

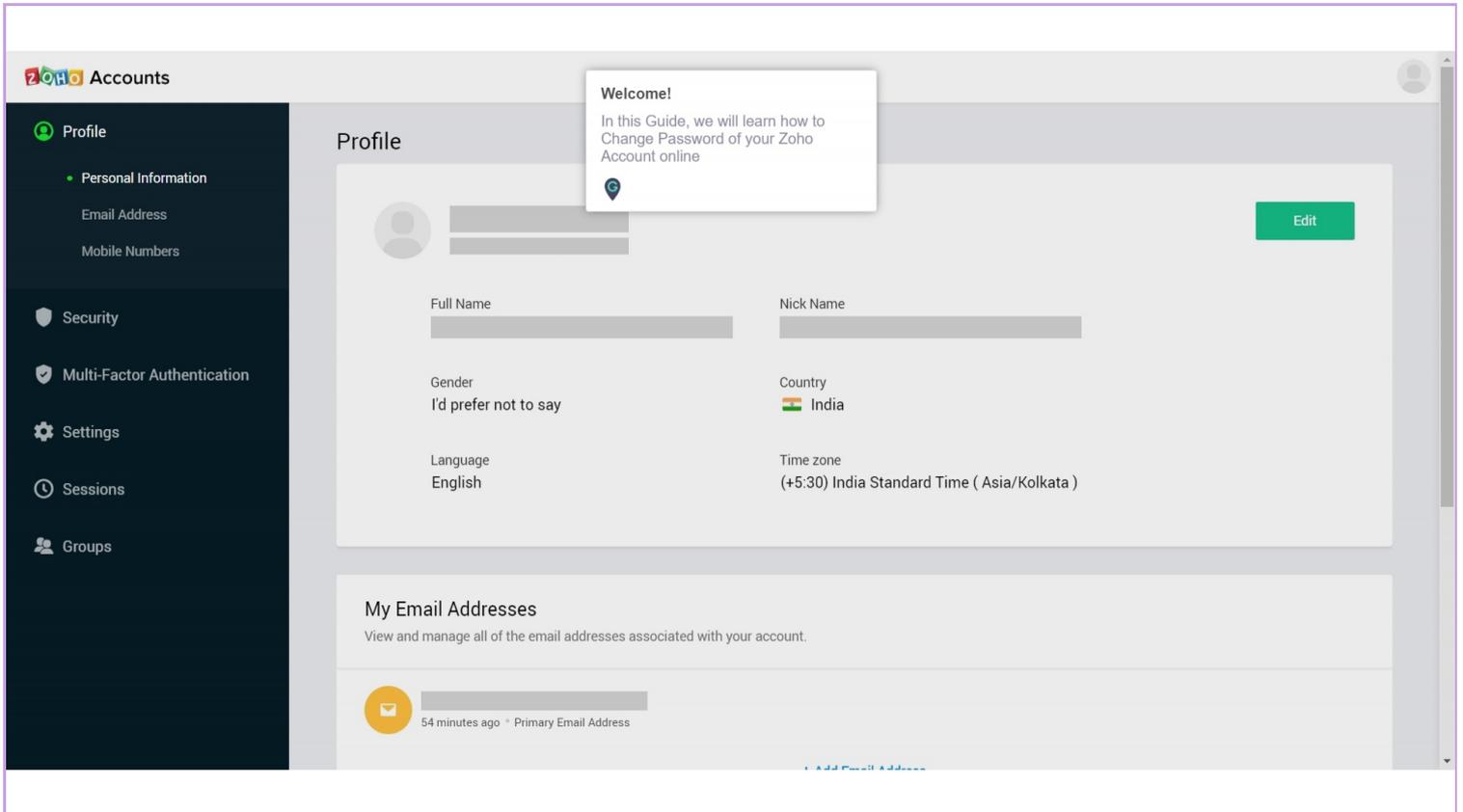


How to Change Password of your