

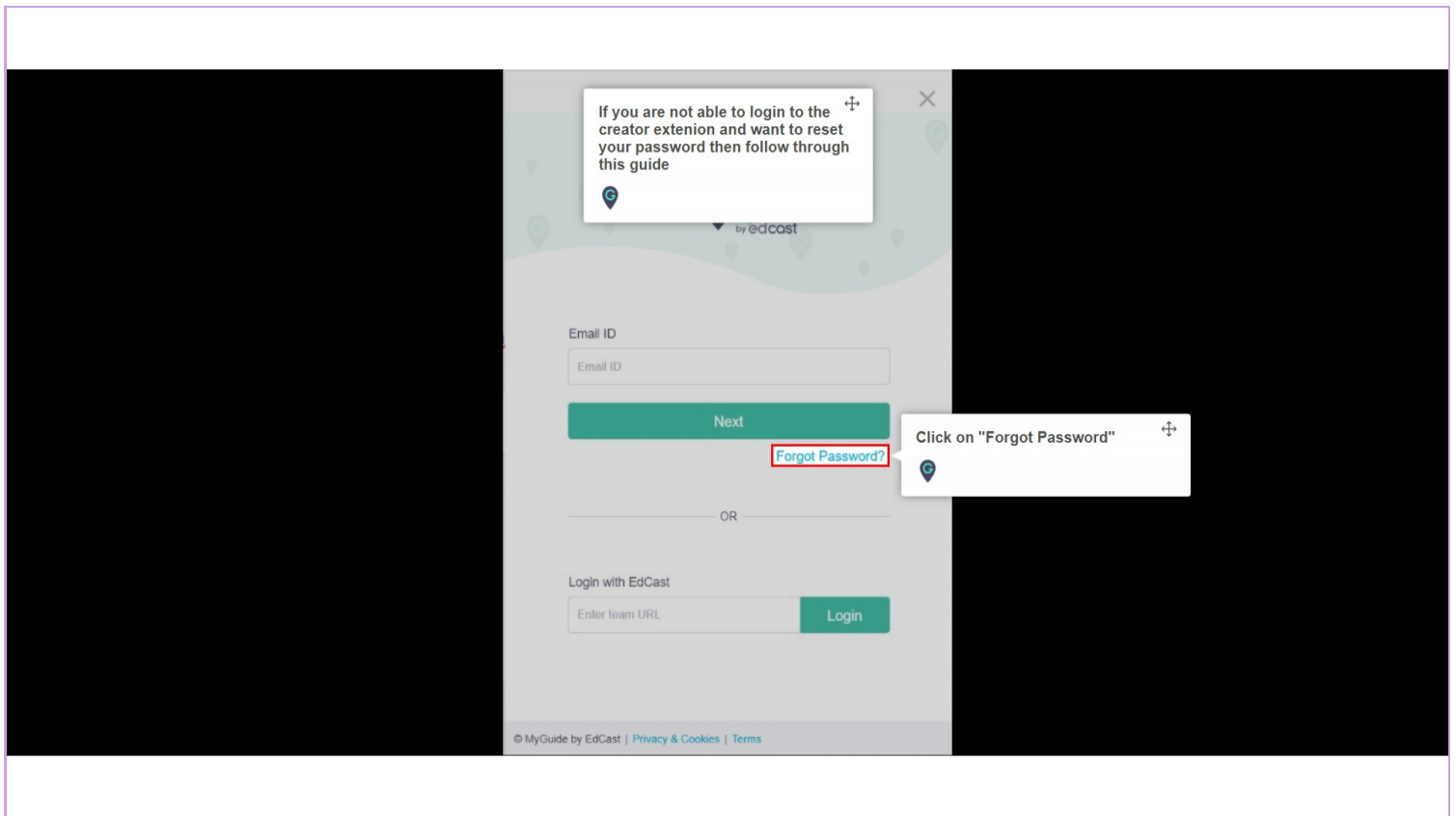


How to Change Password for your MyGuide Creator Extension

Step: 01

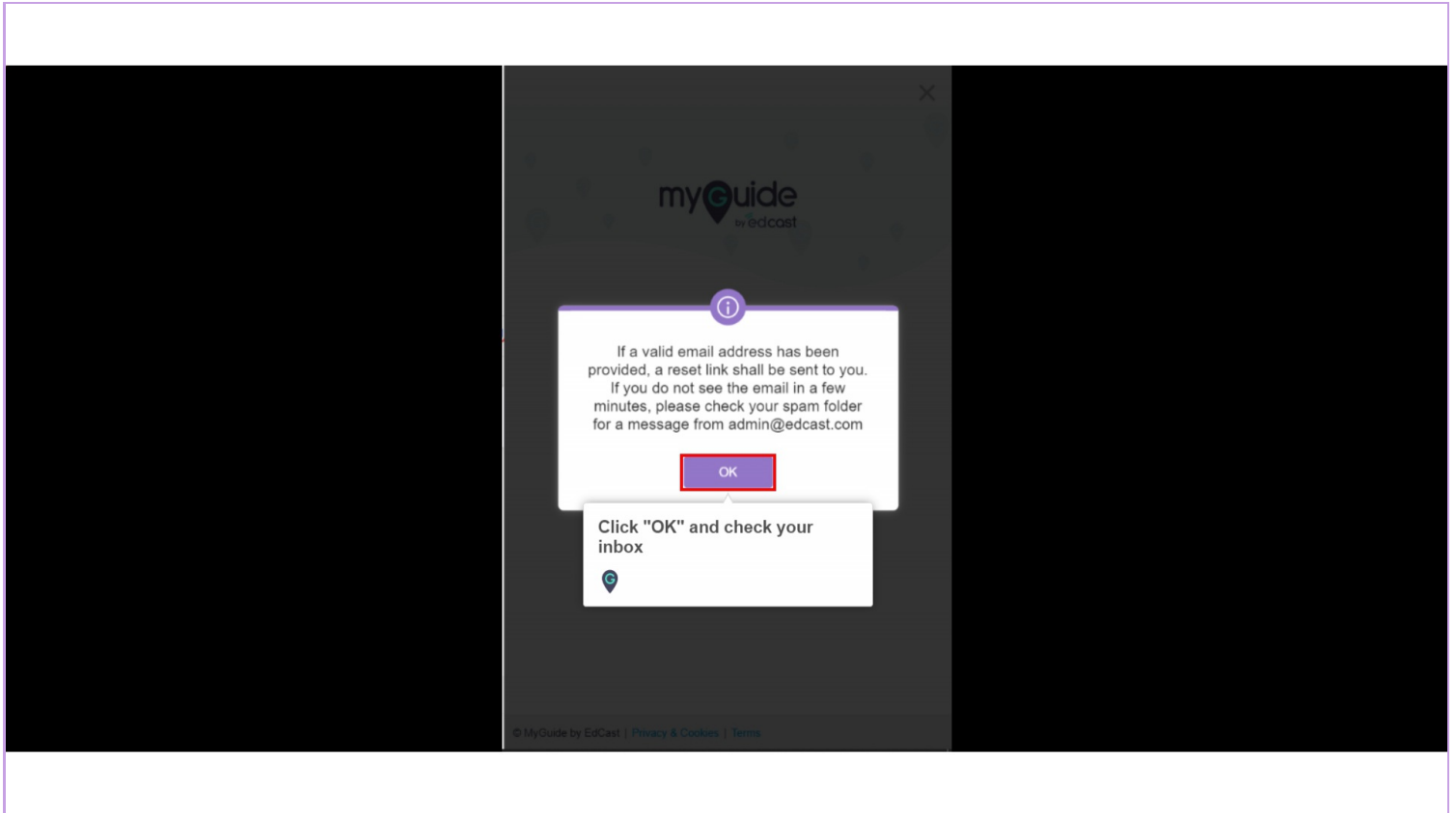
If you are not able to login to the creator extension and want to reset your password then follow through this guide

1) Click on "Forgot Password"



