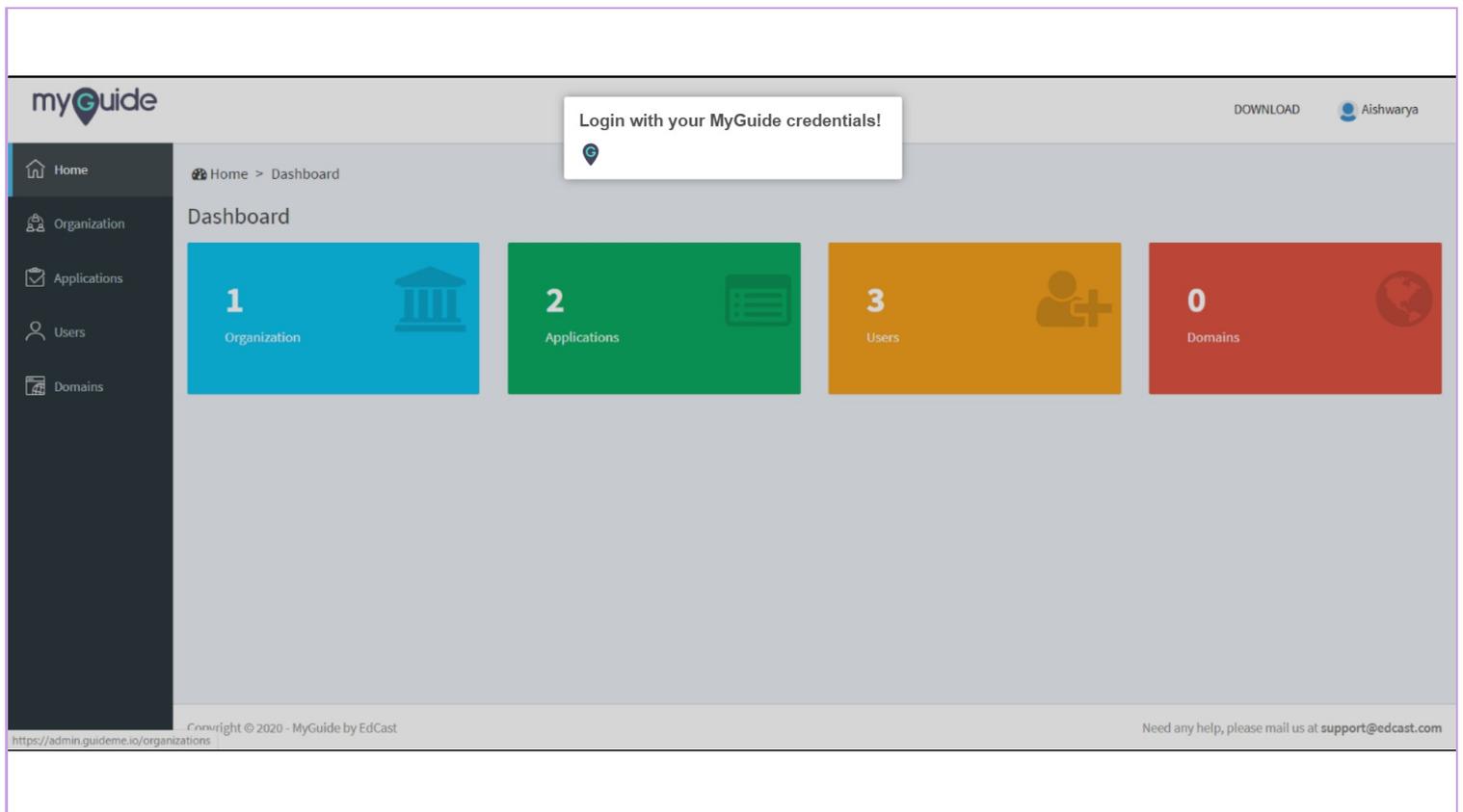




How to Assign Roles to any Application

Step: 01

Login with your MyGuide credentials!



The screenshot displays the MyGuide dashboard interface. At the top left is the 'myGuide' logo. In the top right corner, there is a 'DOWNLOAD' button and a user profile for 'Aishwarya'. A central white notification box contains the text 'Login with your MyGuide credentials!' and a location pin icon. The left sidebar lists navigation options: Home, Organization, Applications, Users, and Domains. The main content area is titled 'Dashboard' and features four colored cards: a blue card for '1 Organization', a green card for '2 Applications', an orange card for '3 Users', and a red card for '0 Domains'. Each card includes a representative icon. At the bottom of the dashboard, there is a footer with the text 'Copyright © 2020 - MyGuide by EdCast', the URL 'https://admin.guideme.io/organizations', and a support email 'support@edcast.com'.