Zoho Account

Step: 01

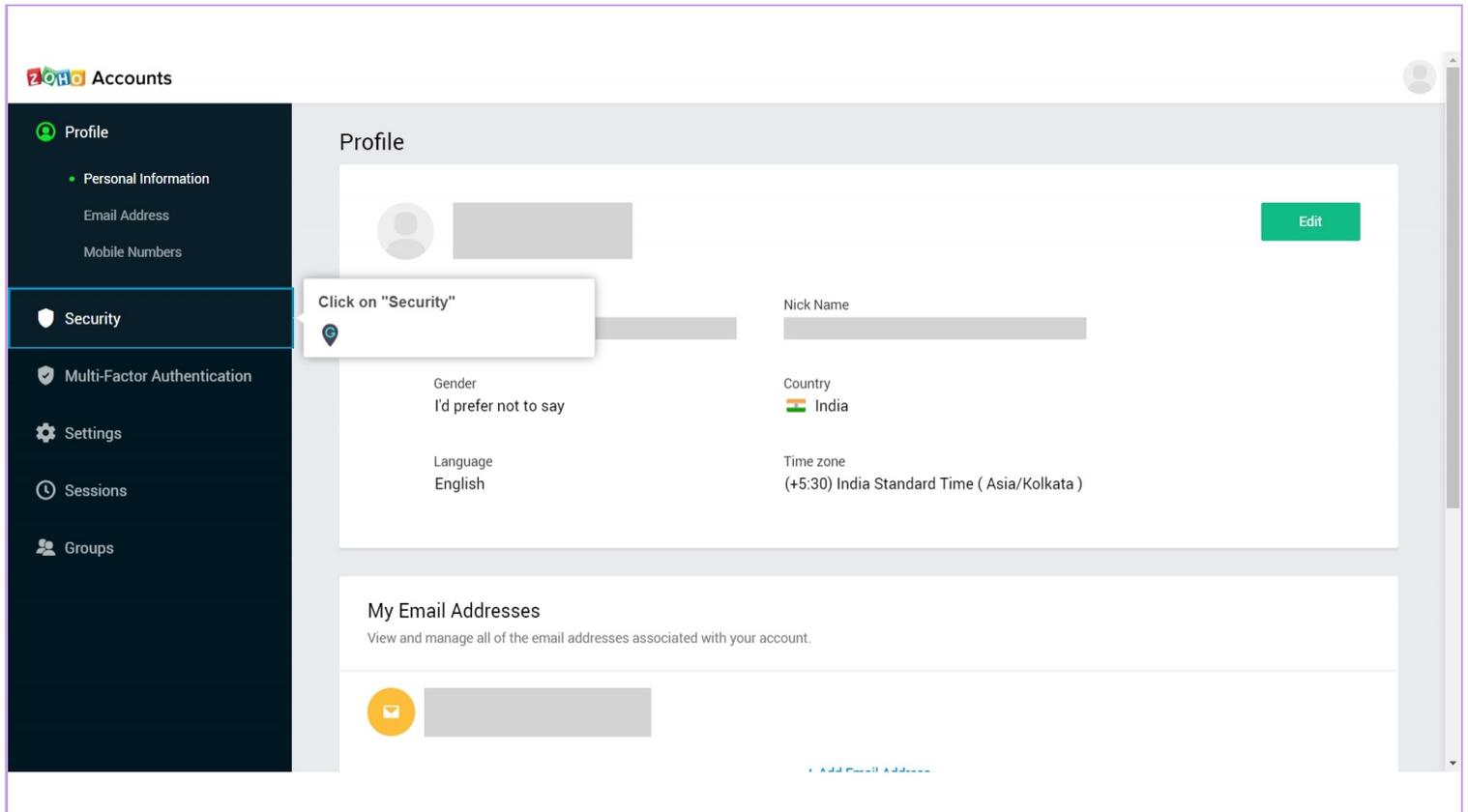
Welcome!

