

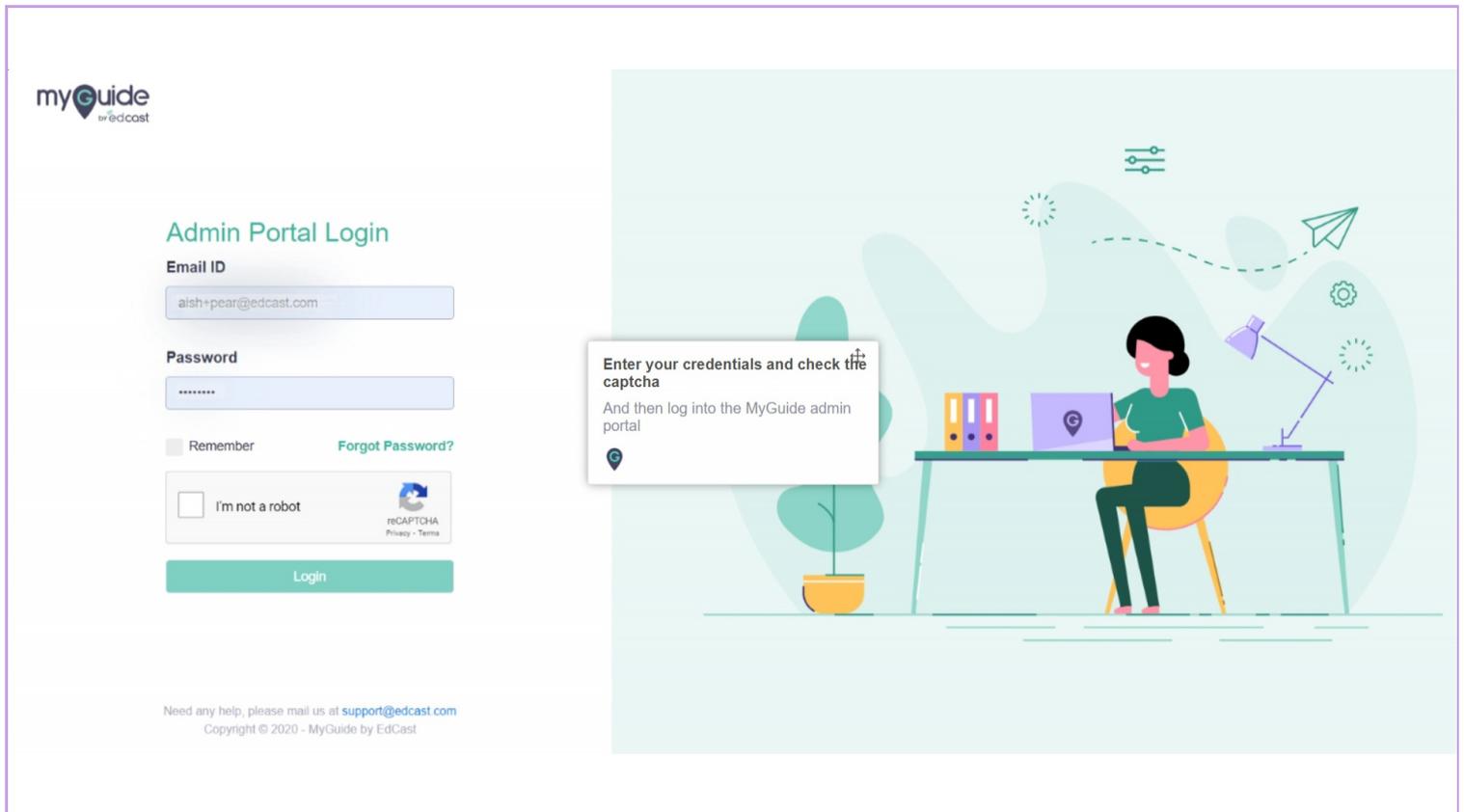


How to manage Theme settings

Step: 01

Enter your credentials and check the captcha

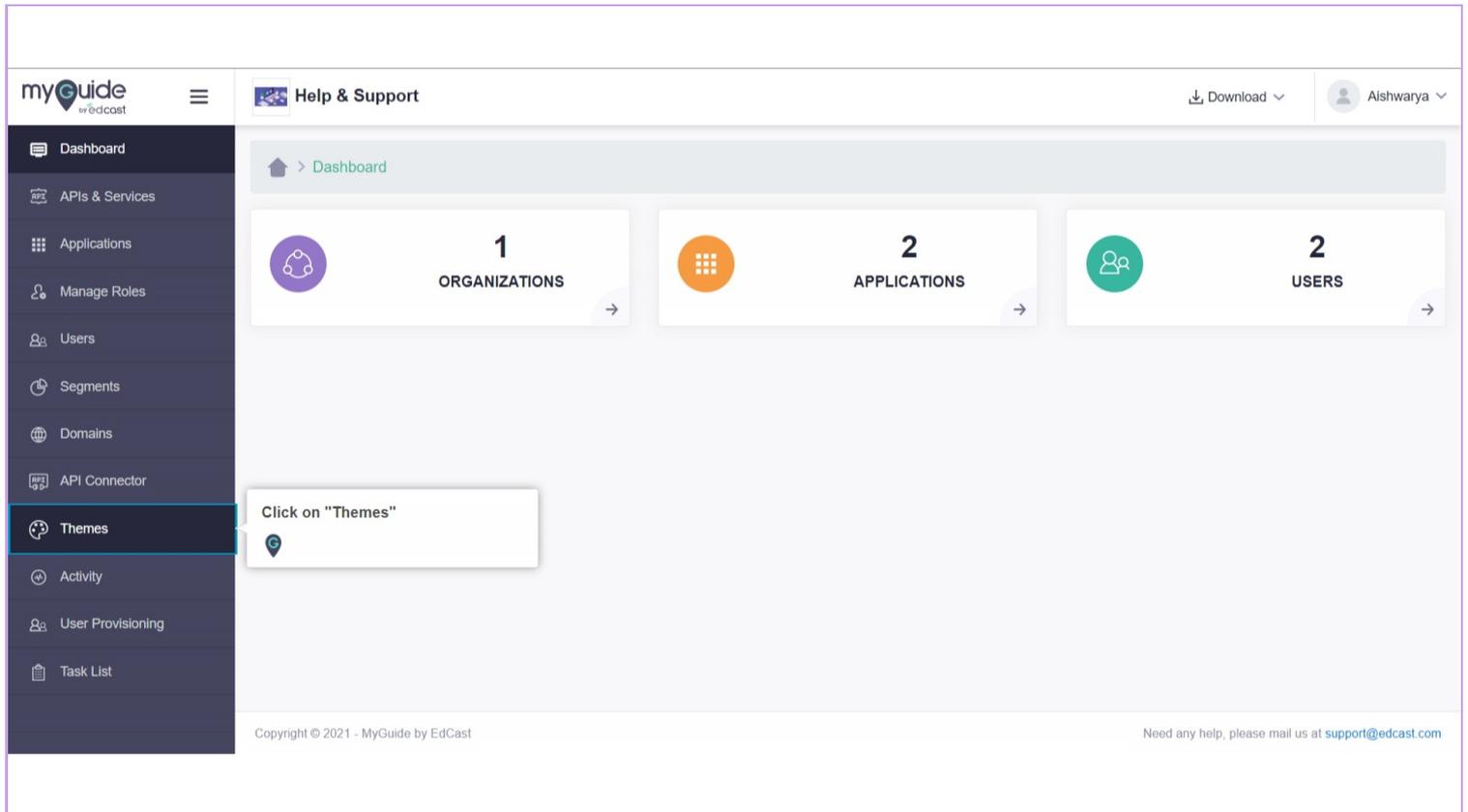
And then log into the MyGuide admin portal



The image shows a screenshot of the MyGuide Admin Portal Login page. On the left, the login form includes the MyGuide by EdCast logo, the title "Admin Portal Login", and fields for "Email ID" (containing "aish+pear@edcast.com") and "Password" (masked with dots). There are checkboxes for "Remember" and "I'm not a robot", a "Forgot Password?" link, and a reCAPTCHA widget. A green "Login" button is at the bottom. Below the form, it says "Need any help, please mail us at support@edcast.com" and "Copyright © 2020 - MyGuide by EdCast". On the right, an illustration shows a person sitting at a desk with a laptop, surrounded by icons of a paper plane, gears, and a lightbulb. A white callout box with a location pin icon contains the text: "Enter your credentials and check the captcha" and "And then log into the MyGuide admin portal".