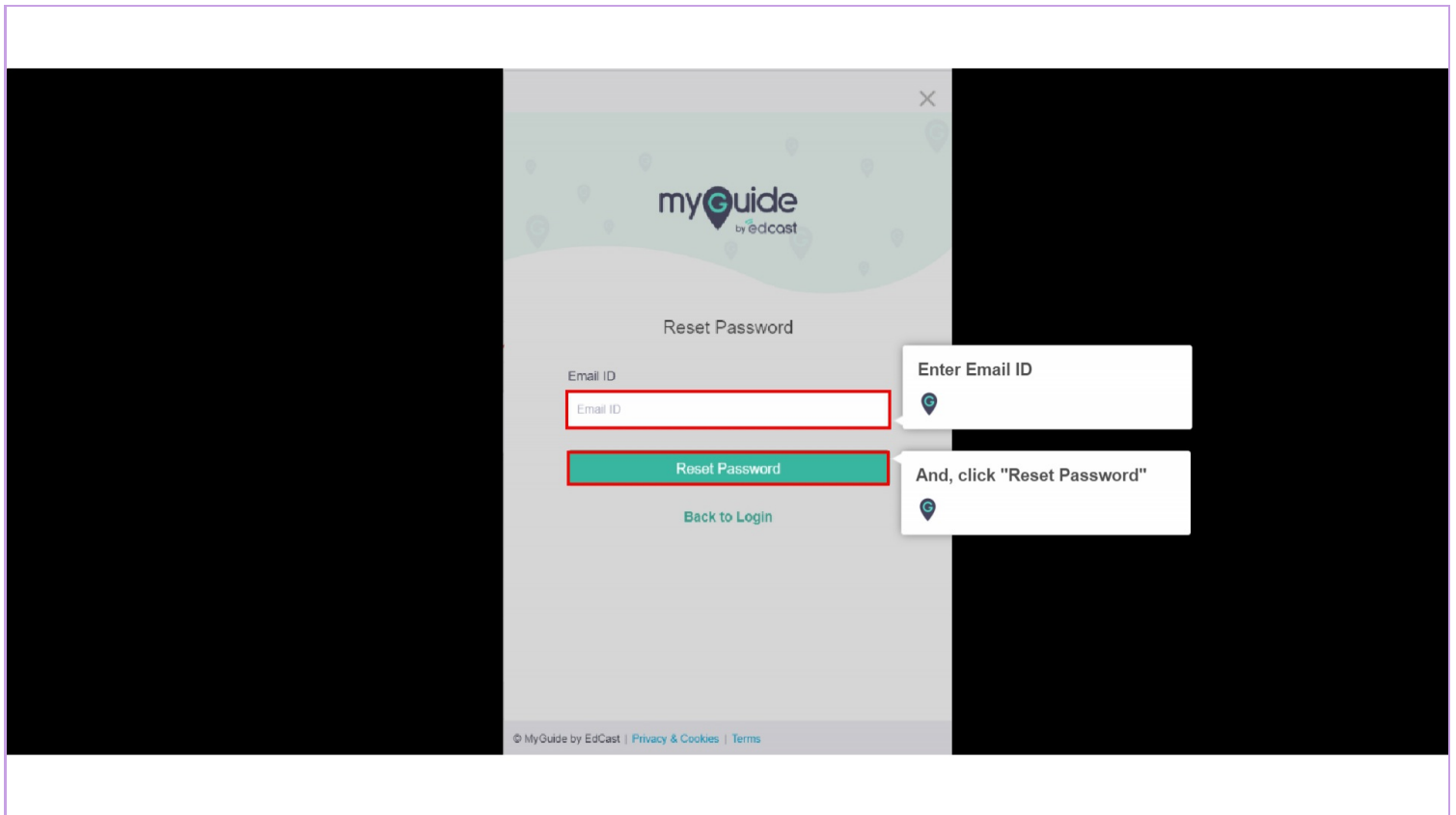
Step: 02

1) Click "OK" and check your inbox



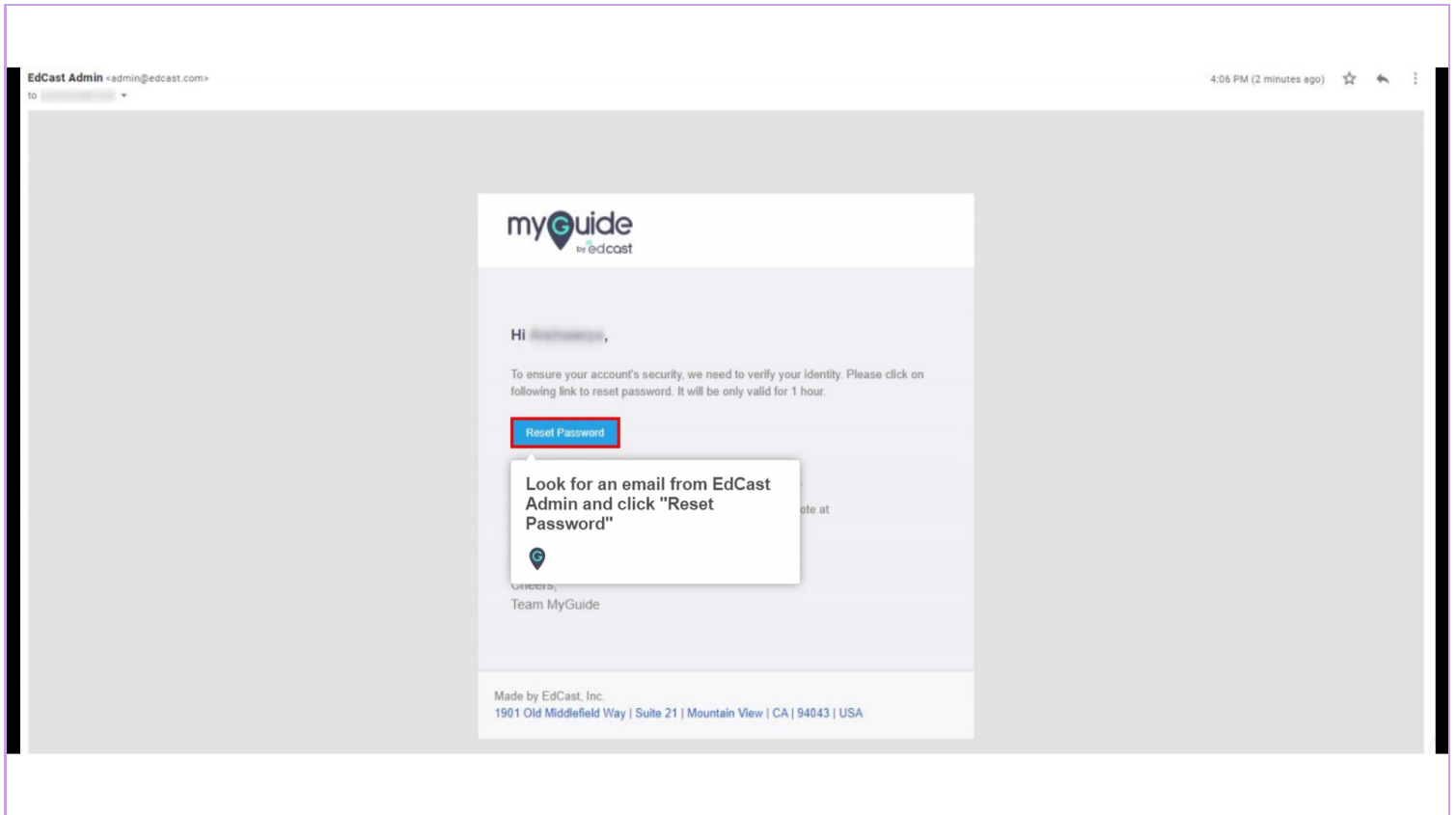
Step: 03

- 1) Enter Email ID
- 2) And, click "Reset Password"



Step: 04

1) Look for an email from EdCast Admin and click "Reset Password"



Step: 05

1) Enter your new password, confirm it and click on "Change Password"

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Reset Password

The password must contain at least 8 and maximum 15 characters including at least one uppercase, one lowercase, one numeric value and one special character.

