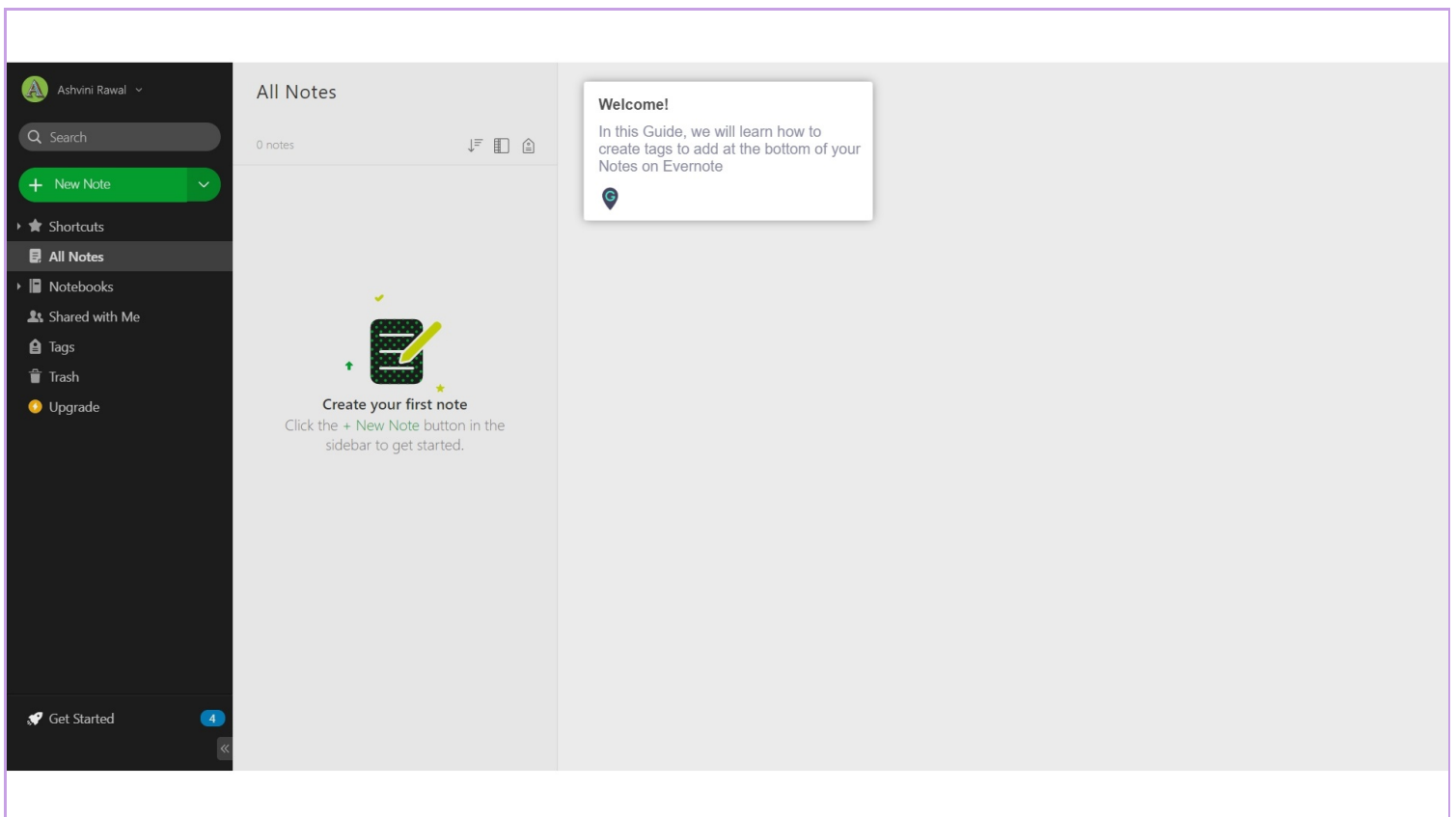# myGuide

How to create tags to add at the bottom