Step: 02

Click on "Organization"

The screenshot displays the myGuide dashboard interface. At the top left, the myGuide logo is visible. In the top right corner, there is a 'DOWNLOAD' button and a user profile for 'Aishwarya'. A dark sidebar on the left contains navigation links: Home, Organization (highlighted with a red box), Applications, Users, and Domains. A white callout box with a location pin icon points to the 'Organization' menu item, containing the text 'Click on "Organization"'. The main dashboard area features a breadcrumb 'Home > Dashboard' and four large colored cards: a blue card for 'Organization' with the number '1', a green card for 'Applications' with the number '2', an orange card for 'Users' with the number '3', and a red card for 'Domains' with the number '0'. The footer contains copyright information for 2020, the URL 'https://admin.guideme.io/organizations', and a support email address 'support@edcast.com'.

Step: 03

Click on "Role"

The screenshot displays the myGuide interface. On the left is a dark sidebar with navigation options: Home, Organization, Applications, Users, and Domains. The main content area shows the 'Organization Details' for 'Pear', which is a dedicated organization for Aishwarya. Key statistics include 2 total applications, 3 total users, 1 total role, and 0 total domains. It also lists the creation date as 07 August 2018 and the modification date as 22 January 2020. At the bottom of the main content area, there is a horizontal menu with buttons for Back, APIs & Services, Edit, Role, Country, City, and YouTube Settings. The 'Role' button is highlighted with a red border. A white callout bubble with a location pin icon and the text 'Click on "Role"' points to the 'Role' button. The footer contains the copyright notice 'Copyright © 2020 - MyGuide by EdCast' and a support email address 'support@edcast.com'.

Step: 04

Click on "Add Role"

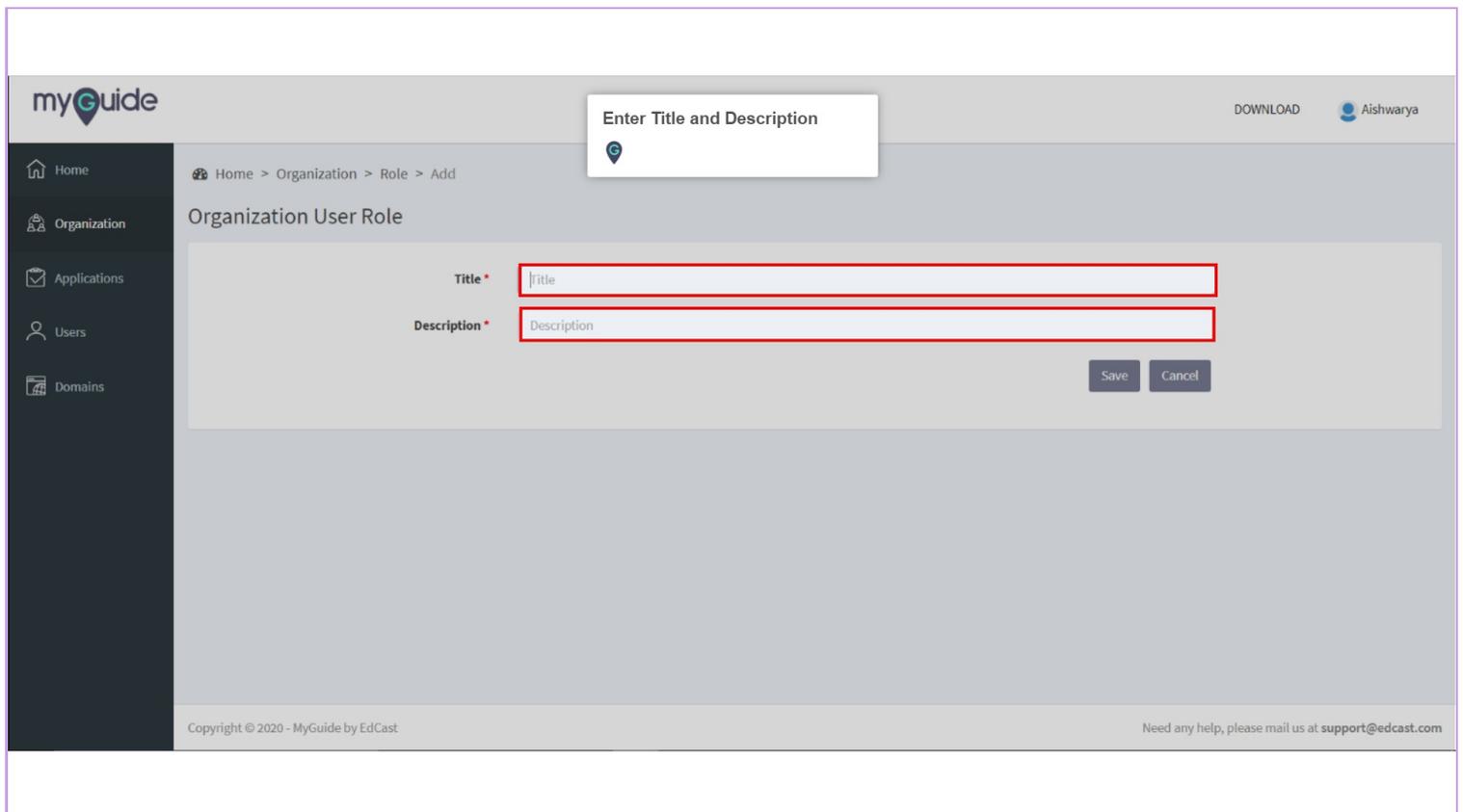
The screenshot displays the myGuide application interface. The top navigation bar includes the myGuide logo, a 'DOWNLOAD' link, and the user name 'Aishwarya'. A left sidebar contains navigation options: Home, Organization, Applications, Users, and Domains. The main content area shows the breadcrumb 'Home > Organization > Role' and the title 'Role'. A search bar is present, and a red box highlights the 'Add Role' button. A callout box with a location pin icon and the text 'Click on "Add Role"' points to the button. Below the search bar is a table with the following data:

TITLE	DESCRIPTION	CREATION DATE	MODIFICATION DATE	ACTION
Role 1	Access to all app	30 November 2018	30 November 2018	 

Below the table, it says 'Showing 1-10' and a pagination control with '1' selected. The footer contains 'Copyright © 2020 - MyGuide by EdCast' and 'Need any help, please mail us at support@edcast.com'.

Step: 05

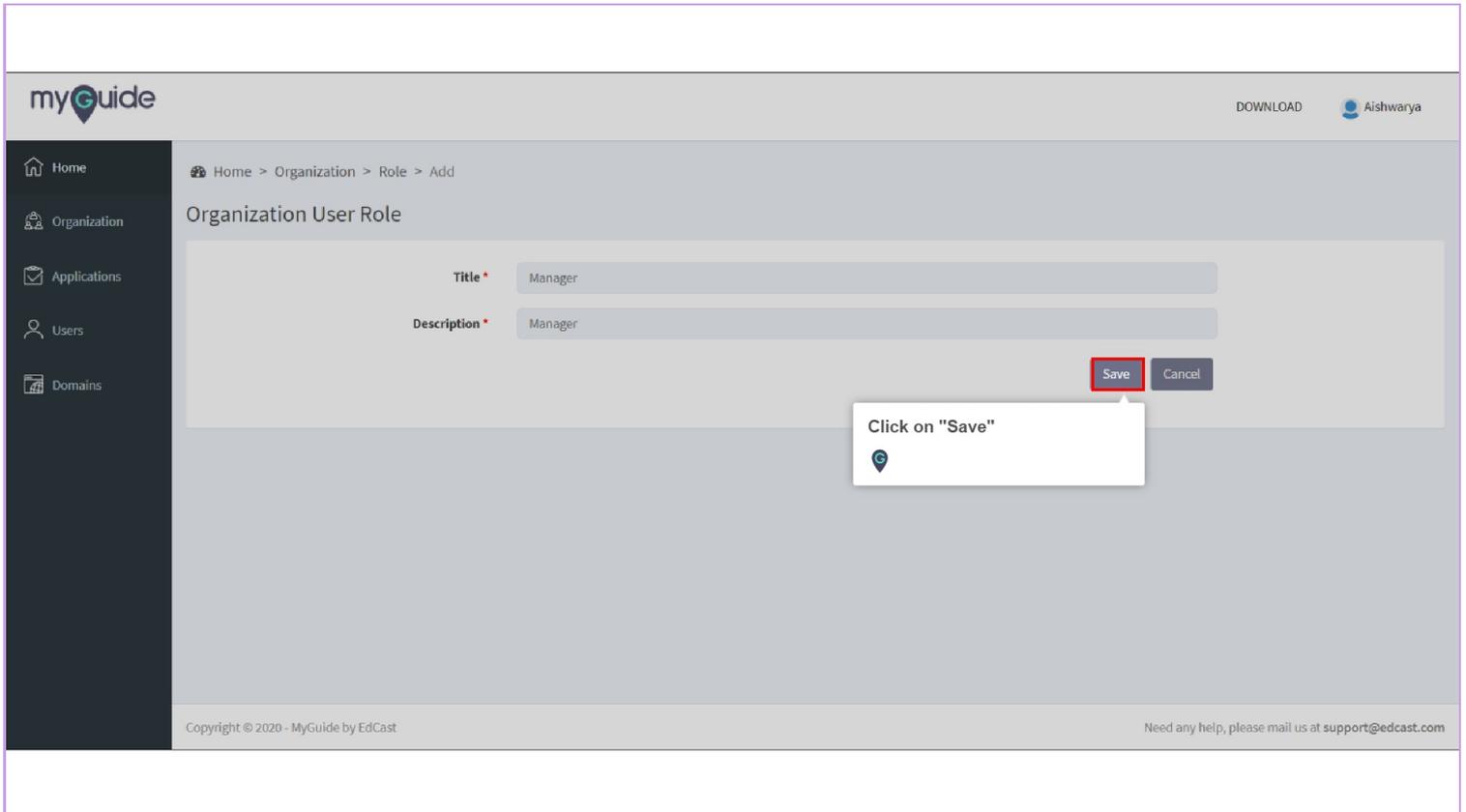
Enter Title and Description



The screenshot displays the myGuide web application interface. At the top left is the myGuide logo. The top right corner shows a 'DOWNLOAD' button and the user's name 'Aishwarya'. A central notification box reads 'Enter Title and Description'. The breadcrumb trail is 'Home > Organization > Role > Add'. The main heading is 'Organization User Role'. The form contains two input fields: 'Title *' and 'Description *', both highlighted with red boxes. Below the fields are 'Save' and 'Cancel' buttons. The footer includes 'Copyright © 2020 - MyGuide by EdCast' and 'Need any help, please mail us at support@edcast.com'.

Step: 06

Click on "Save"



The screenshot displays the myGuide web application interface. The top navigation bar includes the myGuide logo, a 'DOWNLOAD' link, and the user name 'Aishwarya'. The left sidebar contains navigation links for Home, Organization, Applications, Users, and Domains. The main content area shows the breadcrumb 'Home > Organization > Role > Add' and the title 'Organization User Role'. Below the title, there are two input fields: 'Title *' with the value 'Manager' and 'Description *' with the value 'Manager'. At the bottom right of the form, there are 'Save' and 'Cancel' buttons. The 'Save' button is highlighted with a red border, and a tooltip with the text 'Click on "Save"' and a location pin icon is positioned over it. The footer contains the copyright notice 'Copyright © 2020 - MyGuide by EdCast' and the support email 'Need any help, please mail us at support@edcast.com'.