Password

Confirm Password

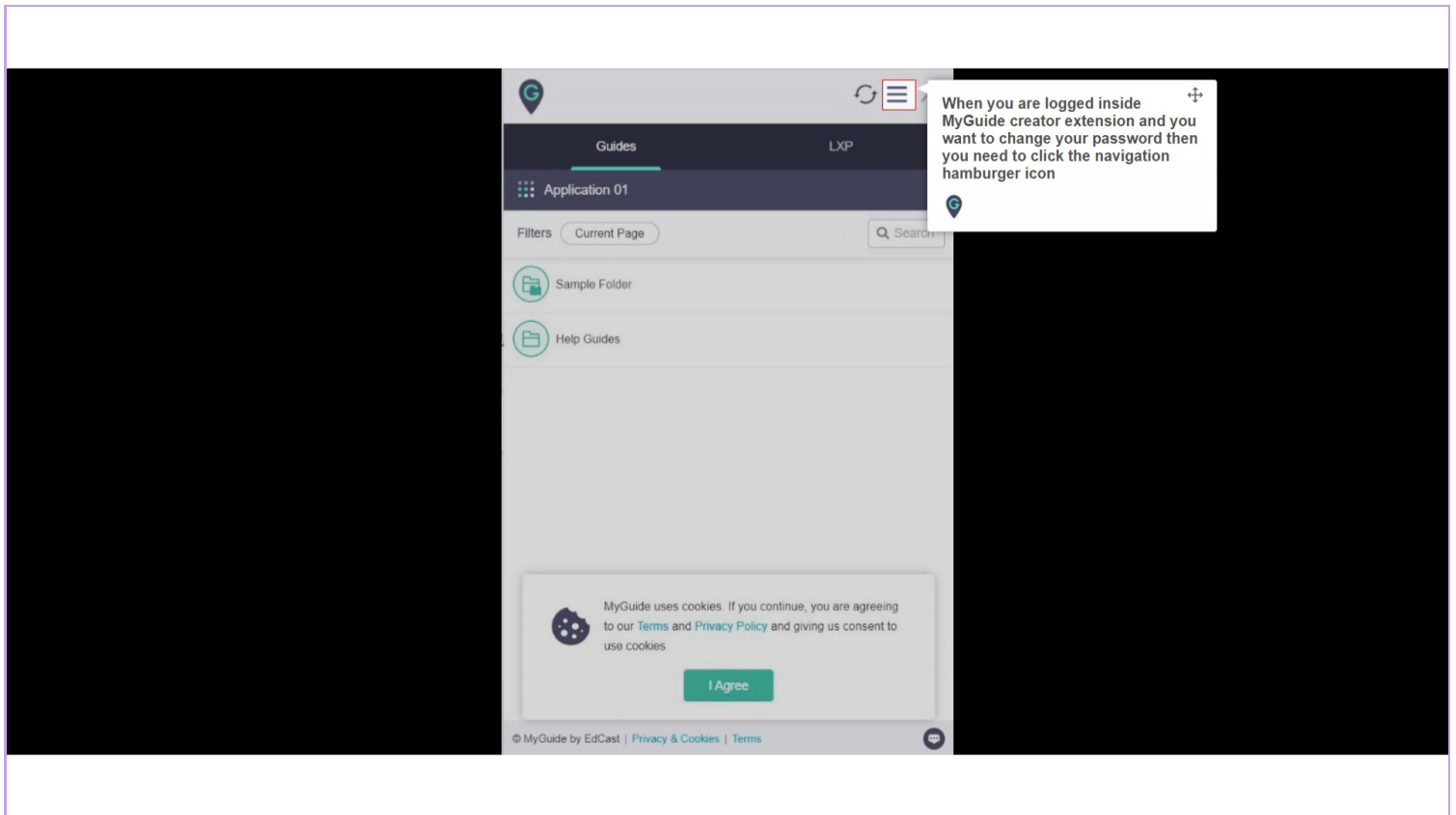
Change Password

Enter your new password, confirm it and click on "Change Password"

