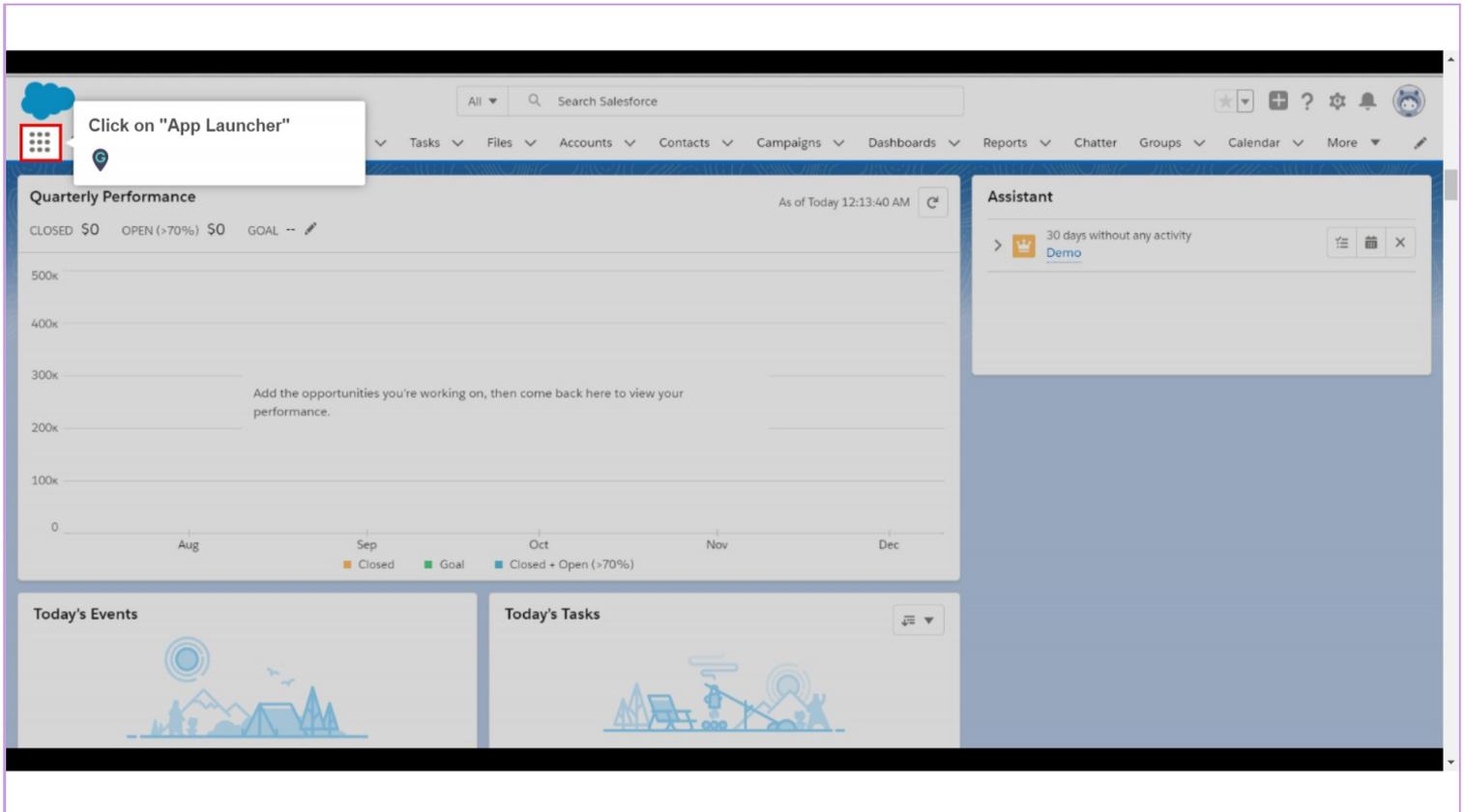




## How to Upgrade MyGuide Salesforce Package

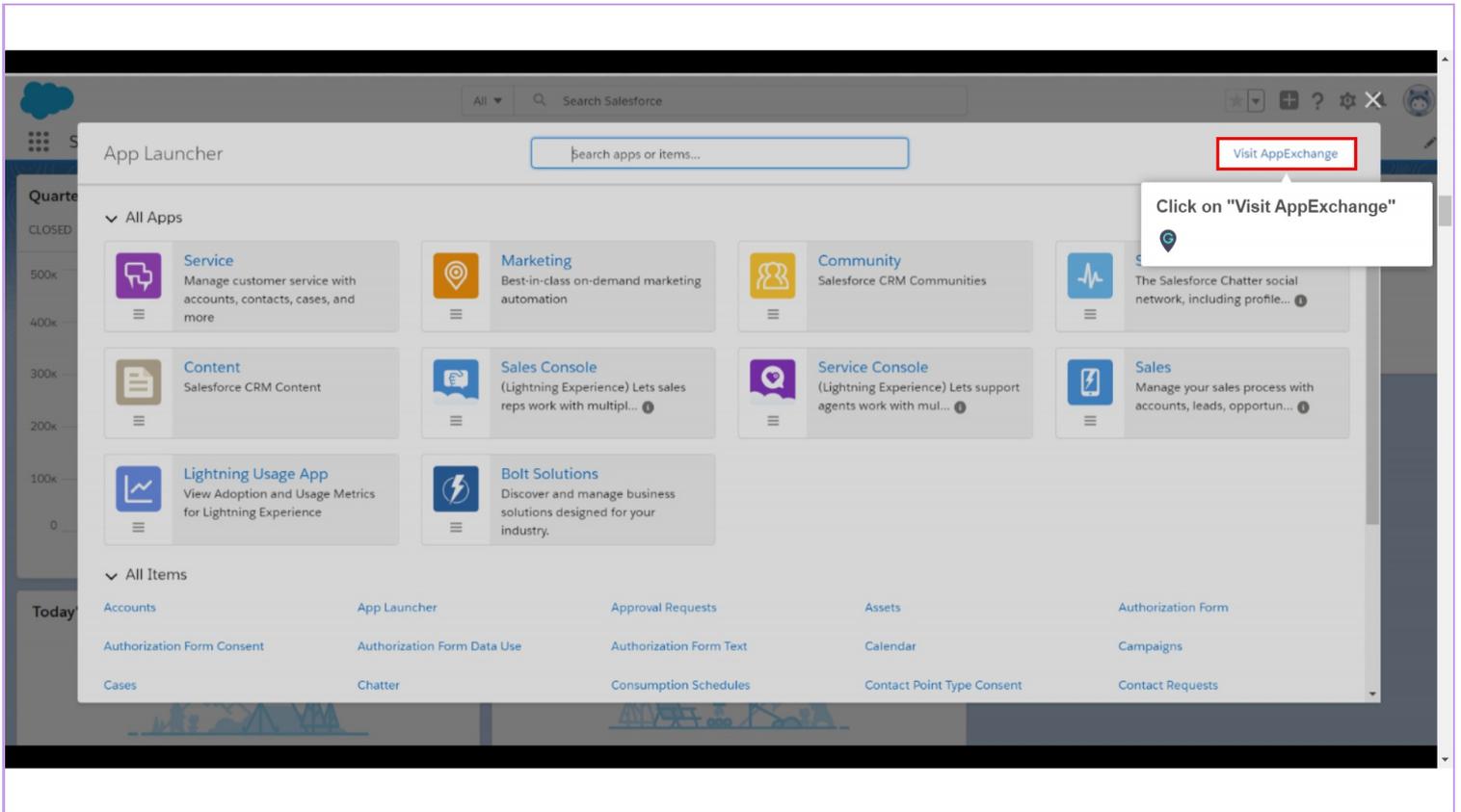
# Step: 01

Click on "App Launcher"



