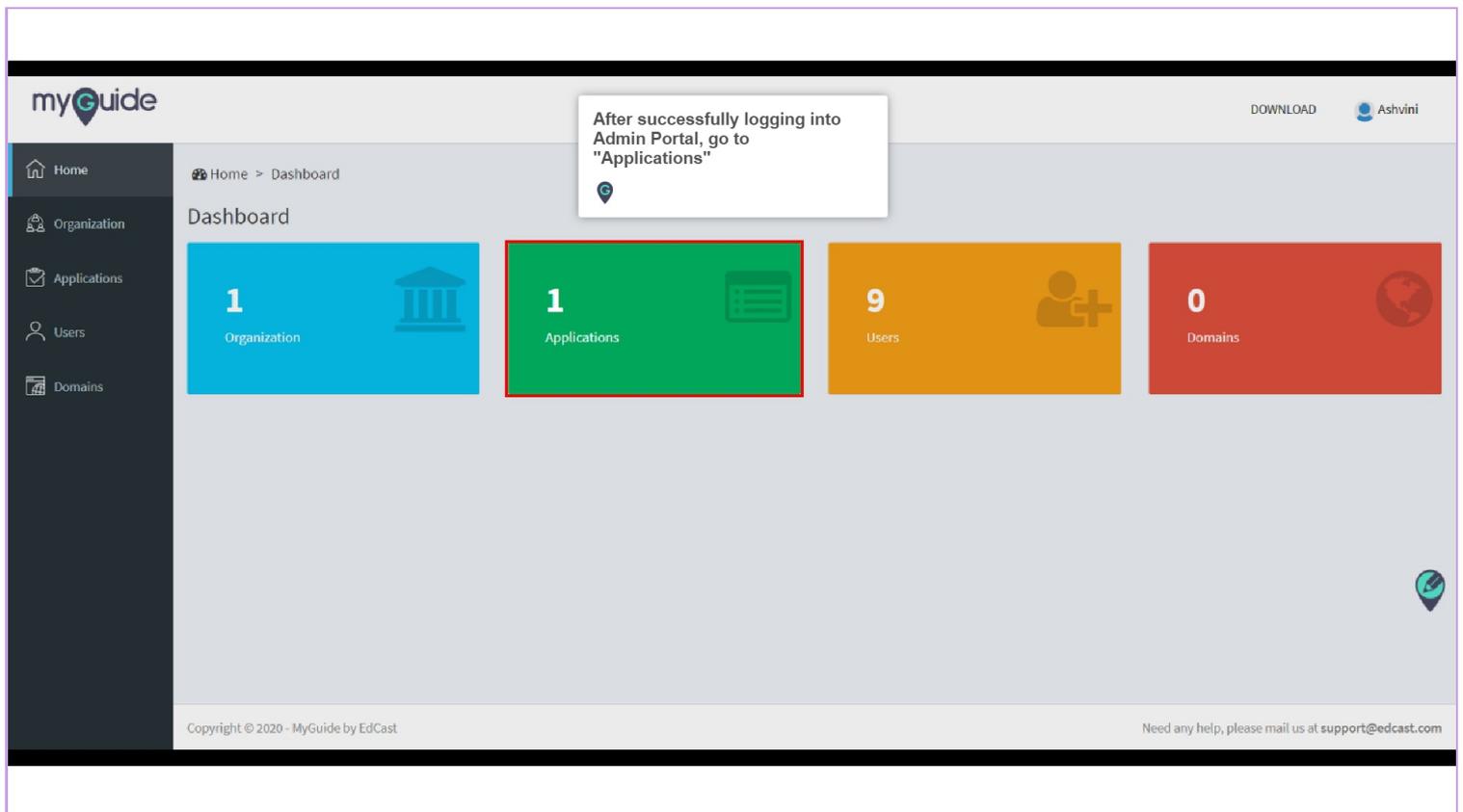




How to Add Applications to MyGuide Admin

Step: 01

After successfully logging into Admin Portal, go to "Applications"



The screenshot displays the myGuide Admin Portal dashboard. The interface includes a top navigation bar with the myGuide logo, a user profile for 'Ashvini', and a 'DOWNLOAD' button. A left sidebar contains navigation links for Home, Organization, Applications, Users, and Domains. The main content area shows a 'Dashboard' with four summary cards: Organization (1), Applications (1), Users (9), and Domains (0). The 'Applications' card is highlighted with a red border. A callout box above the cards reads: 'After successfully logging into Admin Portal, go to "Applications"'. The footer contains copyright information and a support email address.