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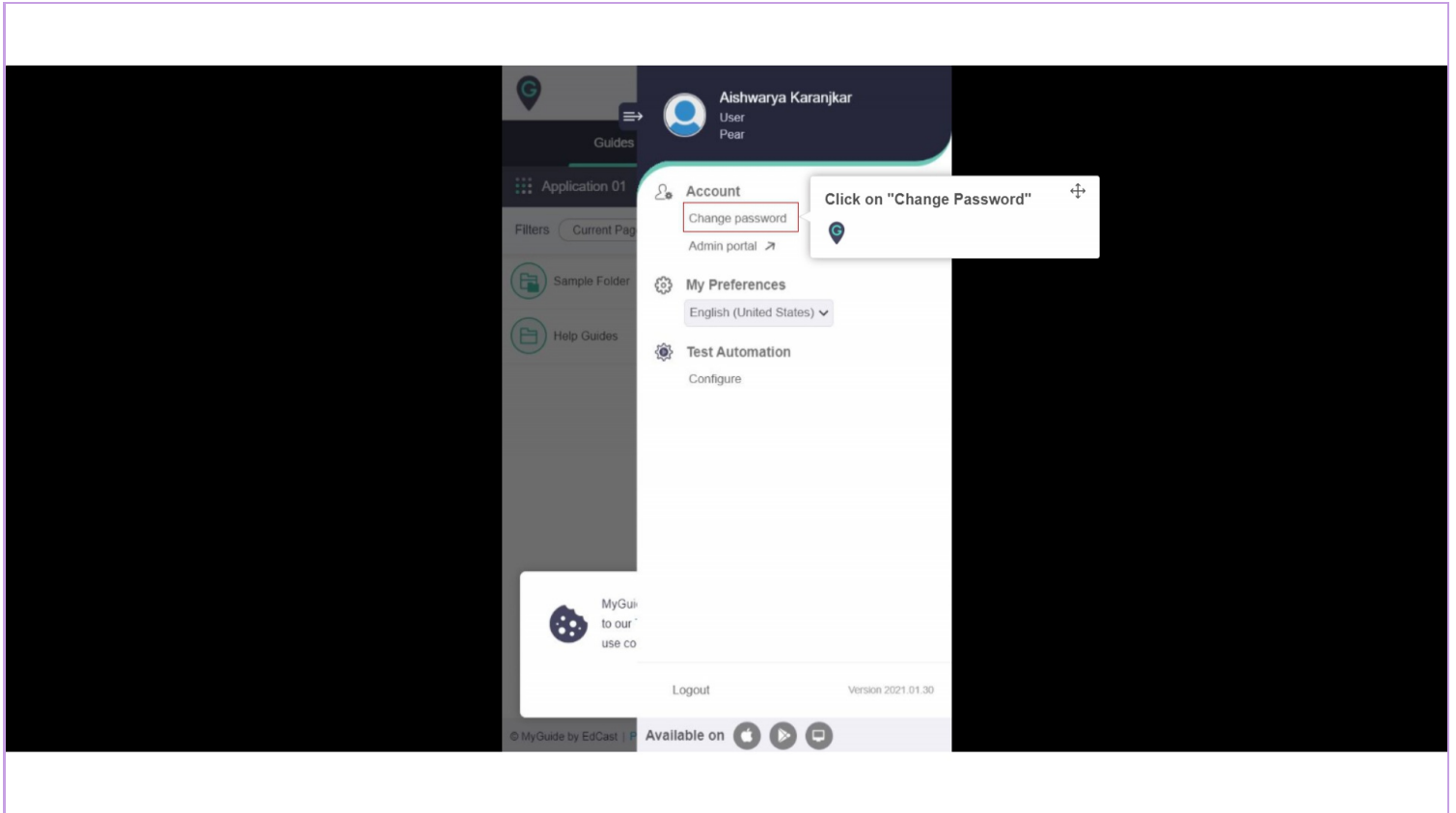
Step: 06

1) When you are logged inside MyGuide creator extension and you want to change your password then you need to click the navigation hamburger icon