Step: 07

A new Role has been added successfully!

The screenshot shows the 'myGuide' web application interface. The top navigation bar includes the 'myGuide' logo, a 'DOWNLOAD' button, and the user's name 'Aishwarya'. The left sidebar contains navigation options: Home, Organization, Applications, Users, and Domains. The main content area is titled 'Role' and shows a breadcrumb path: Home > Organization > Role. A message at the top of the main area states 'Role has been created successfully.' Below this is a search bar and an 'Add Role' button. A table lists the roles with columns for TITLE, DESCRIPTION, CREATION DATE, MODIFICATION DATE, and ACTION. The first row, 'Manager', is highlighted with a red border. A tooltip message 'A new Role has been added successfully!' is displayed over the table. The footer contains copyright information and a support email address.

TITLE	DESCRIPTION	CREATION DATE	MODIFICATION DATE	ACTION
Manager	Manager	22 January 2020	22 January 2020	
Role 1	Access to all app	30 November 2018	30 November 2018	

Step: 08

Click on "Applications"

The screenshot shows the myGuide web application interface. The sidebar on the left contains navigation items: Home, Organization, Applications (highlighted with a red box and a callout bubble), Users, and Domains. The main content area displays the 'Role' management page. A success message at the top reads 'Role has been created successfully.' Below this is a table with the following data:

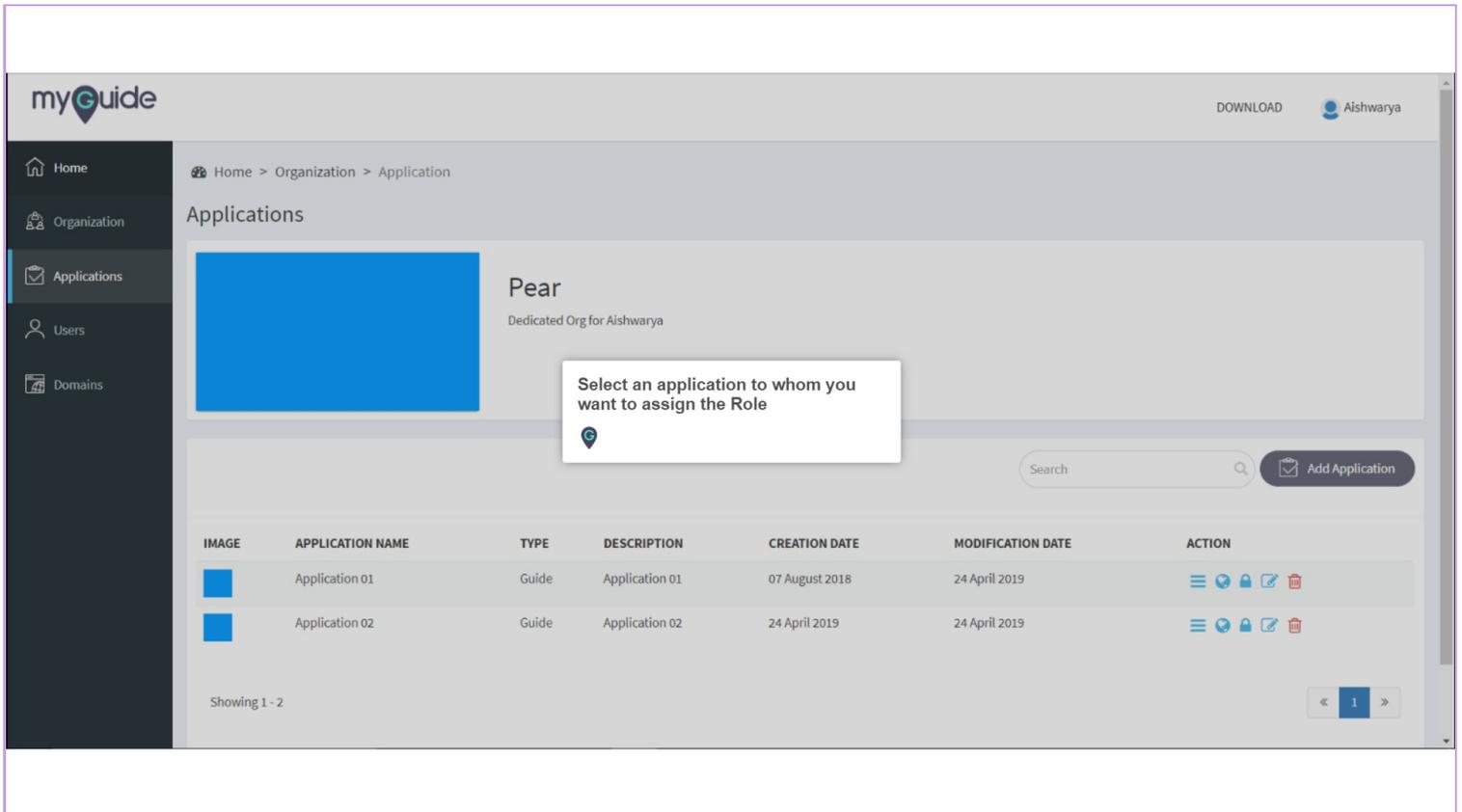
TITLE	DESCRIPTION	CREATION DATE	MODIFICATION DATE	ACTION
Manager	Manager	22 January 2020	22 January 2020	 
Role 1	Access to all app	30 November 2018	30 November 2018	 

Below the table, it says 'Showing 1-10' and a pagination control shows '1'.

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Step: 09

Select an application to whom you want to assign the Role



The screenshot shows the myGuide web application interface. The top navigation bar includes the myGuide logo, a 'DOWNLOAD' button, and the user's name 'Aishwarya'. The left sidebar contains navigation links for Home, Organization, Applications, Users, and Domains. The main content area displays the 'Applications' page with a breadcrumb trail 'Home > Organization > Application'. A modal dialog box is overlaid on the page, containing the text 'Select an application to whom you want to assign the Role' and a location pin icon. Below the dialog, there is a search bar and an 'Add Application' button. A table lists the applications with columns for IMAGE, APPLICATION NAME, TYPE, DESCRIPTION, CREATION DATE, MODIFICATION DATE, and ACTION. The table contains two rows of data.

IMAGE	APPLICATION NAME	TYPE	DESCRIPTION	CREATION DATE	MODIFICATION DATE	ACTION
	Application 01	Guide	Application 01	07 August 2018	24 April 2019	
	Application 02	Guide	Application 02	24 April 2019	24 April 2019	

Showing 1 - 2

Step: 10

Click on the "Lock" icon

The screenshot shows the myGuide application interface. The top header includes the myGuide logo, a 'DOWNLOAD' button, and the user name 'Aishwarya'. A left sidebar contains navigation options: Home, Organization, Applications (highlighted), Users, and Domains. The main content area displays a card for 'Pear' (Dedicated Org for Aishwarya) and a table of applications. A callout box points to the lock icon in the table's action column.

