

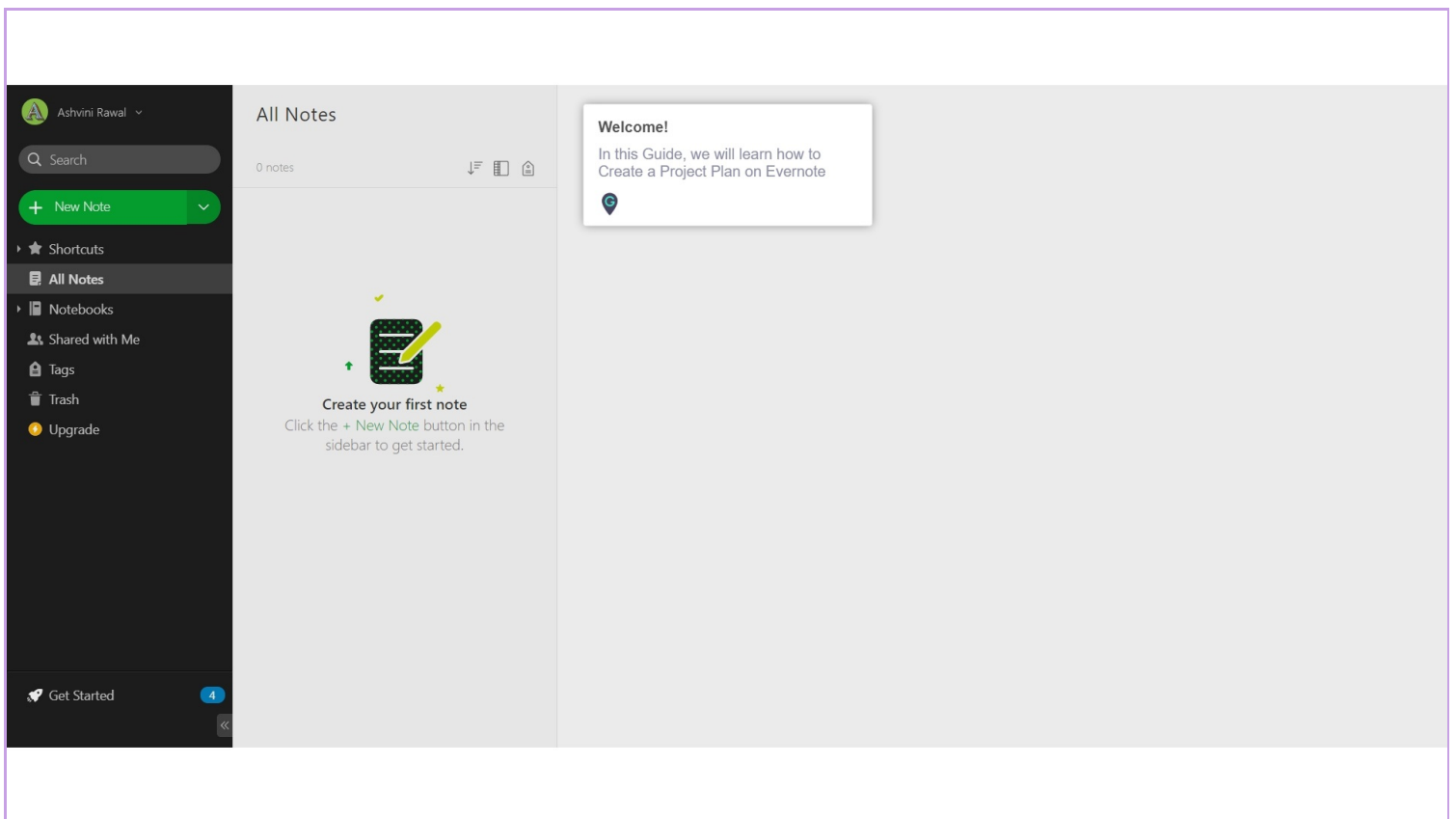


How to Create a Project Plan on Evernote