Category	Count
Organization	1
Applications	1
Users	9
Domains	0

Step: 02

Click on "Add Application"

The screenshot displays the myGuide web application interface. The top navigation bar includes the myGuide logo, a 'DOWNLOAD' link, and the user name 'Ashvini'. The left sidebar contains navigation links for Home, Organization, Applications, Users, and Domains. The main content area shows the breadcrumb 'Home > Organization > Application' and the title 'Applications'. A large blue placeholder image is shown next to the application name 'MyGuide Support' and its description 'MyGuide Support'. Below this is a table with one application entry. A callout box with the text 'Click on "Add Application"' points to a red-bordered button labeled 'Add Application' in the top right corner of the table area.

IMAGE	APPLICATION NAME	TYPE	DESCRIPTION	CREATION DATE	MODIFICATION DATE	ACTION
		Guide	How To's Guides	15 October 2018	09 January 2020	

Showing 1 - 1

Step: 03

Enter "Application Name"

The screenshot shows the 'myGuide' web interface for adding a new application. The breadcrumb trail is 'Home > Organization > Application > Add'. The page title is 'New Application'. A tooltip with a location pin icon and the text 'Enter "Application Name"' is positioned above the 'Application Name' input field, which is highlighted with a red border. The form contains the following fields:

- Application Name ***: A text input field containing the placeholder text 'Application Name'.
- Description ***: A text input field containing the placeholder text 'Description'.
- Type ***: A dropdown menu with 'Guide' selected.
- Application Image**: A file upload field with a 'Choose File' button.

At the bottom right of the form, there are 'Back' and 'Save' buttons. The user's name 'Ashvini' and a 'DOWNLOAD' link are visible in the top right corner of the page.

Step: 04

Enter "Description"

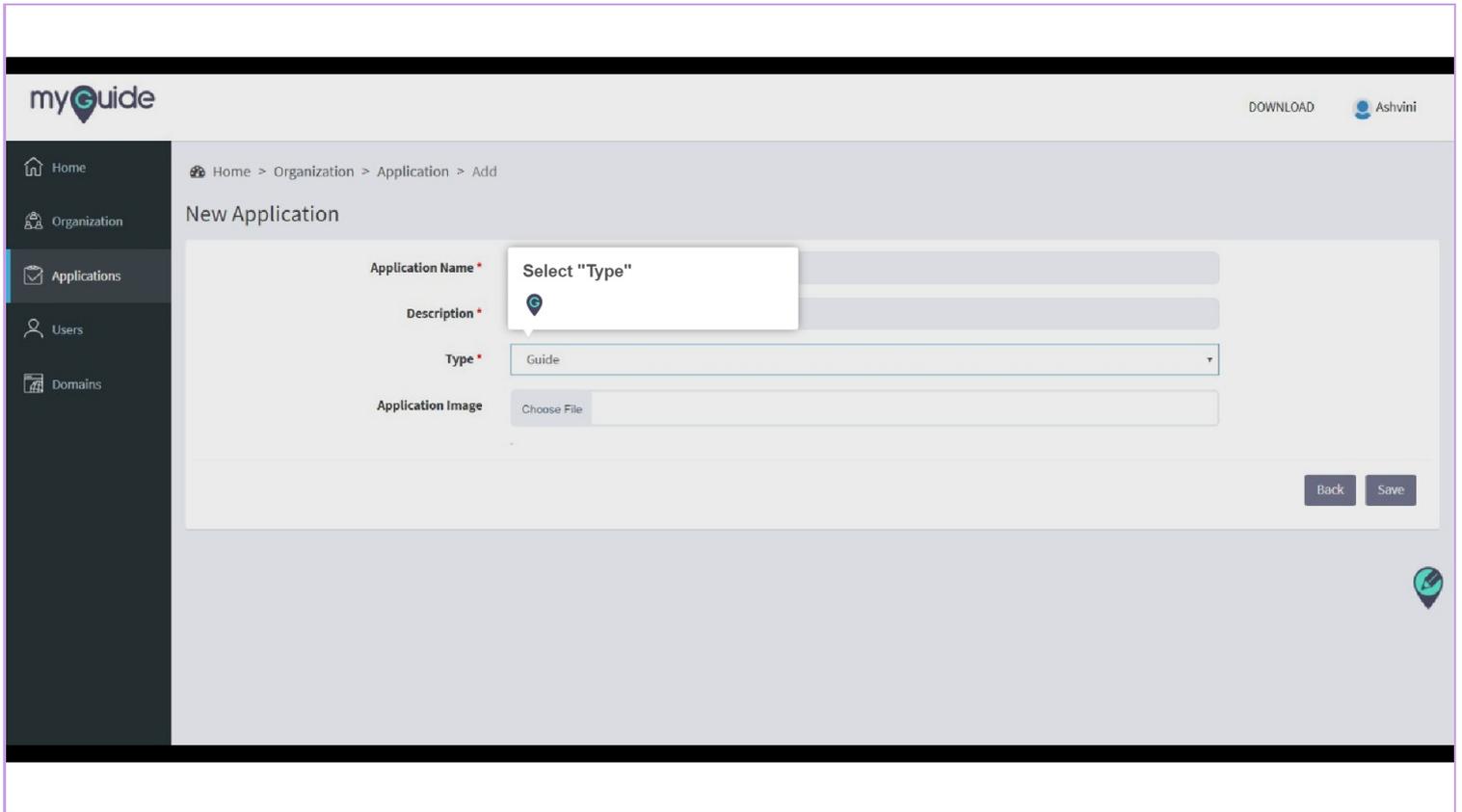
The screenshot shows the 'myGuide' web interface for adding a new application. The breadcrumb trail is 'Home > Organization > Application > Add'. The form fields are as follows:

Field	Value
Application Name	[Empty]
Description	Description
Type	Guide
Application Image	Choose File

Buttons: Back, Save

Step: 05

Select "Type"



Step: 06

Click on "Choose File" to select the "Application Image"

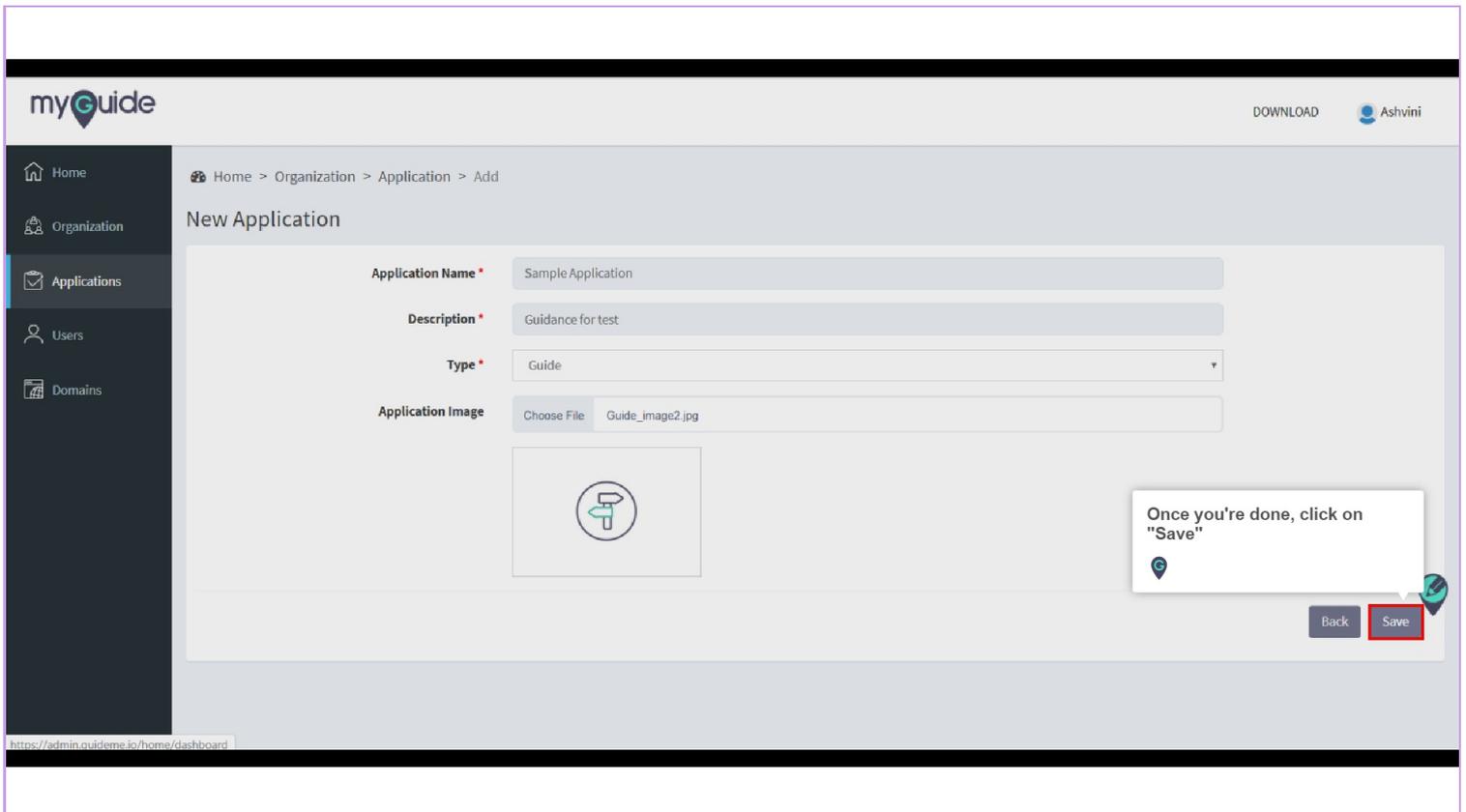
The screenshot displays the 'myGuide' web application interface. On the left is a dark sidebar with navigation links: Home, Organization, Applications (highlighted), Users, and Domains. The main content area shows a breadcrumb trail: Home > Organization > Application > Add. Below this is the 'New Application' form. The form contains the following fields:

- Application Name ***: Text input with value 'Sample Application'
- Description ***: Text input with value 'Guidance for test'
- Type ***: Dropdown menu with value 'Guide'
- Application Image**: Text input with a 'Choose File' button highlighted by a red box.

A tooltip box is positioned over the 'Choose File' button, containing the text: 'Click on "Choose File" to select the "Application Image"'. At the bottom right of the form area, there are 'Back' and 'Save' buttons. The user's name 'Ashvini' and a 'DOWNLOAD' link are visible in the top right corner of the page.

Step: 07

Once you're done, click on "Save"



The screenshot displays the 'myGuide' web application interface. The top navigation bar includes the 'myGuide' logo on the left and 'DOWNLOAD' and 'Ashvini' on the right. A dark sidebar on the left contains navigation links for 'Home', 'Organization', 'Applications', 'Users', and 'Domains'. The main content area shows a breadcrumb trail 'Home > Organization > Application > Add' and the title 'New Application'. The form contains the following fields:

- Application Name ***: Text input with 'Sample Application'.
- Description ***: Text input with 'Guidance for test'.
- Type ***: Dropdown menu with 'Guide' selected.
- Application Image**: File upload area with 'Choose File' and 'Guide_image2.jpg'.

Below the form is a placeholder image icon. At the bottom right, there are 'Back' and 'Save' buttons. A tooltip with a location pin icon and the text 'Once you're done, click on "Save"' is positioned over the 'Save' button. The browser address bar at the bottom left shows 'https://admin.guideme.io/home/dashboard'.

Step: 08

The application has been added successfully!

The screenshot shows the myGuide web interface. At the top, there is a navigation bar with the myGuide logo, a user profile 'Ashvini', and a 'DOWNLOAD' button. A notification box in the top right corner states 'The application has been added successfully!'. The main content area is titled 'Applications' and shows a breadcrumb 'Home > Organization > Application'. Below this, a message says 'Application has been created successfully.' and the name of the application 'MyGuide Support' is displayed. A search bar and an 'Add Application' button are also present. A table lists the applications:

IMAGE	APPLICATION NAME	TYPE	DESCRIPTION	CREATION DATE	MODIFICATION DATE	ACTION
	MyGuide Support	Guide	How To's Guides	15 October 2018	09 January 2020	
	Sample Application	Guide	Guidance for test	22 January 2020	22 January 2020	

At the bottom of the table, it says 'Showing 1 - 2' and a pagination control shows '1'.

Thank You!

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