In this Guide, we will learn how to Change Password of your Zoho Account online



Step: 02

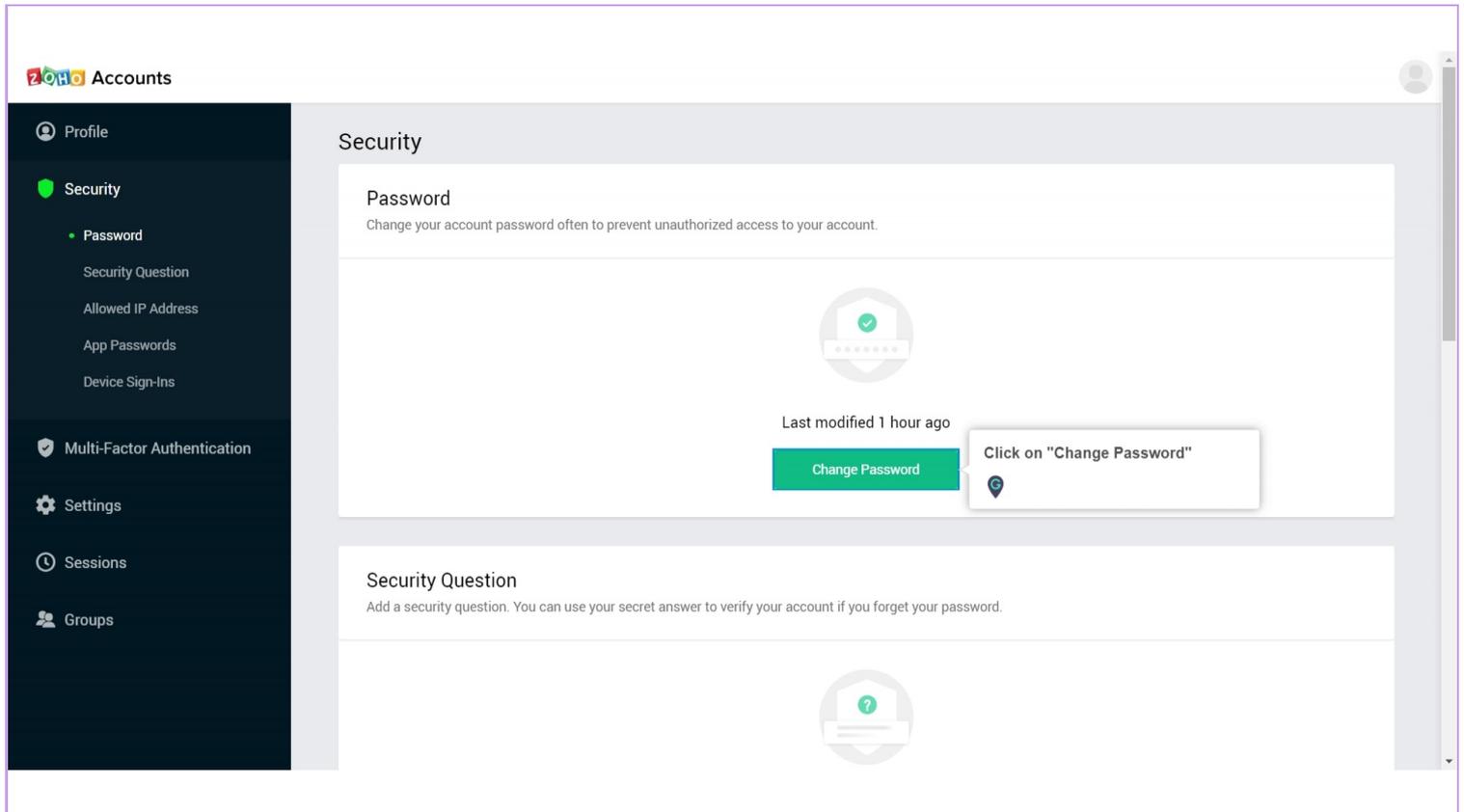
Click on "Security"