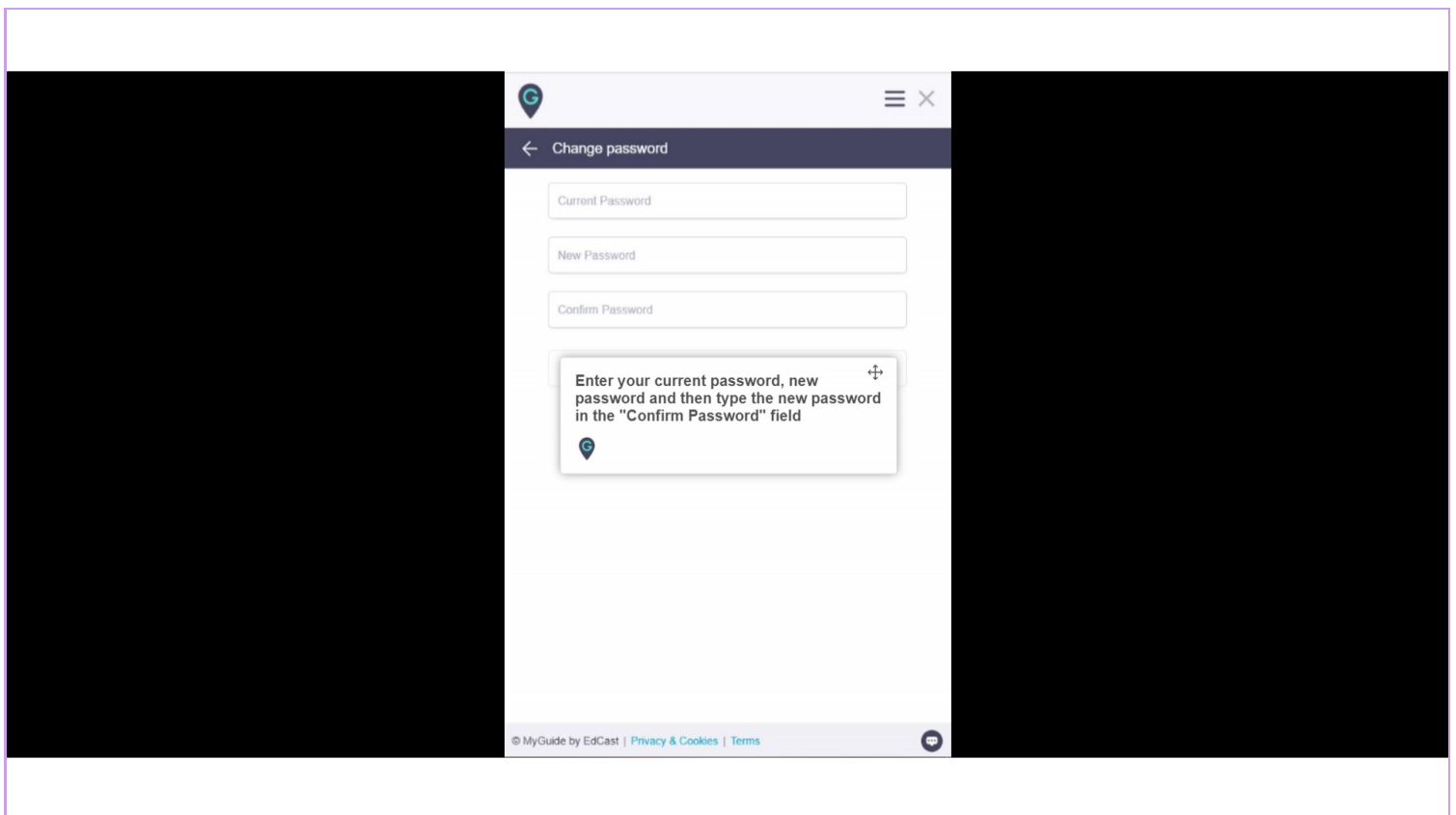
Step: 07

1) Click on "Change Password"