Step: 02

Click on "Themes"



The screenshot displays the myGuide by edcast dashboard interface. The top navigation bar includes the myGuide by edcast logo, a hamburger menu icon, the text "Help & Support", a "Download" button with a dropdown arrow, and a user profile for "Aishwarya" with a dropdown arrow. The left sidebar menu lists various dashboard sections: Dashboard, APIs & Services, Applications, Manage Roles, Users, Segments, Domains, API Connector, Themes (highlighted in blue), Activity, User Provisioning, and Task List. The main content area shows a breadcrumb "Dashboard" and three summary cards: "1 ORGANIZATIONS", "2 APPLICATIONS", and "2 USERS". A callout box with a location pin icon points to the "Themes" menu item and contains the text "Click on 'Themes'". The footer contains the copyright notice "Copyright © 2021 - MyGuide by EdCast" and the support email "Need any help, please mail us at support@edcast.com".

Step: 03

Active theme will be used to create PPT (.pptx), PDF (.pdf) and Document (.docx)

The screenshot displays the 'myGuide by edcast' interface for theme configuration. The main content area is titled 'PPT, Doc & PDF Theme Setting' and includes an informational message: 'Info: Active theme will be used to create PPT (.pptx), PDF (.pdf) and Document (.docx)'. Four theme cards are presented, each with a preview image and two buttons: 'View' and 'Activate'. The themes are Turquoise, Niagara, Cerulean, and Lochmara. A notification box at the bottom left of the theme cards reiterates the message: 'Active theme will be used to create PPT (.pptx), PDF (.pdf) and Document (.docx)'. The left sidebar contains a navigation menu with items: Dashboard, APIs & Services, Applications, Manage Roles, Users, Segments, Domains, API Connector, Themes, Activity, User Provisioning, and Task List. The top right corner shows a 'Download' button and a user profile for 'Aishwarya'. The footer contains the copyright notice 'Copyright © 2021 - MyGuide by EdCast' and the support email 'support@edcast.com'.

Step: 04

Click on "View" button to check the details of a theme

The screenshot shows the 'myGuide by edcast' interface. The top navigation bar includes the logo, a menu icon, 'Help & Support', a 'Download' dropdown, and a user profile for 'Aishwarya'. The left sidebar lists various navigation items, with 'Themes' highlighted. The main content area is titled 'PPT, Doc & PDF Theme Setting' and includes an information box: 'Info: Active theme will be used to create PPT (.pptx), PDF (.pdf) and Document (.docx)'. Below this, four theme cards are displayed: 'Turquoise', 'Niagara', 'Cerulean', and 'Lochmara'. Each card features a fan-shaped icon and two buttons: 'View' and 'Activate'. The 'View' button for the 'Niagara' theme is highlighted with a blue border, and a tooltip points to it with the text: 'Click on "View" button to check the details of a theme'. The footer contains the copyright notice 'Copyright © 2021 - MyGuide by EdCast' and the support email 'support@edcast.com'.

Step: 05

Click on "Activate" if you want to make a theme active

myGuide by edcast

Help & Support

Download

Aishwarya

Themes

PPT, Doc & PDF Theme Setting

Info: Active theme will be used to create PPT (.pptx), PDF (.pdf) and Document (.docx)

Turquoise

Niagara

Cerulean

Lochmara

View

Activate

View

Activate

View

Activate

View

Activate

Click on "Activate" if you want to make a theme active

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Need any help, please mail us at support@edcast.com

Step: 06

To learn more about these themes provided by MyGuide, visit [here](#).

The screenshot displays the 'PPT, Doc & PDF Theme Setting' page in the MyGuide by EdCast application. The page features a dark sidebar on the left with navigation options: Dashboard, APIs & Services, Applications, Manage Roles, Users, Segments, Domains, API Connector, Themes (highlighted), Activity, User Provisioning, and Task List. The main content area shows a header with 'myguide by edcast', 'Help & Support', and a user profile 'Aishwarya'. A notification box at the top center reads: 'To learn more about these themes provided by MyGuide, visit [here](#).' Below this, the page title is 'PPT, Doc & PDF Theme Setting' with an info note: 'Info: Active theme will be used to create PPT (.pptx), PDF (.pdf) and Document (.docx)'. Four theme cards are displayed, each with a fan-shaped icon and a 'View' button followed by an 'Activate' button. The themes are: Turquoise, Niagara, Cerulean, and Lochmara. The footer contains 'Copyright © 2021 - MyGuide by EdCast' and 'Need any help, please mail us at support@edcast.com'.

Thank you

myguide.org