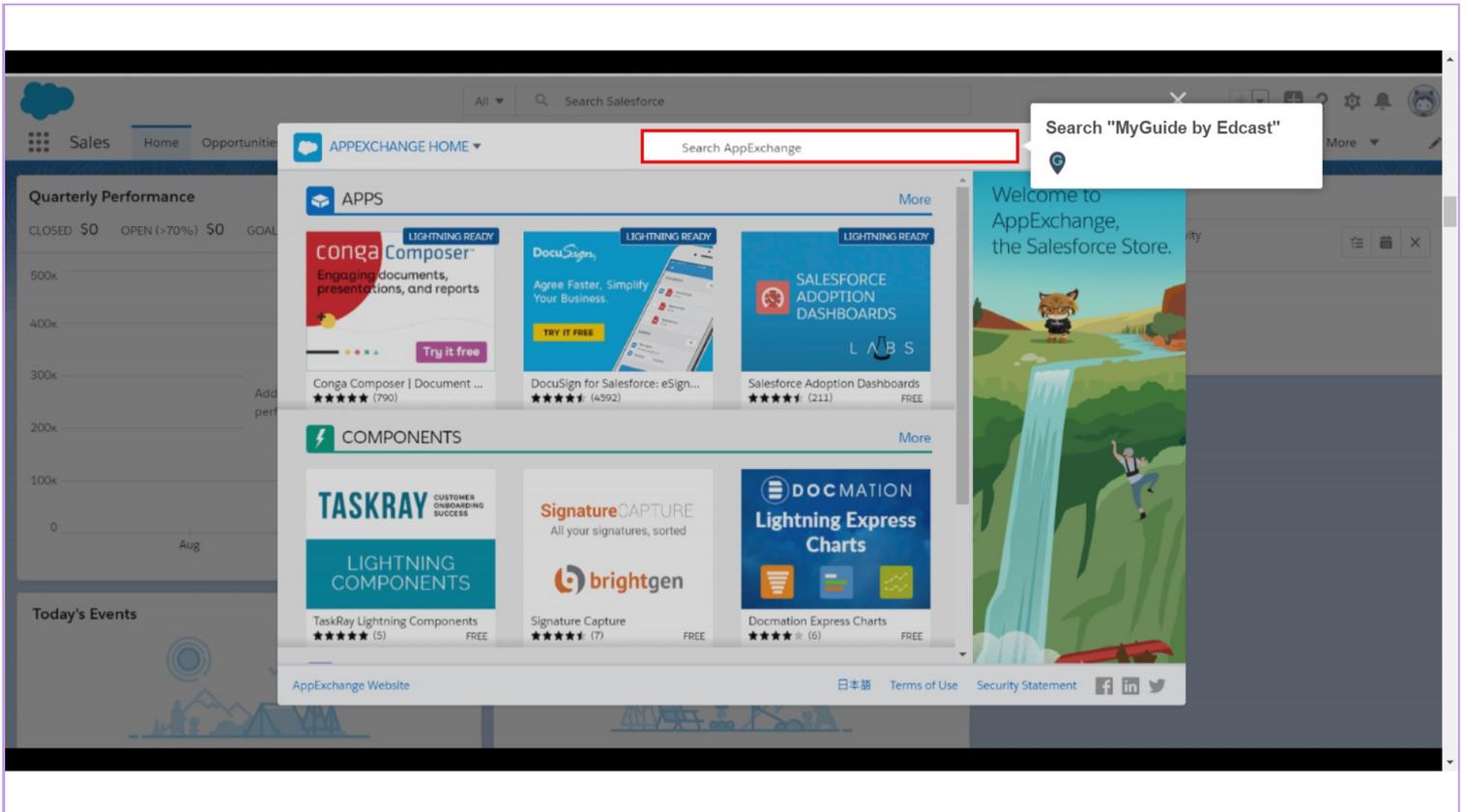
# Step: 02

Click on "Visit AppExchange"



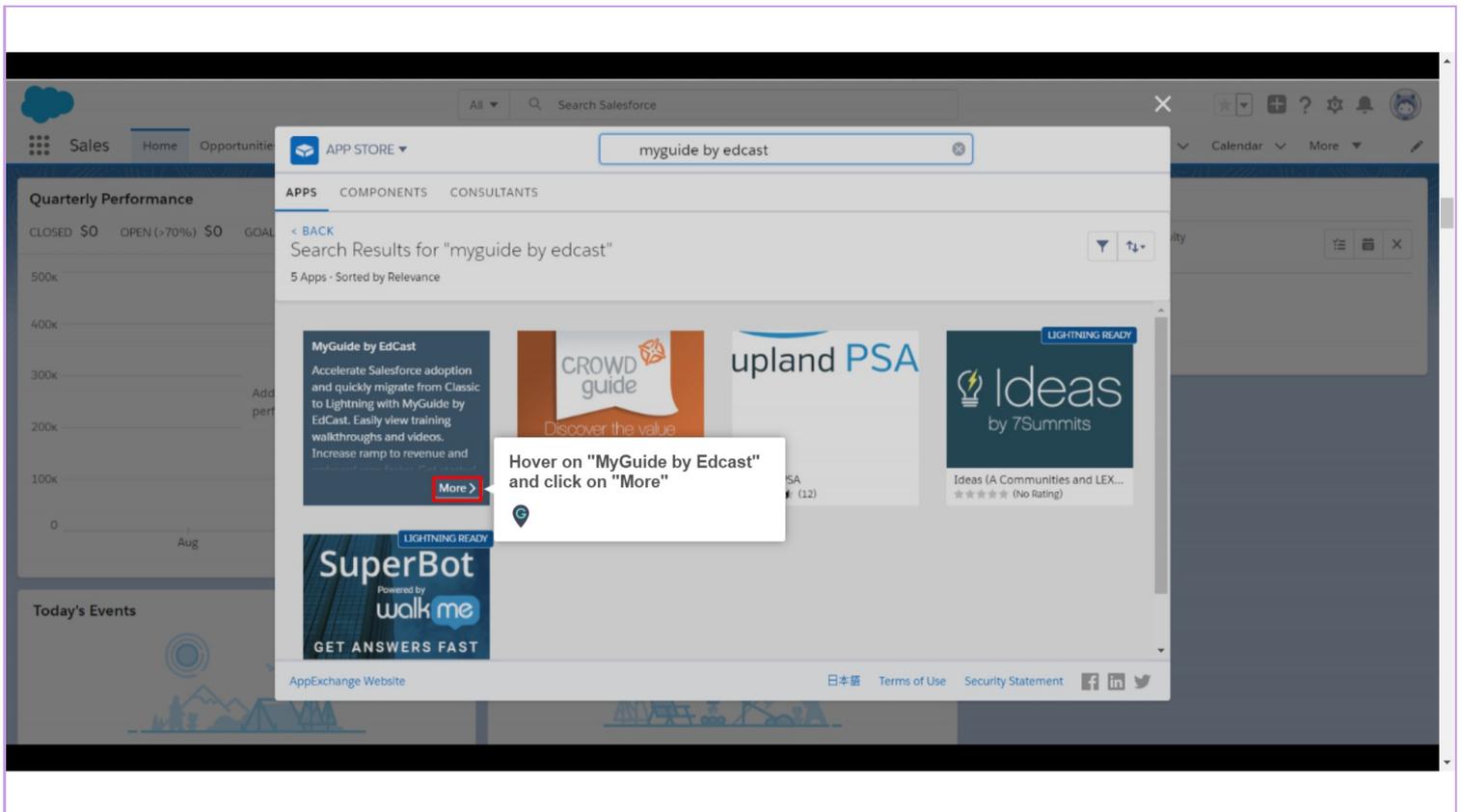
# Step: 03

Search "MyGuide by Edcast"