IMAGE	APPLICATION NAME	TYPE	DESCRIPTION	CREATION DATE	MODIFICATION DATE	
	Application 01	Guide	Application 01	07 August 2018	24 April 2019	
	Application 02	Guide	Application 02	24 April 2019	24 April 2019	

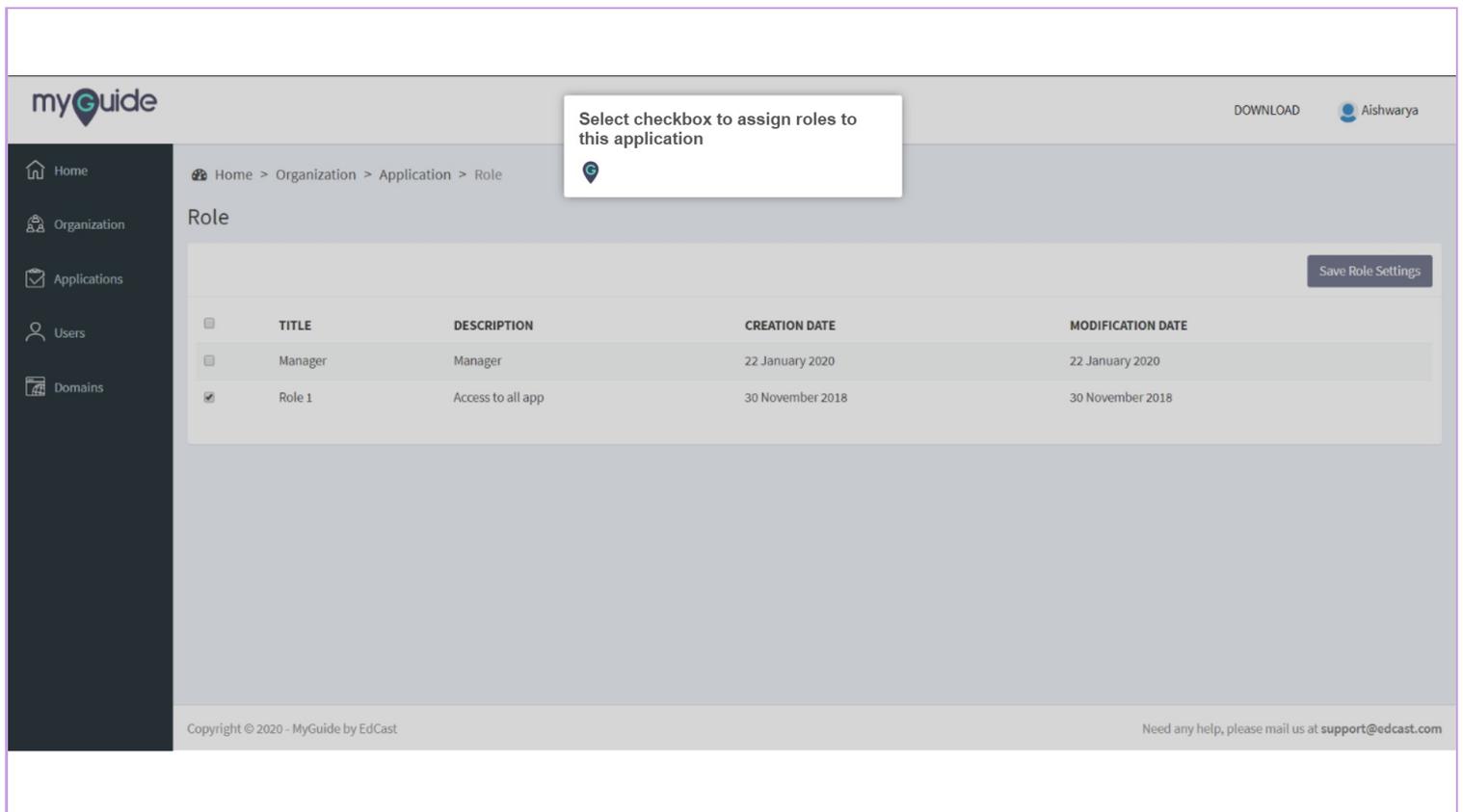
Showing 1 - 2

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Step: 11

Select checkbox to assign roles to this application



The screenshot displays the myGuide application interface. The top navigation bar includes the myGuide logo, a 'DOWNLOAD' button, and the user name 'Aishwarya'. The left sidebar contains navigation links for Home, Organization, Applications, Users, and Domains. The main content area shows the breadcrumb 'Home > Organization > Application > Role' and the title 'Role'. A table lists roles with columns for Title, Description, Creation Date, and Modification Date. A 'Save Role Settings' button is located in the top right of the table area. A callout box with a location pin icon contains the text: 'Select checkbox to assign roles to this application'.

<input type="checkbox"/>	TITLE	DESCRIPTION	CREATION DATE	MODIFICATION DATE
<input type="checkbox"/>	Manager	Manager	22 January 2020	22 January 2020
<input checked="" type="checkbox"/>	Role 1	Access to all app	30 November 2018	30 November 2018

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Step: 12

Click on "Save Role Settings"