of each Note on Evernote
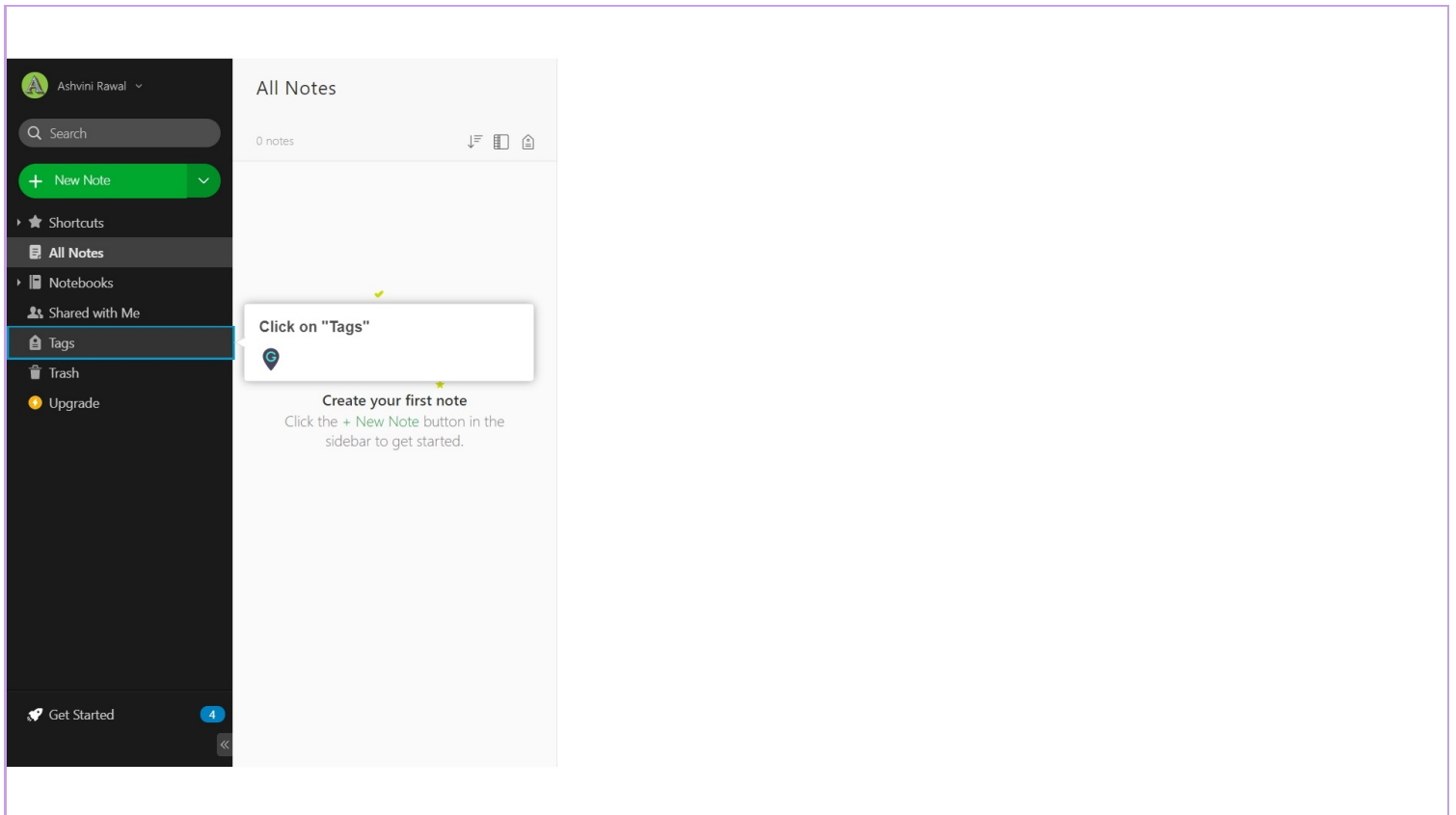
Step: 01

Welcome!