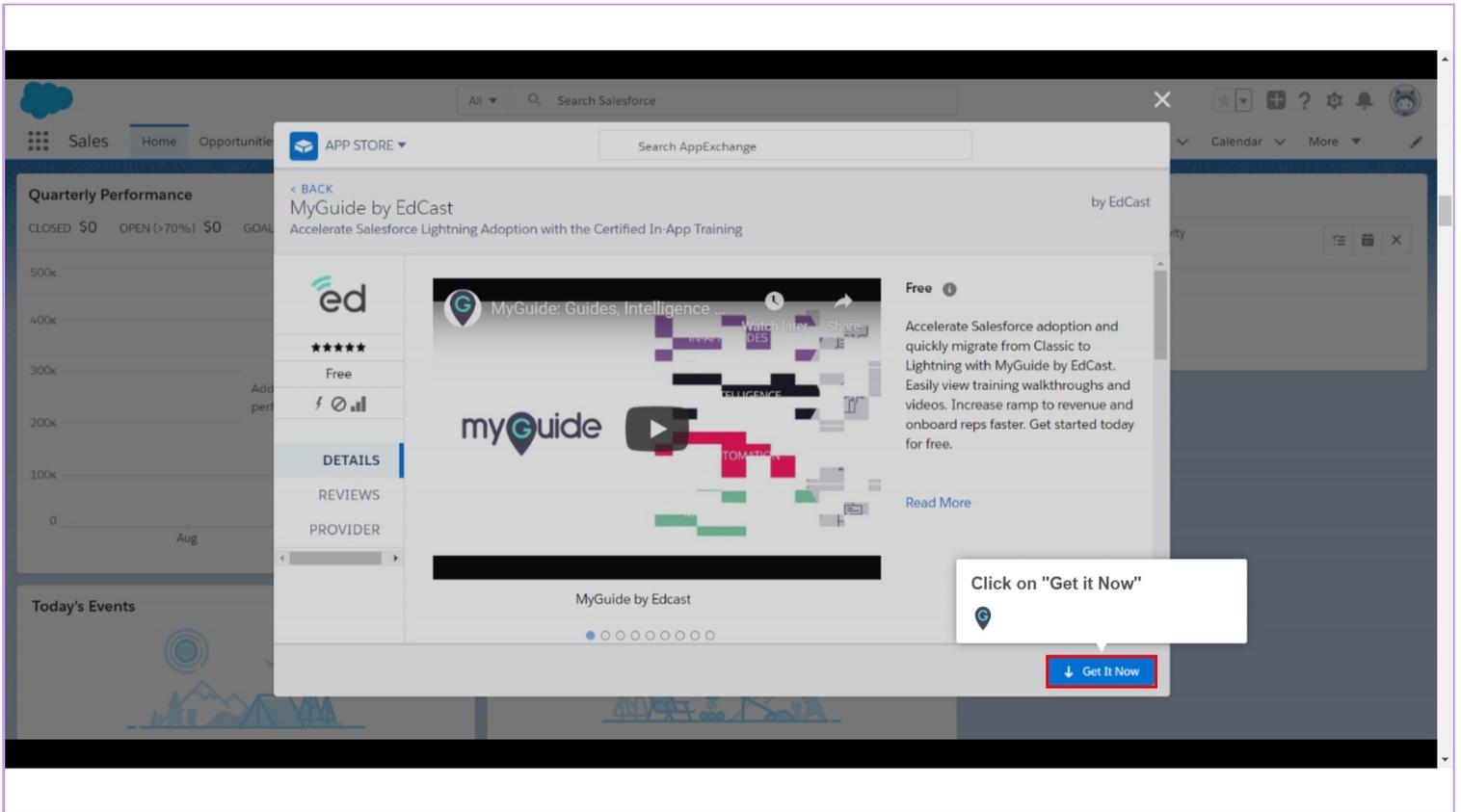
## Step: 04

Hover on "MyGuide by Edcast" and click on "More"



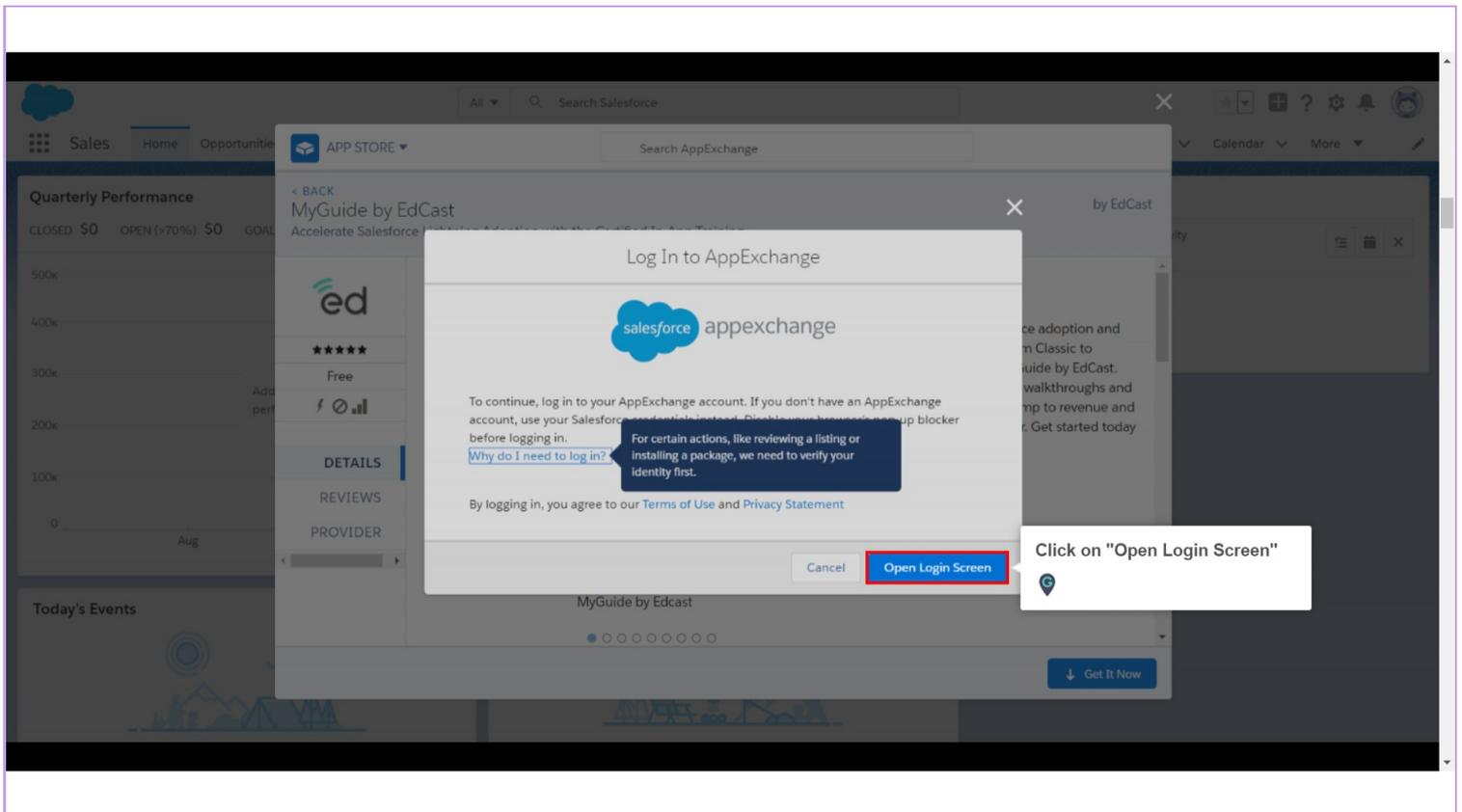
# Step: 05

Click on "Get it Now"