The screenshot shows the Zoho Accounts user interface. On the left is a dark sidebar with navigation options: Profile, Personal Information (with sub-items Email Address and Mobile Numbers), Security (highlighted with a blue bar), Multi-Factor Authentication, Settings, Sessions, and Groups. The main content area is titled 'Profile' and contains a user profile card with a placeholder for a profile picture and an 'Edit' button. Below the profile card are fields for Nick Name, Gender (I'd prefer not to say), Country (India), Language (English), and Time zone (+5:30 India Standard Time (Asia/Kolkata)). A tooltip with the text 'Click on "Security"' and a location pin icon points to the Security menu item in the sidebar. Below the profile card is a section titled 'My Email Addresses' with a sub-header 'View and manage all of the email addresses associated with your account.' and a placeholder for an email address with an 'Add Email Address' link.

Step: 03

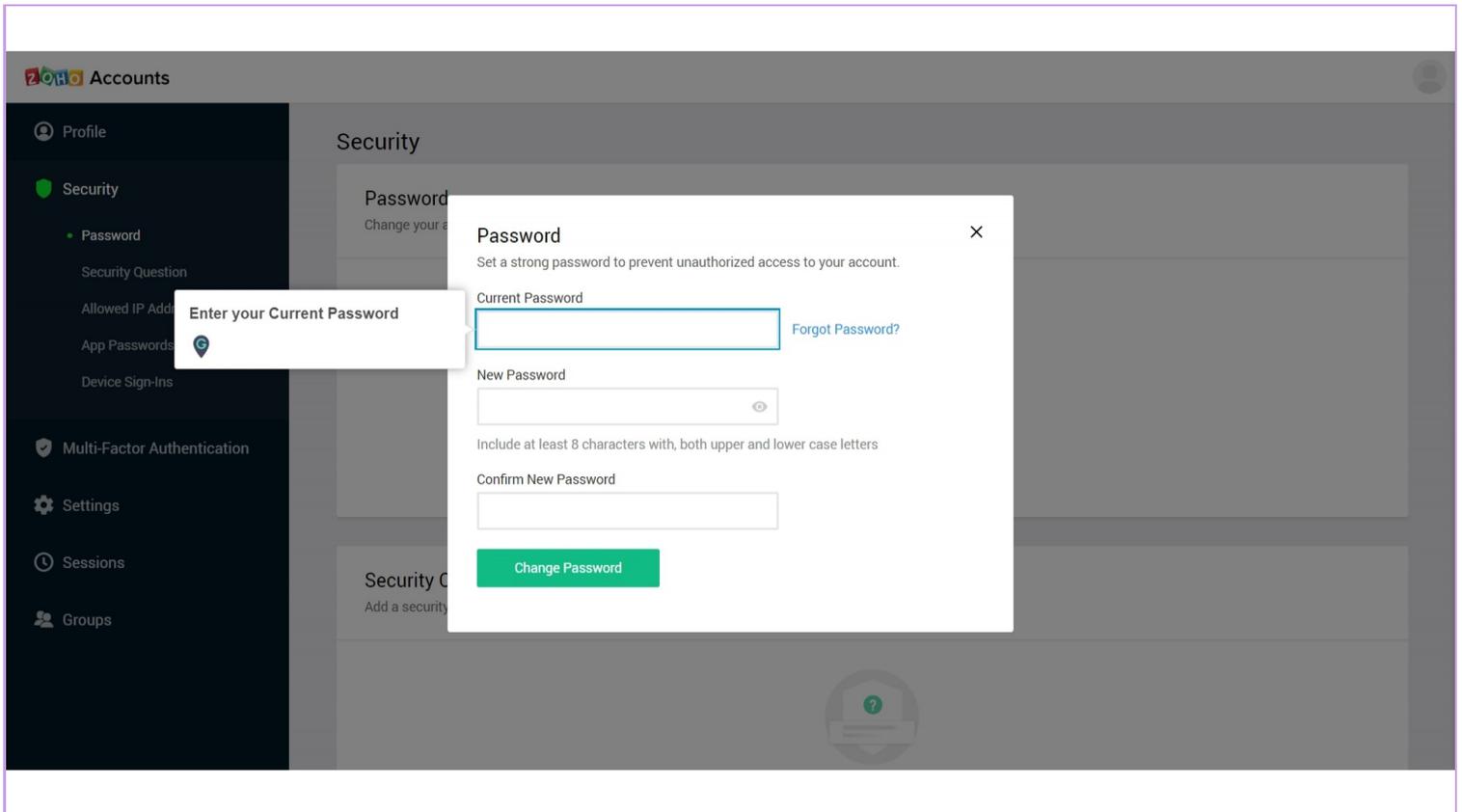
Click on "Change Password"