Step: 08

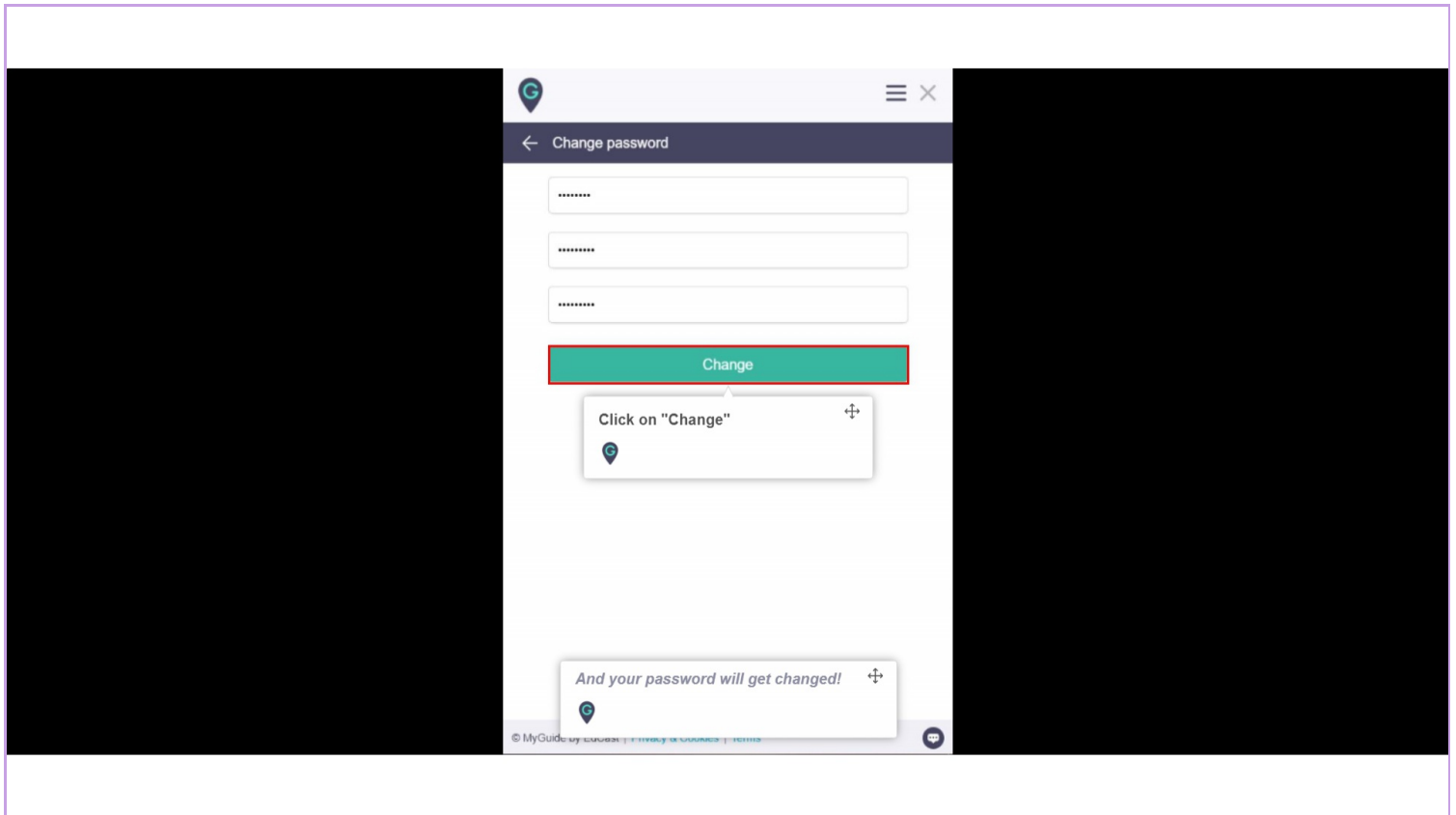
Enter your current password, new password and then type the new password in the "Confirm Password" field



Step: 09

And your password will get changed!

1) Click on "Change"



Thank you

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