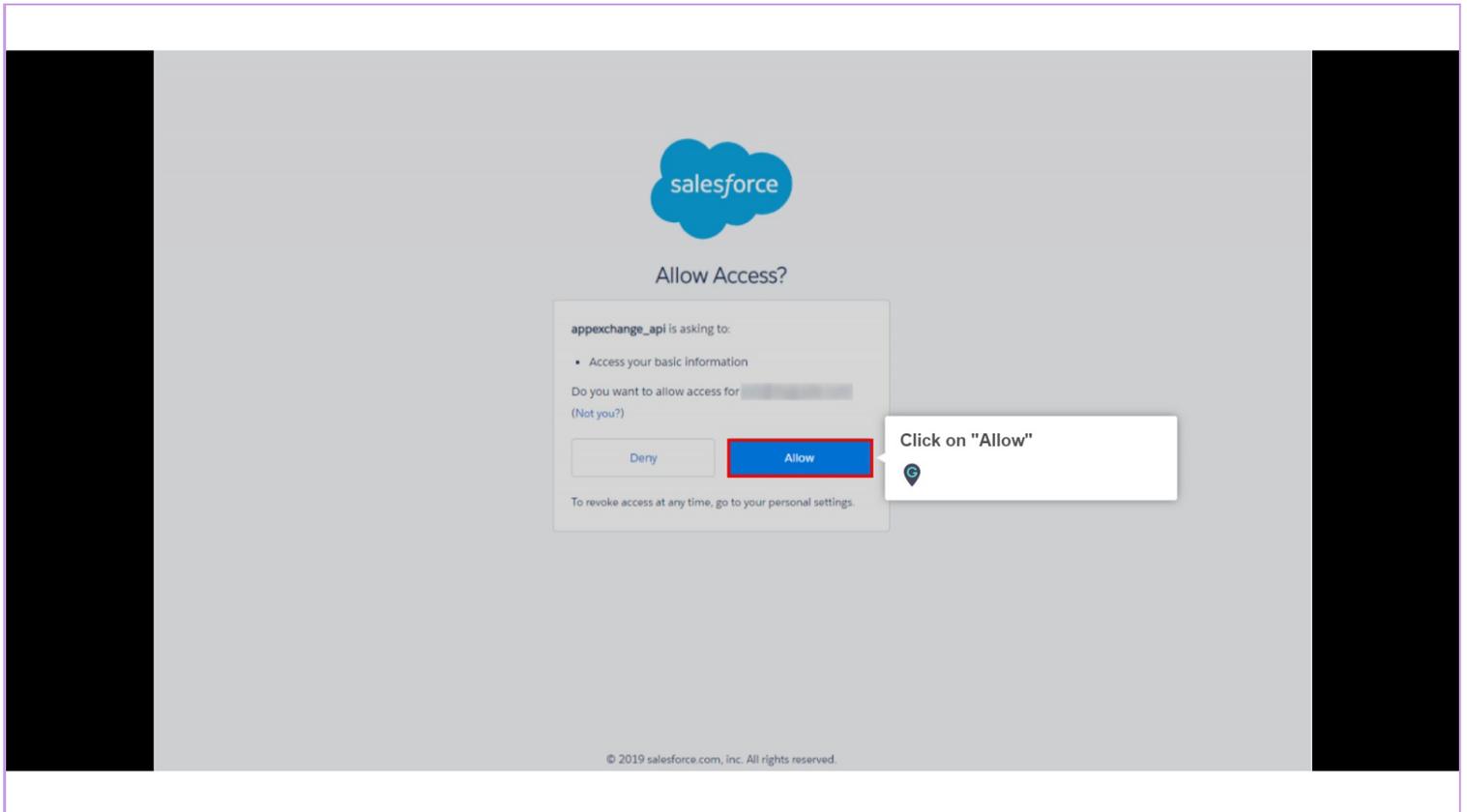
## Step: 06

Click on "Open Login Screen"



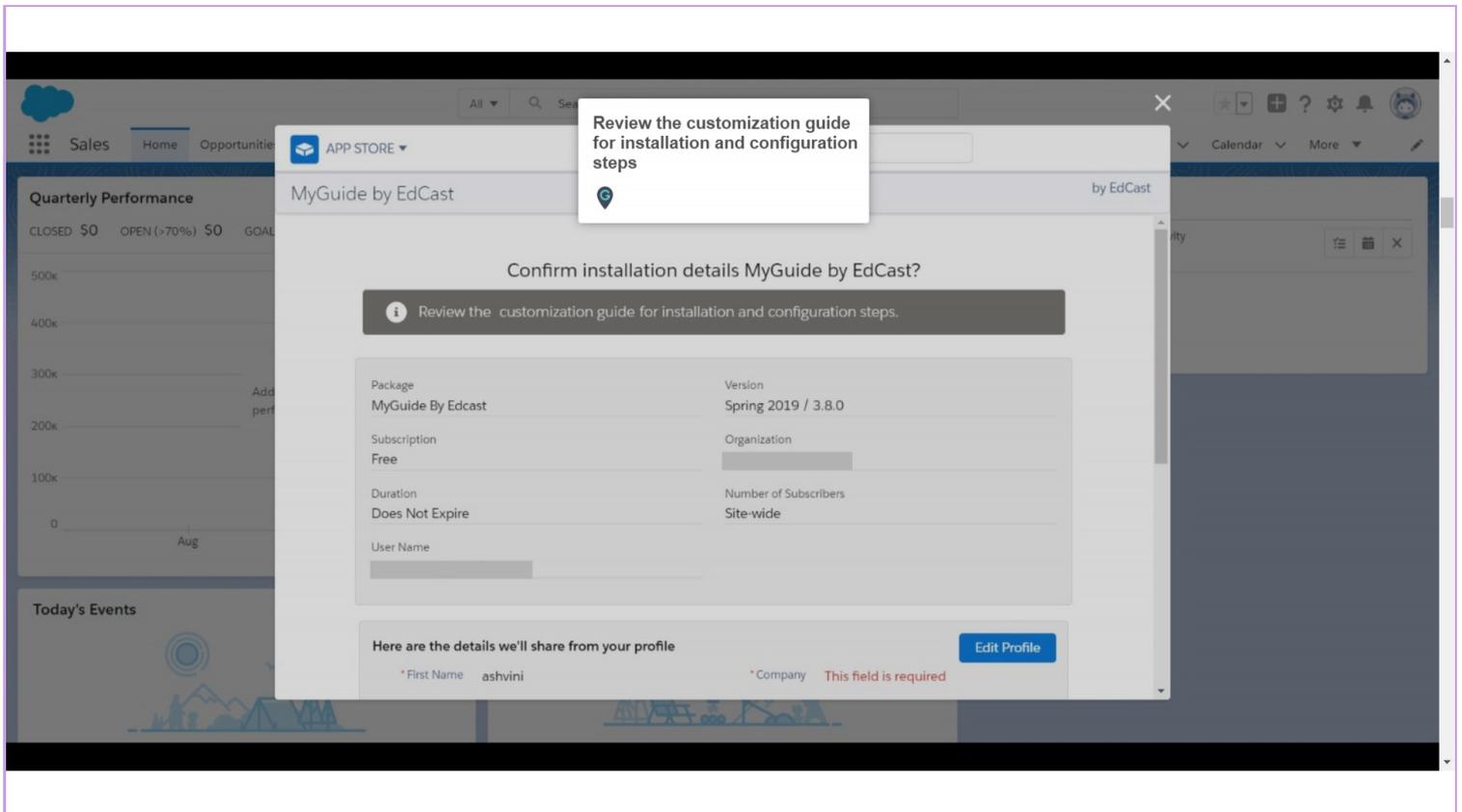
## Step: 07

Click on "Allow"