# Step: 01

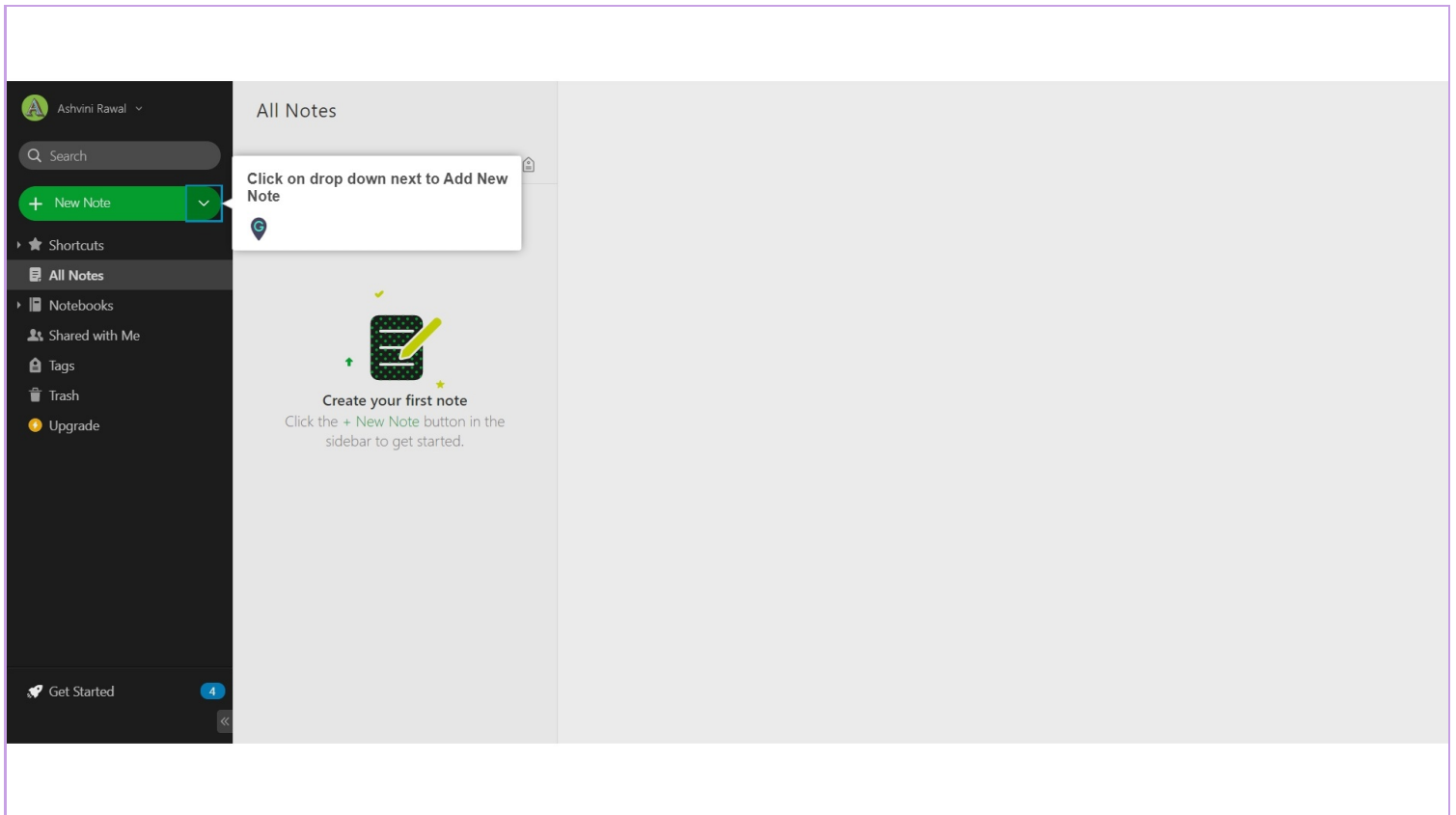
## Welcome!