The screenshot displays the Zoho Accounts interface. On the left is a dark sidebar with a navigation menu containing: Profile, Security (highlighted with a green dot), Password (sub-highlighted with a green dot), Security Question, Allowed IP Address, App Passwords, Device Sign-Ins, Multi-Factor Authentication, Settings, Sessions, and Groups. The main content area is titled "Security" and contains two sections: "Password" and "Security Question". The "Password" section includes the text "Change your account password often to prevent unauthorized access to your account.", a shield icon with a checkmark, and "Last modified 1 hour ago". A green "Change Password" button is present, with a white callout box pointing to it containing the text "Click on 'Change Password'". The "Security Question" section includes the text "Add a security question. You can use your secret answer to verify your account if you forget your password." and a shield icon with a question mark.

Step: 04

Enter your Current Password

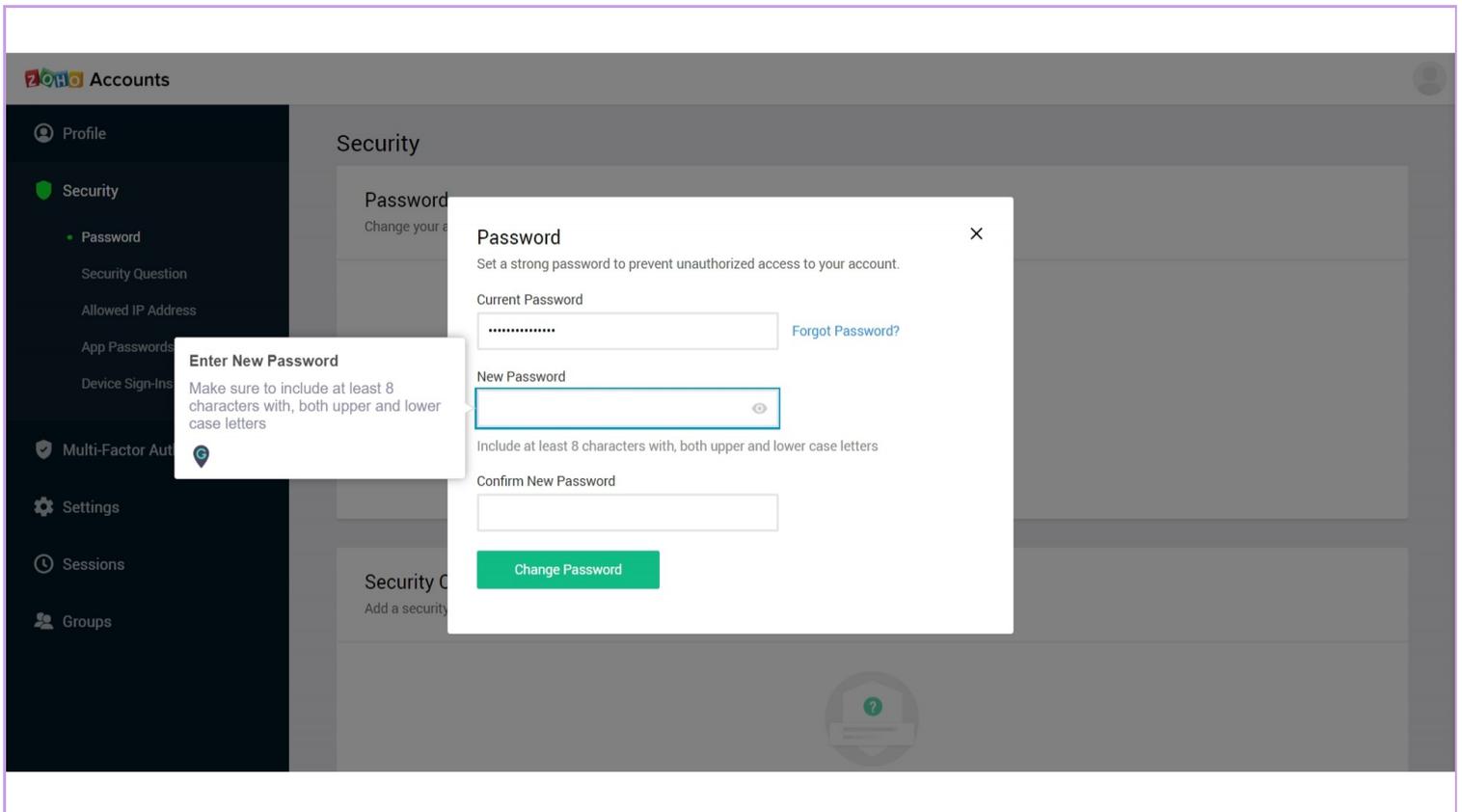


The screenshot displays the Zoho Accounts interface. On the left, a dark sidebar contains navigation options: Profile, Security (highlighted), Password, Security Question, Allowed IP Address, App Passwords, Device Sign-Ins, Multi-Factor Authentication, Settings, Sessions, and Groups. The main content area is titled 'Security' and includes sections for 'Password' (Change your password) and 'Security Questions' (Add a security question). A modal window titled 'Password' is open, featuring a close button (X) in the top right. The