## Step: 08

Review the customization guide for installation and configuration steps



The screenshot displays a CRM dashboard with a modal dialog box for installing 'MyGuide by EdCast'. The dialog box is titled 'Confirm installation details MyGuide by EdCast?' and contains the following information:

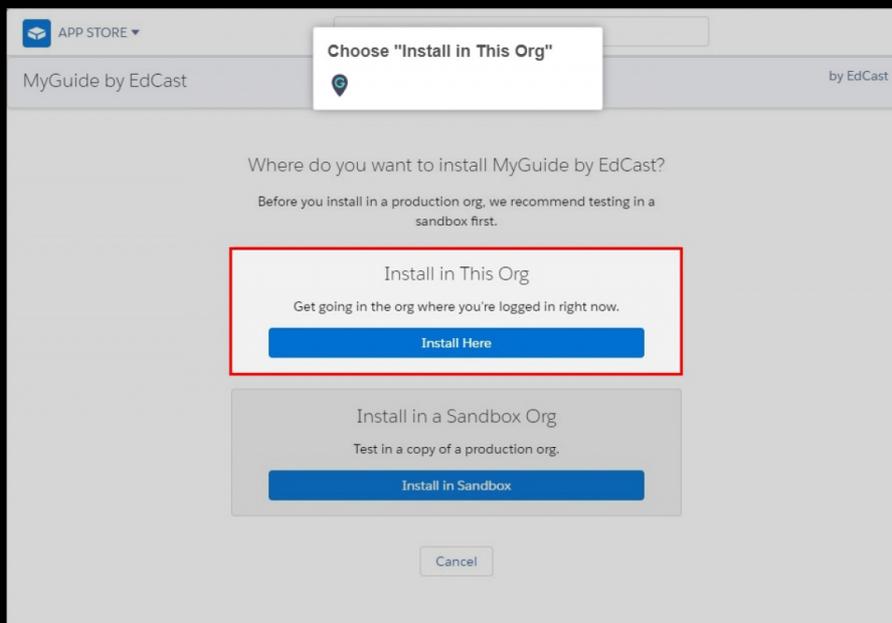
- Review the customization guide for installation and configuration steps.**
- Package:** MyGuide By Edcast
- Version:** Spring 2019 / 3.8.0
- Subscription:** Free
- Organization:** [Redacted]
- Duration:** Does Not Expire
- Number of Subscribers:** Site-wide
- User Name:** [Redacted]

Below the details, there is a section for profile information:

- Here are the details we'll share from your profile**
- \* First Name:** ashvini
- \* Company:** This field is required
- Edit Profile** button