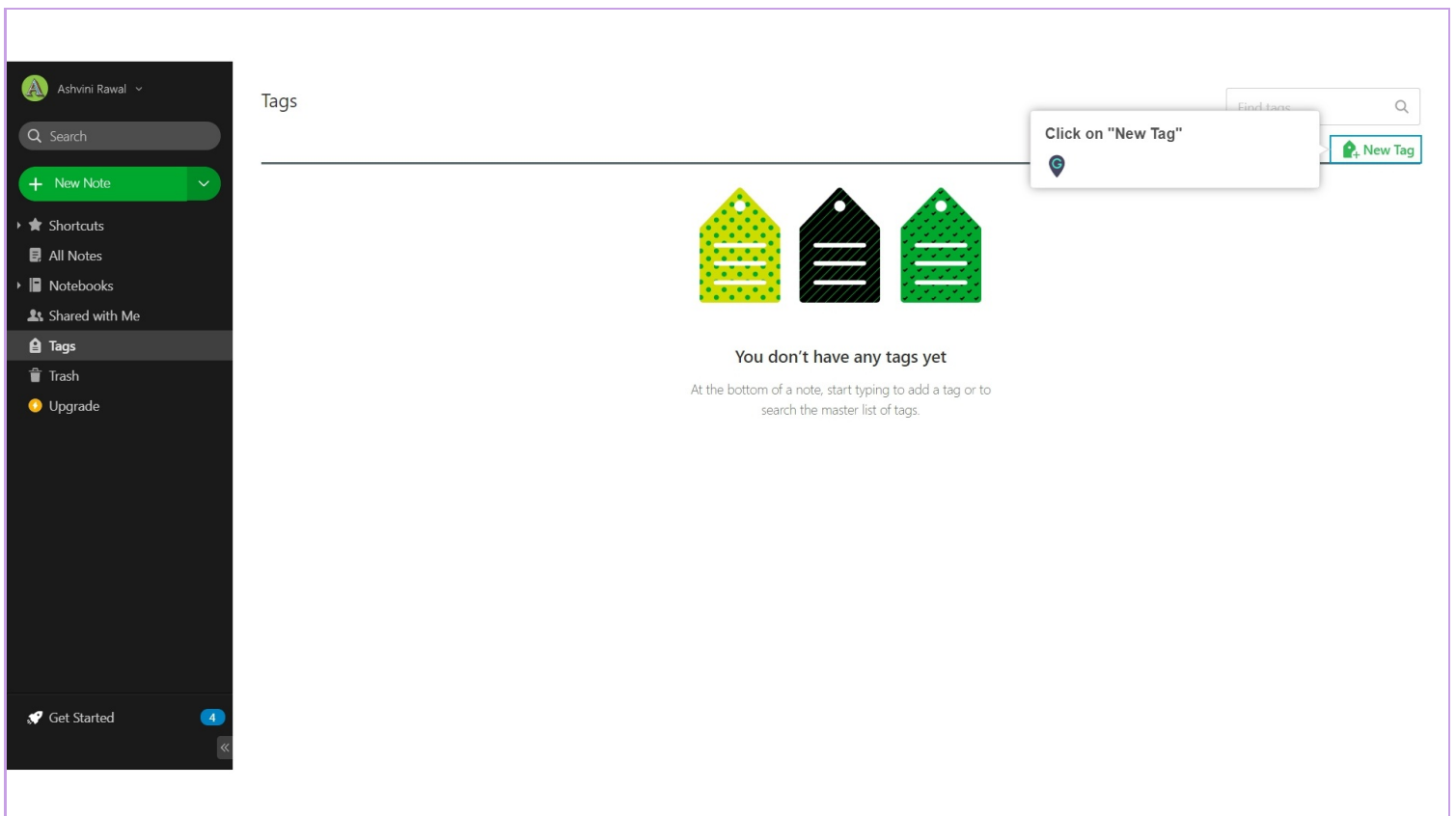In this Guide, we will learn how to create tags to