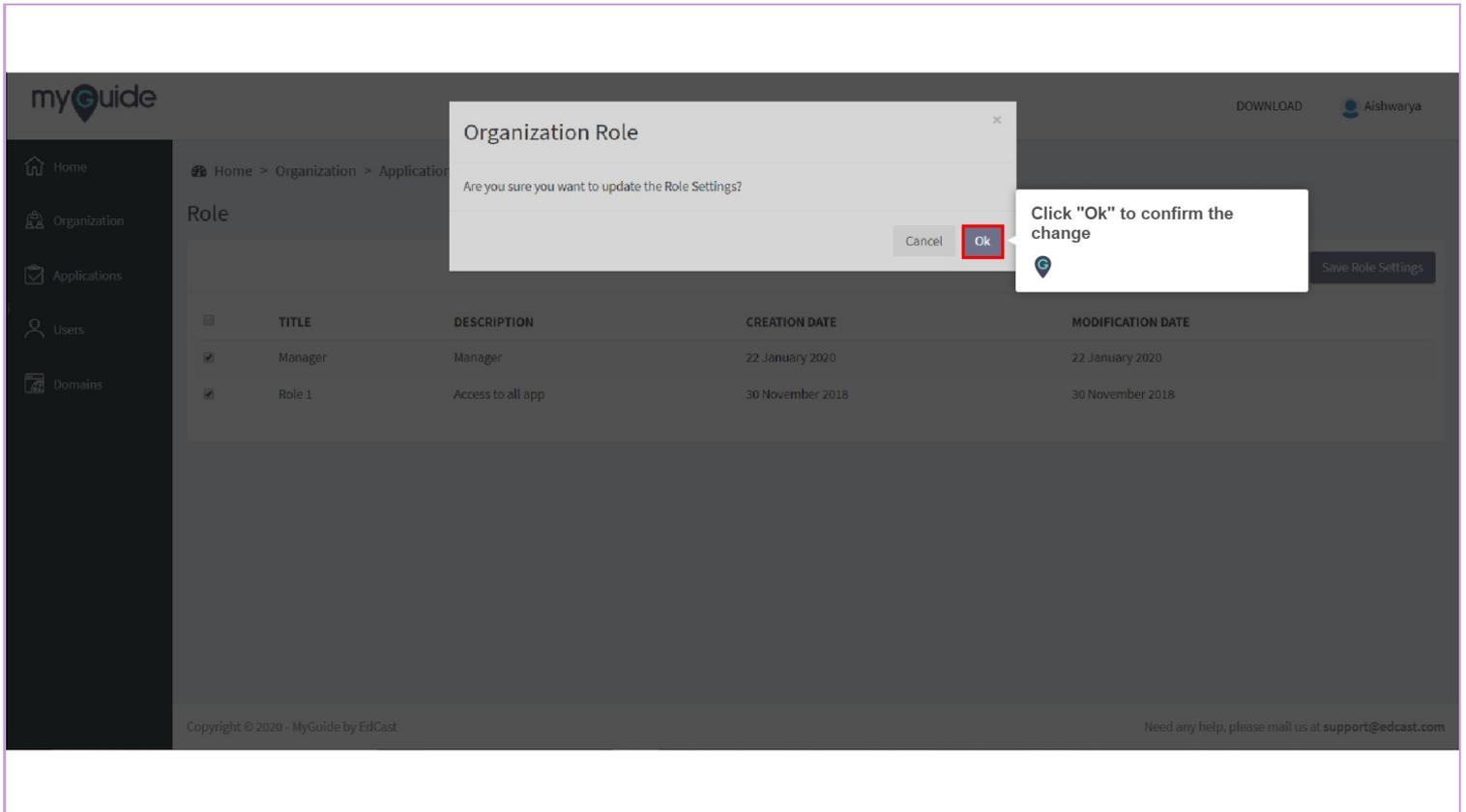
The screenshot displays the myGuide application interface. The top header includes the myGuide logo, a 'DOWNLOAD' link, and the user name 'Aishwarya'. A dark sidebar on the left contains navigation options: Home, Organization, Applications, Users, and Domains. The main content area shows a breadcrumb trail: Home > Organization > Application > Role. Below this, the title 'Role' is followed by a table of roles. A callout box with a location pin icon points to a 'Save Role Settings' button, which is highlighted with a red border. The table contains the following data:

<input type="checkbox"/>	TITLE	DESCRIPTION	CREATION DATE	MODIFICATION DATE
<input checked="" type="checkbox"/>	Manager	Manager	22 January 2020	22 January 2020
<input checked="" type="checkbox"/>	Role 1	Access to all app	30 November 2018	30 November 2018

At the bottom of the page, there is a footer with the text: Copyright © 2020 - MyGuide by EdCast and a support email address: support@edcast.com.

Step: 13

Click "Ok" to confirm the change



The screenshot displays the myGuide application interface. A modal dialog titled "Organization Role" is open, asking "Are you sure you want to update the Role Settings?". The dialog has "Cancel" and "Ok" buttons. A red box highlights the "Ok" button, and a callout box points to it with the text "Click 'Ok' to confirm the change".