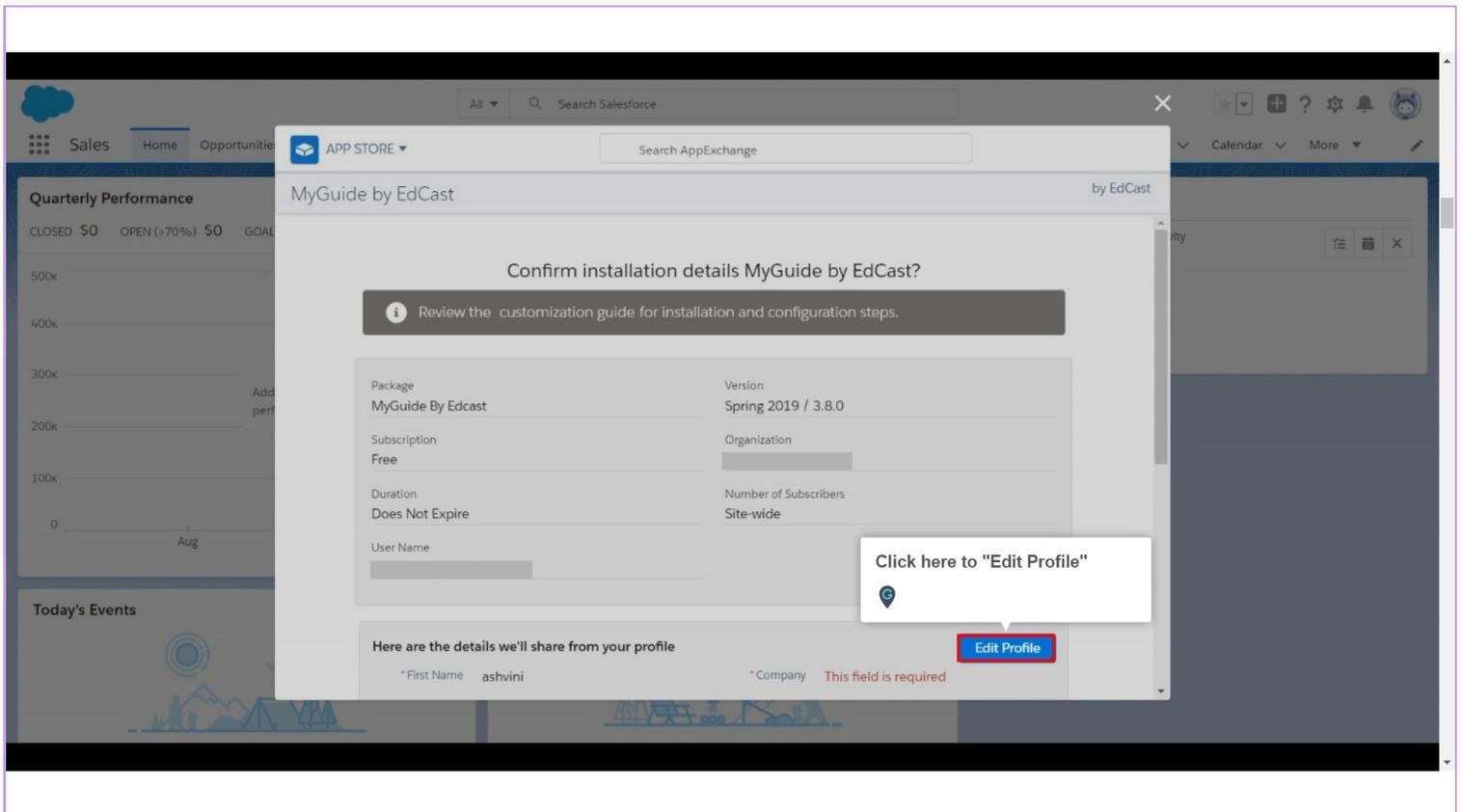
## Step: 09

### Choose "Install in This Org"



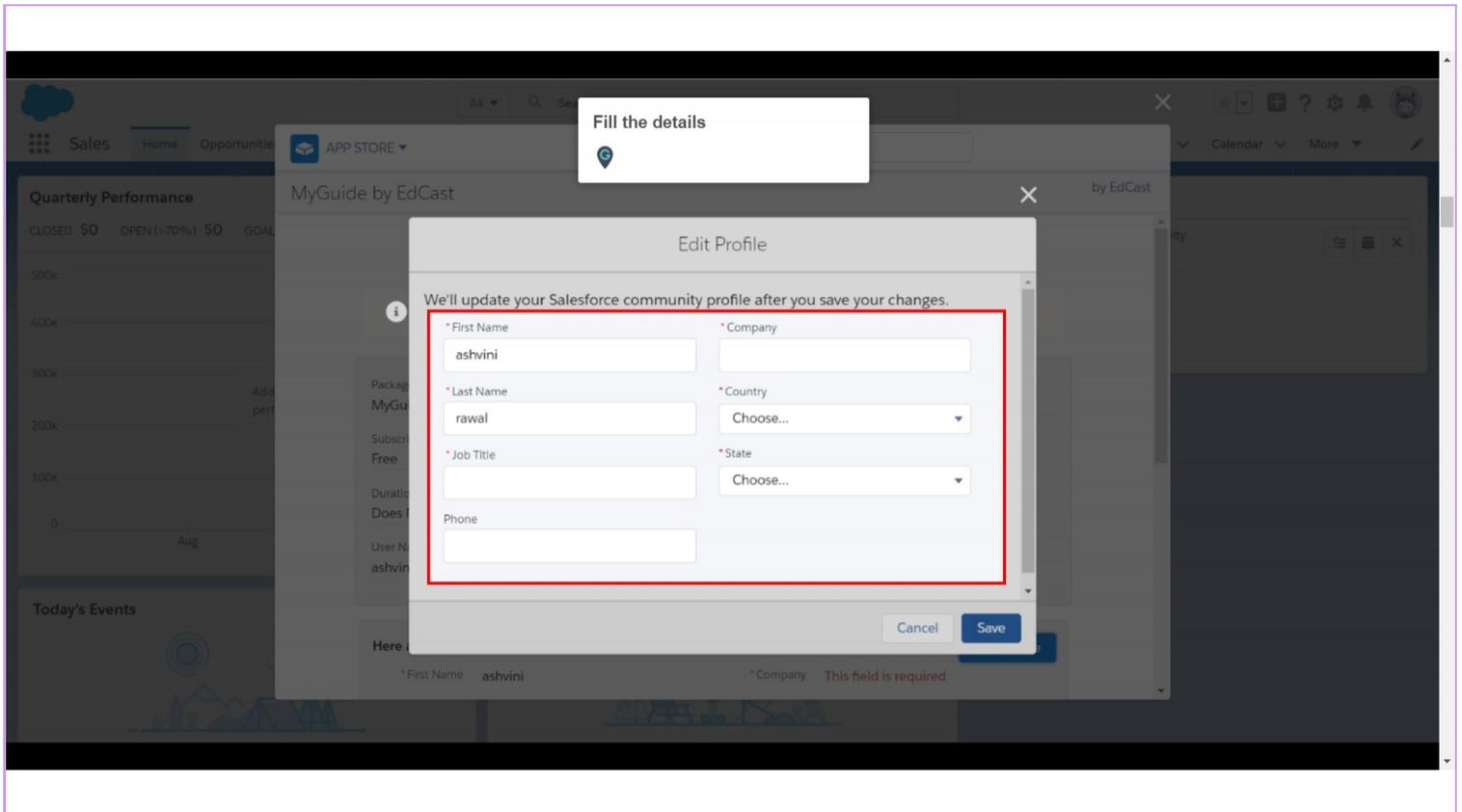
# Step: 10

Click here to "Edit Profile"