modal contains the following elements: a heading 'Password', a sub-heading 'Set a strong password to prevent unauthorized access to your account.', a 'Current Password' input field with a blue border and a 'Forgot Password?' link to its right, a 'New Password' input field with a toggle icon, a confirmation instruction 'Include at least 8 characters with, both upper and lower case letters', a 'Confirm New Password' input field, and a green 'Change Password' button at the bottom. A callout box with a location pin icon and the text 'Enter your Current Password' is positioned over the 'Current Password' input field.

Step: 05

Enter New Password

Make sure to include at least 8 characters with, both upper and lower case letters



The screenshot displays the Zoho Accounts interface. On the left, a navigation menu includes Profile, Security, Password, Security Question, Allowed IP Address, App Passwords, Device Sign-ins, Multi-Factor Auth, Settings, Sessions, and Groups. The main content area is titled 'Security' and contains a 'Password' section with the instruction 'Change your password'. A modal dialog box titled 'Enter New Password' is overlaid on the page, containing the following text and fields:

Enter New Password
Make sure to include at least 8 characters with, both upper and lower case letters

Password
Set a strong password to prevent unauthorized access to your account.

Current Password
..... [Forgot Password?](#)

New Password
.....
Include at least 8 characters with, both upper and lower case letters

Confirm New Password
.....

[Change Password](#)