add at the bottom of your Notes on Evernote
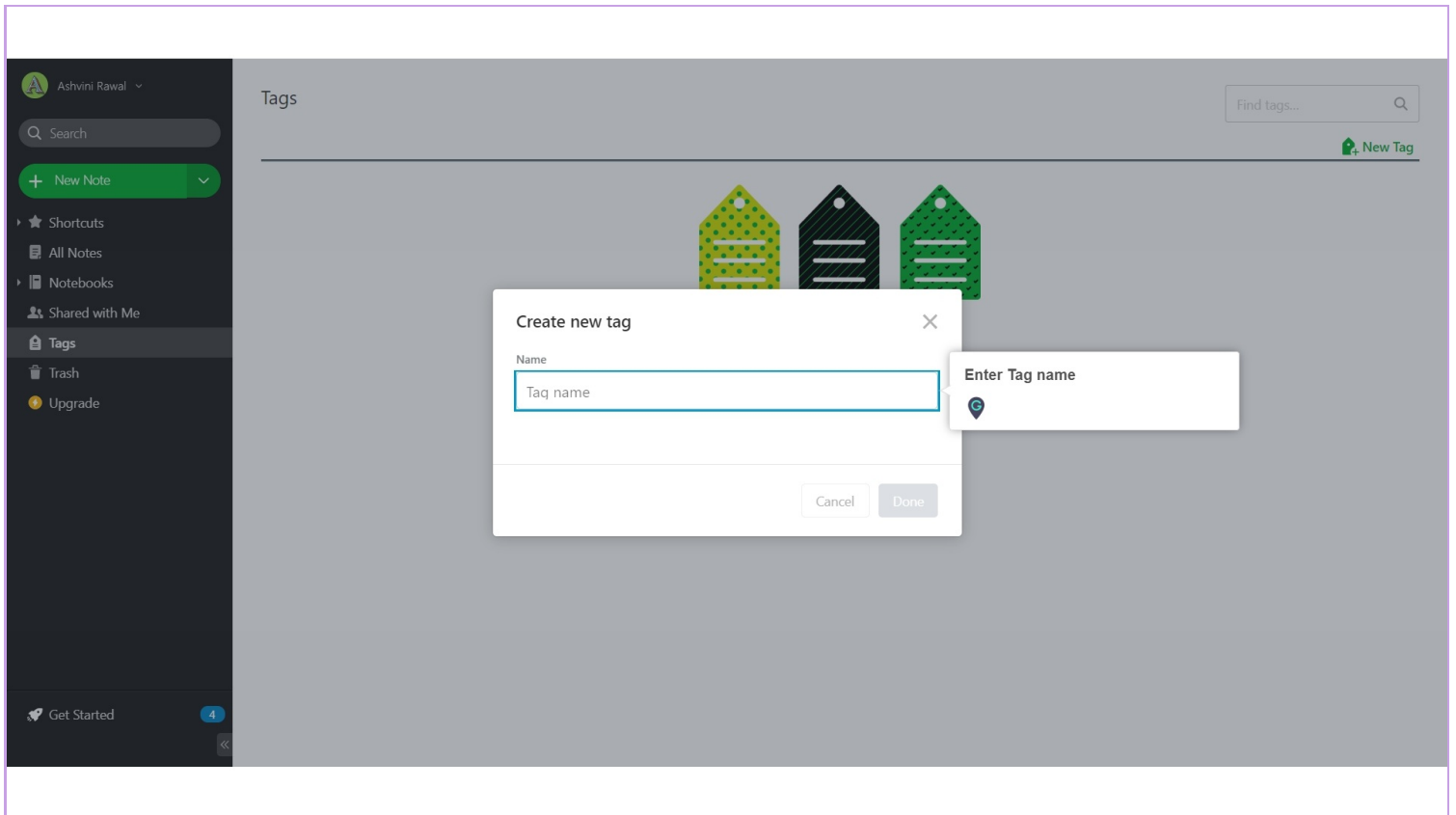
myGuide