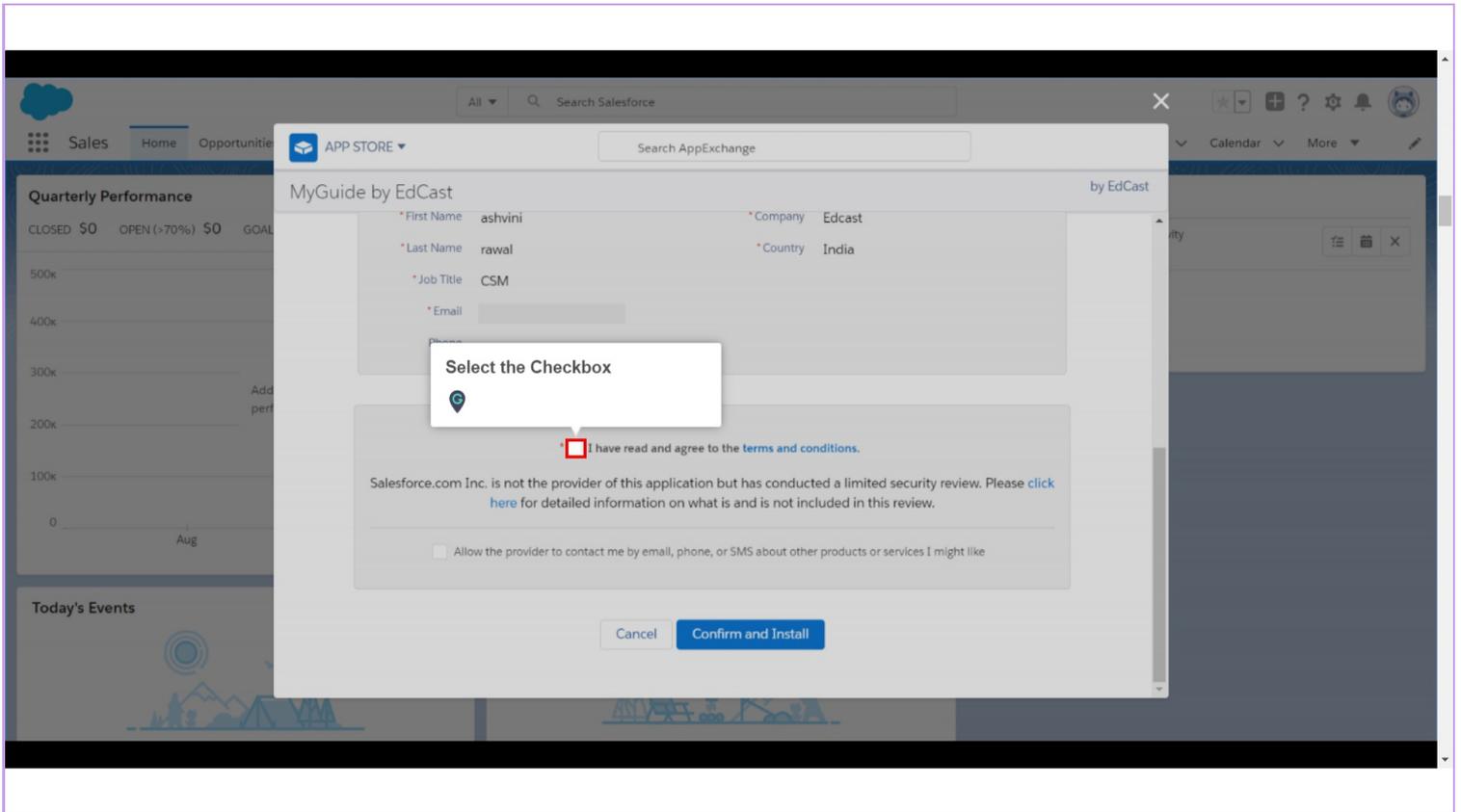
## Step: 11

### Fill the details



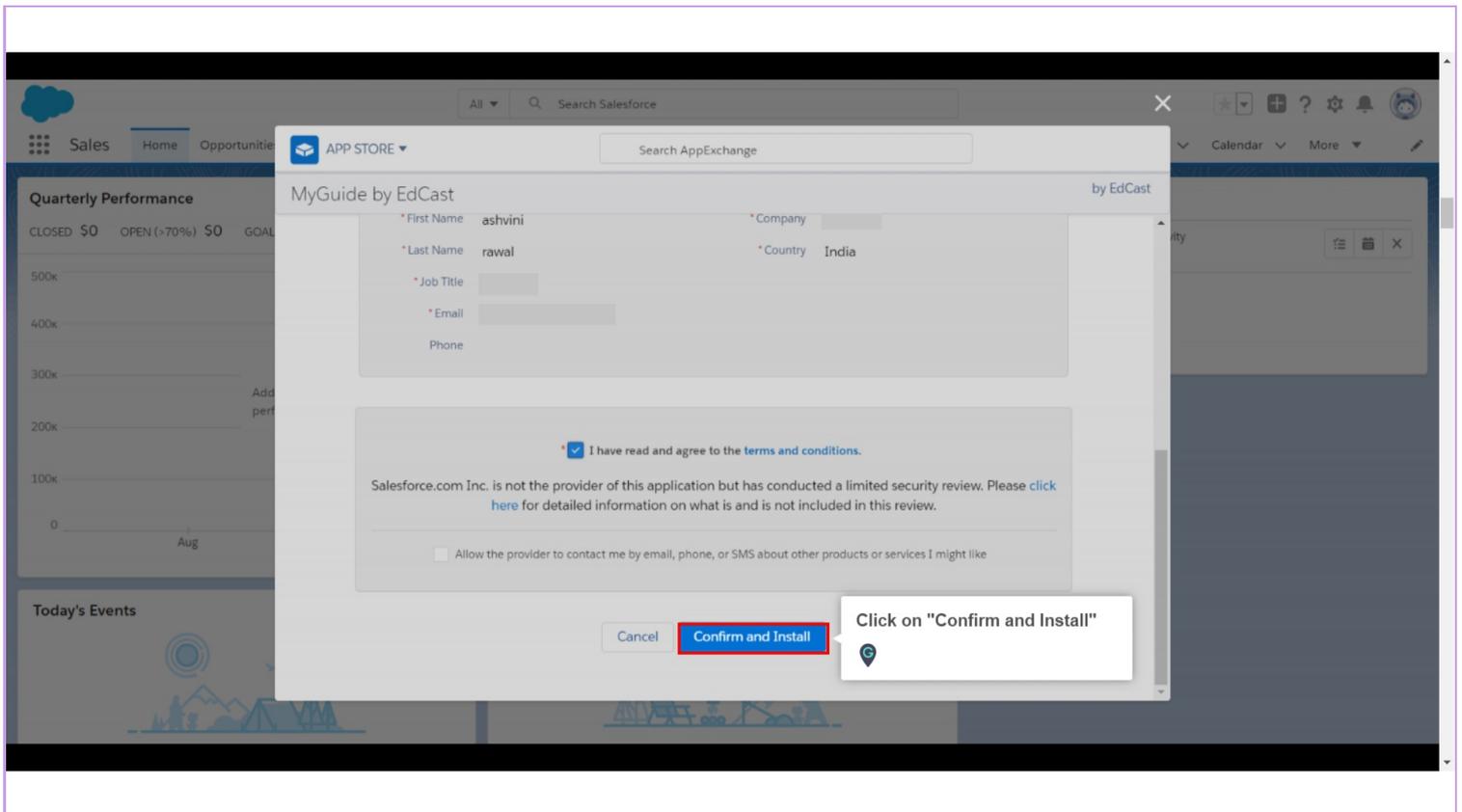
# Step: 12

Select the Checkbox



## Step: 13

Click on "Confirm and Install"



## Step: 14

Select an option and click on "Upgrade"

The screenshot shows the Salesforce AppExchange interface for upgrading the MyGuide by EdCast application. The main window displays the following information:

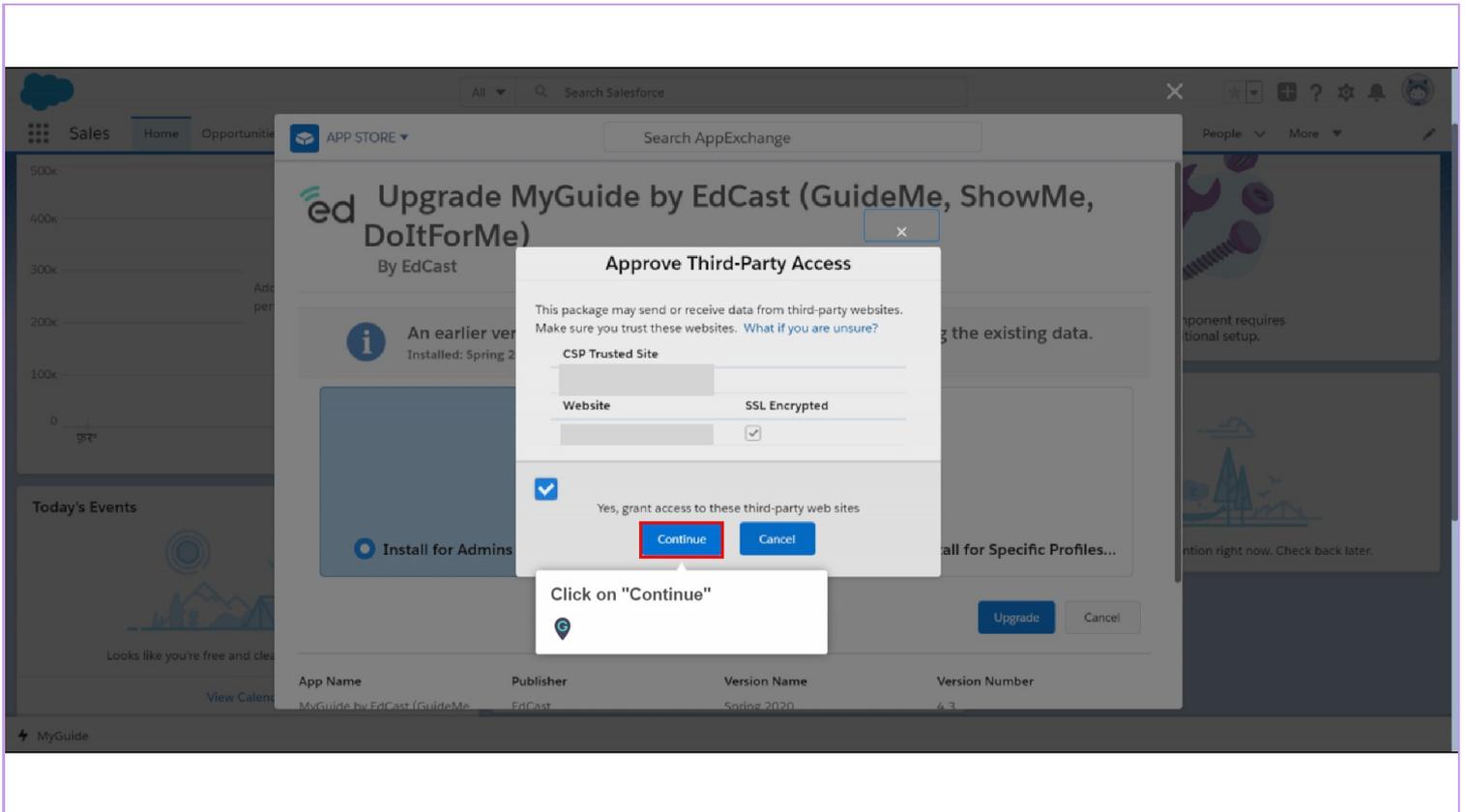
- App Name:** Upgrade MyGuide by EdCast (GuideMe, ShowMe, DoItForMe)
- By:** EdCast
- Message:** An earlier version is installed. It can be upgraded while preserving the existing data. Installed: Spring 2019 (3.8) New Version: Spring 2020 (4.3)
- Options:** Three radio button options are available: "Install for Admins Only" (selected), "Install for All Users", and "Install for Specific Profiles...".
- Action:** A blue "Upgrade" button is highlighted with a red box.