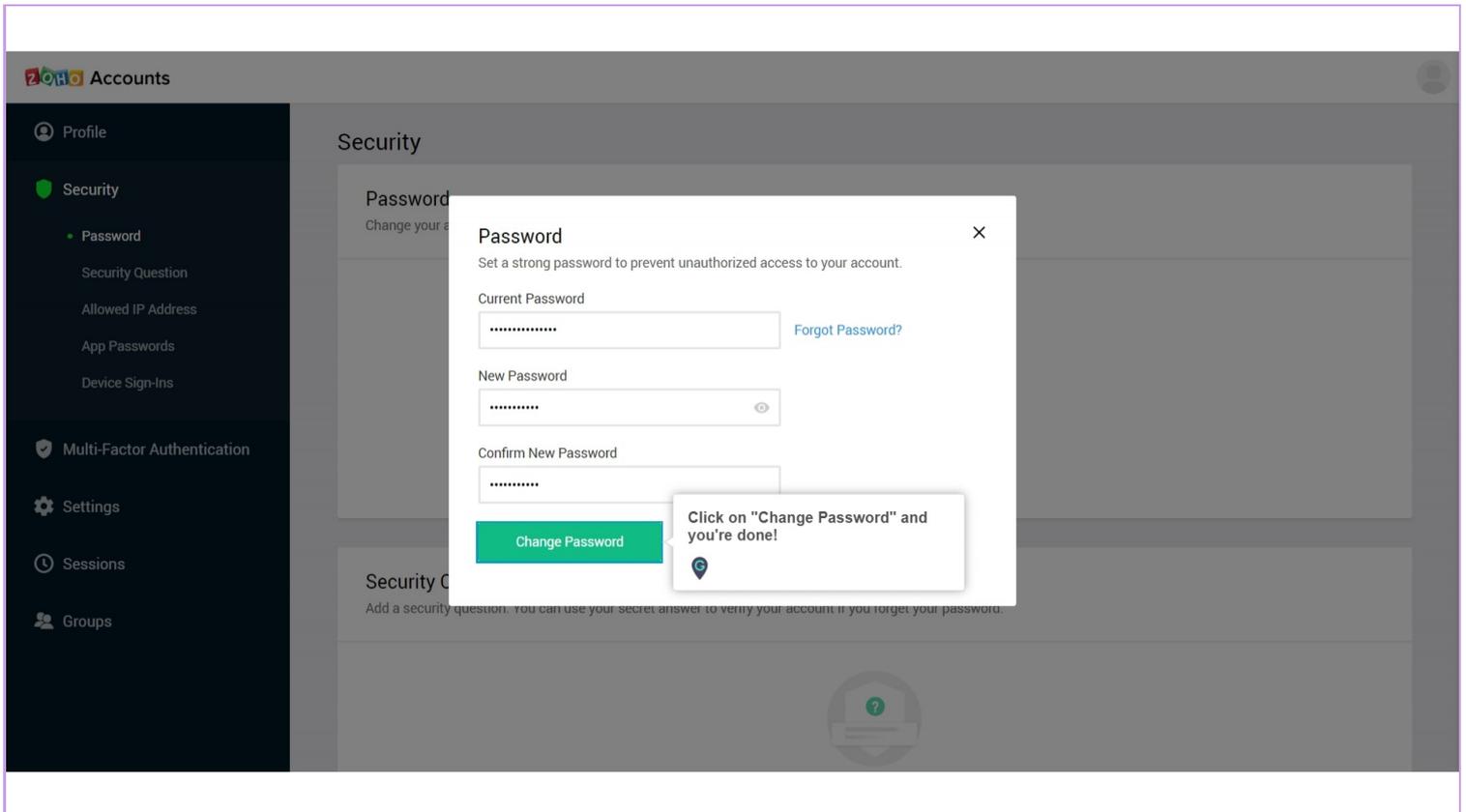
Step: 06

Re-enter your new password

The screenshot shows a web application interface for managing accounts. On the left is a dark sidebar with navigation options: Profile, Security (selected), Password, Security Question, Allowed IP Address, App Passwords, Device Sign-Ins, Multi-Factor Aut, Settings, Sessions, and Groups. The main content area is titled 'Security' and contains a 'Password' section with the instruction 'Set a strong password to prevent unauthorized access to your account.' Below this are three input fields: 'Current Password', 'New Password', and 'Confirm New Password'. A green 'Change Password' button is at the bottom of the form. A white tooltip with a location pin icon and the text 'Re-enter your new password' is positioned over the 'Confirm New Password' field. A modal dialog box is also open, mirroring the form fields and including a 'Forgot Password?' link.

Step: 07

Click on "Change Password" and you're done!



Thank You!

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