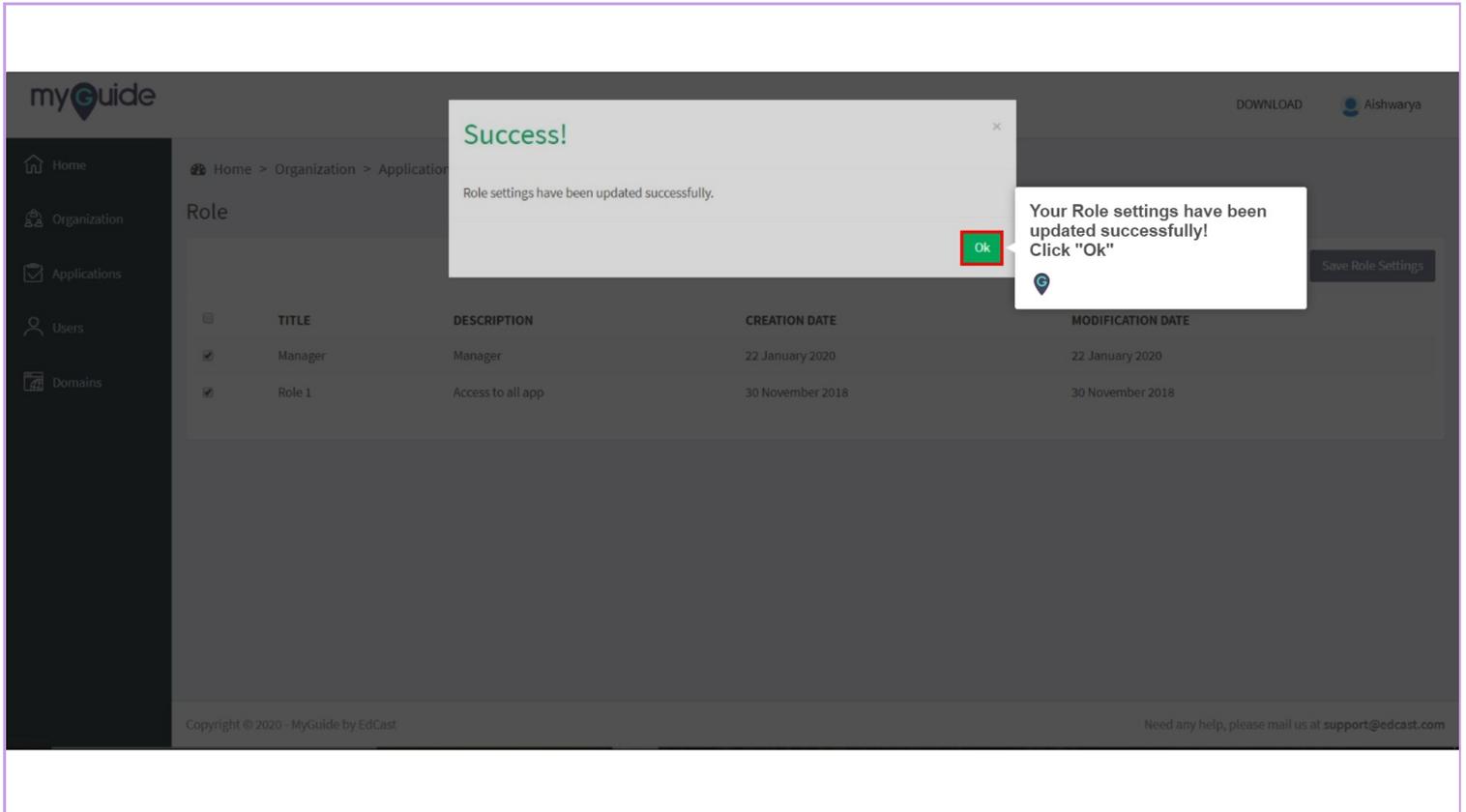
The background interface shows a sidebar with navigation options: Home, Organization, Applications, Users, and Domains. The main content area displays a table of roles:

TITLE	DESCRIPTION	CREATION DATE	MODIFICATION DATE
Manager	Manager	22 January 2020	22 January 2020
Role 1	Access to all app	30 November 2018	30 November 2018

At the bottom of the page, there is a footer with the text: "Copyright © 2020 - MyGuide by EdCast" and "Need any help, please mail us at support@edcast.com".

Step: 14

Your Role settings have been updated successfully!
Click "Ok"



The screenshot displays the MyGuide application interface. A success message is shown in a grey box: "Success! Role settings have been updated successfully." with an "Ok" button. A white callout box points to the "Ok" button with the text: "Your Role settings have been updated successfully! Click 'Ok'". The main content area shows a table of roles.

TITLE	DESCRIPTION	CREATION DATE	MODIFICATION DATE
Manager	Manager	22 January 2020	22 January 2020
Role 1	Access to all app	30 November 2018	30 November 2018

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Thank You!

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