In this Guide, we will learn how to Create a Project Plan on Evernote



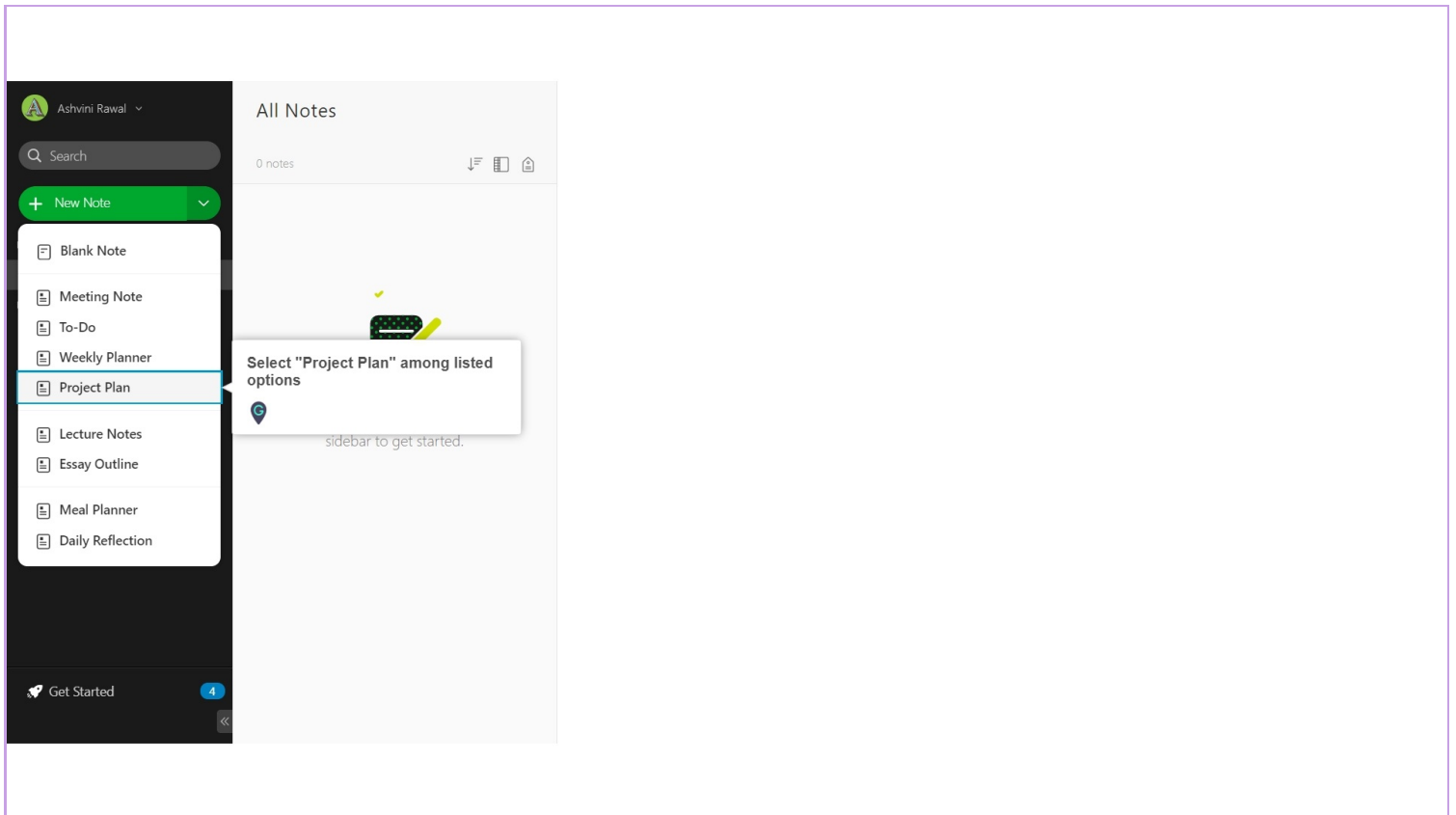
## Step: 02

Click on drop down next to Add New Note



## Step: 03

Select "Project Plan" among listed options



# Step: 04

## Here you have a pre-organized format

All you need to do is, rename, edit and create a perfect Project Plan

The screenshot displays a note-taking application interface. On the left is a dark sidebar with navigation options: 'New Note', 'Shortcuts', 'All Notes', 'Notebooks', 'Shared with Me', 'Tags', 'Trash', and 'Upgrade'. The main area shows a note titled 'Project Plan' with a pre-organized template. A callout box highlights the text: 'Here you have a pre-organized format. All you need to do is, rename, edit and create a perfect Project Plan'. The template includes a 'Summary' section, a 'Major Milestones' section, and a table with 5 columns (Week 1 to Week 5) and 4 rows (Task 1 to Task 4). The table cells are highlighted in light blue to show the layout.

	Week 1 MM/DD/YY	Week 2 MM/DD/YY	Week 3 MM/DD/YY	Week 4 MM/DD/YY	Week 5 MM/DD/YY
Task 1					
Task 2					
Task 3					
Task 4					

# Thank You!

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