A callout box with a location pin icon points to the "Upgrade" button, containing the text: "Select an option and click on 'Upgrade'".

App Name	Publisher	Version Name	Version Number
MyGuide by EdCast (GuideMe, ShowMe, DoItForMe)	EdCast	Spring 2020	4.3

## Step: 15

Click on "Continue"



The screenshot displays the Salesforce AppExchange interface. A dialog box titled "Upgrade MyGuide by EdCast (GuideMe, ShowMe, DoItForMe) By EdCast" is open. Overlaid on this is a smaller "Approve Third-Party Access" dialog box. The "Approve Third-Party Access" dialog contains the following text: "This package may send or receive data from third-party websites. Make sure you trust these websites. What if you are unsure?". Below this is a "CSP Trusted Site" section with a "Website" input field and an "SSL Encrypted" checkbox which is checked. At the bottom of the dialog, there is a checked checkbox and the text "Yes, grant access to these third-party web sites". Two buttons, "Continue" and "Cancel", are visible. The "Continue" button is highlighted with a red border. A callout box with a location pin icon points to the "Continue" button and contains the text "Click on 'Continue'".

App Name	Publisher	Version Name	Version Number
MyGuide by EdCast (GuideMe...	EdCast	Spring 2020	4.3

# Step: 16

## Upgrade is in progress!

The package will be upgraded soon

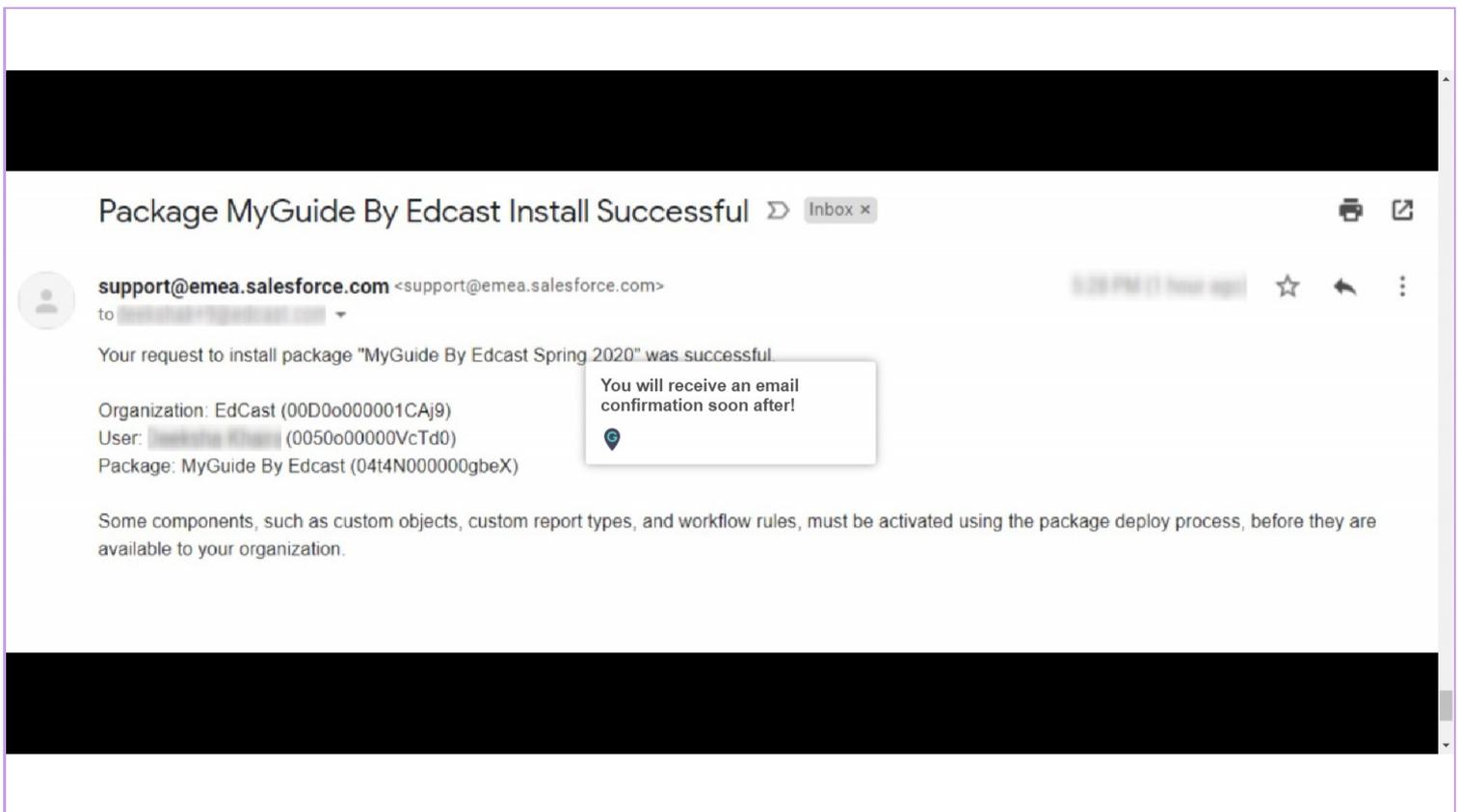
The screenshot shows the Salesforce App Store interface. A modal window is open for the app 'MyGuide by EdCast (GuideMe, ShowMe, DoItForMe)'. The modal title is 'Upgrade MyGuide by EdCast (GuideMe, ShowMe, DoItForMe) By EdCast'. A status message at the top of the modal reads 'Upgrade is in progress! The package will be upgraded soon'. Below this, a progress indicator shows a gear icon and the text 'Upgrading and granting access to admins Only...'. A table provides details about the app:

App Name	Publisher	Version Name	Version Number
MyGuide by EdCast (GuideMe, ShowMe, DoItForMe)	EdCast	Spring 2020	4.3

Below the table, there is a 'Description' section: 'Give in-app guides with automation for Salesforce users. Leverage power of GuideMe, ShowMe and DoItForMe with integrated SSO with Salesforce. Improve sales productivity, with contextual guides and automation. Get app intel and understand your users.' At the bottom of the modal, there are links for 'Additional Details' and 'View Components'. The background of the screenshot shows a Salesforce dashboard with a chart and various navigation elements.

## Step: 17

You will receive an email confirmation soon after!



# Thank You!

[myguide.org](https://myguide.org)