Step: 02

Click on "Tags"

Click on "New Tag"

Tags
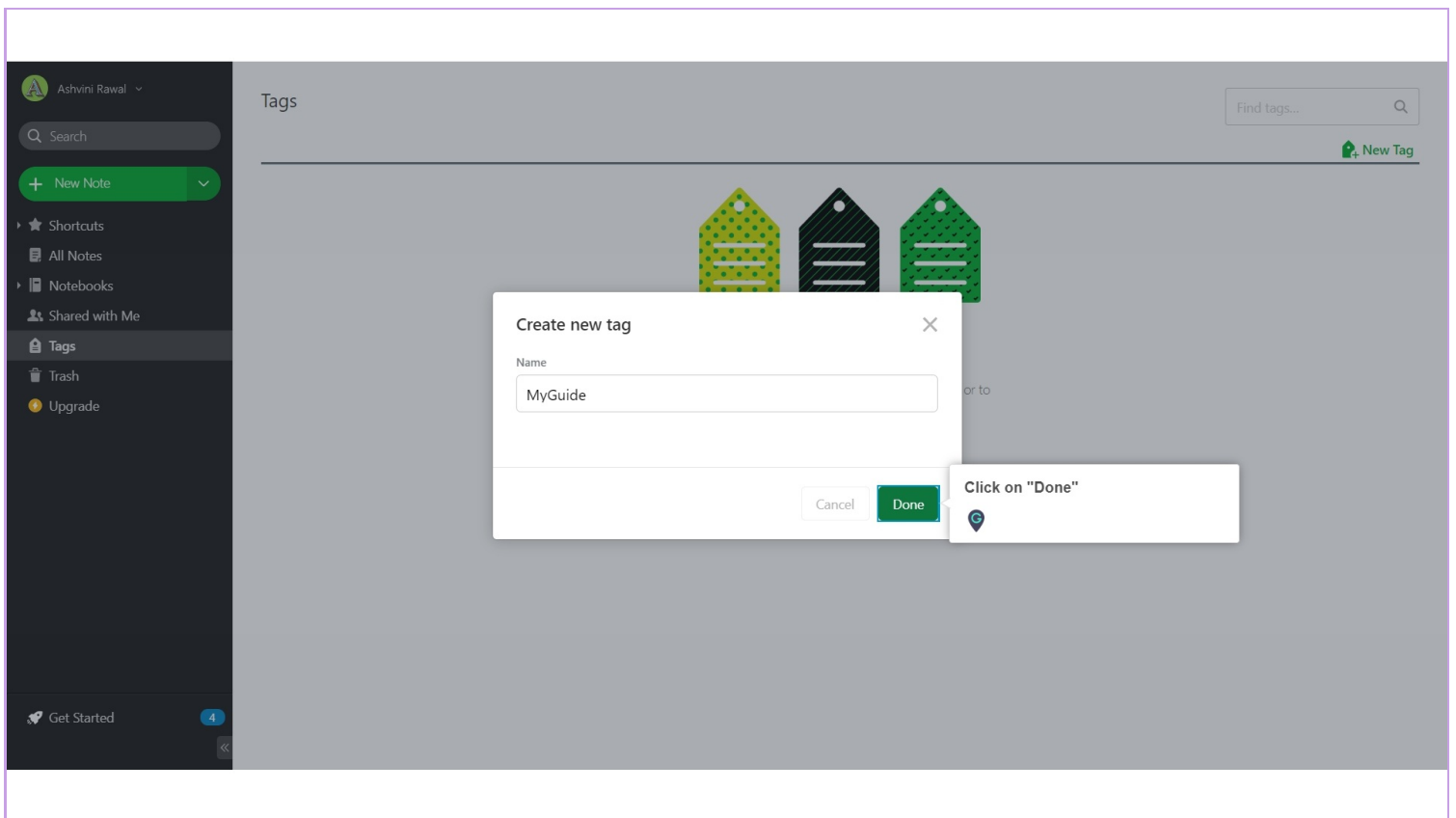
Click on "New Tag"

New Tag

You don't have any tags yet

At the bottom of a note, start typing to add a tag or to
search the master list of tags.

Ashvini Rawal

Search

New Note

Shortcuts
All Notes
Notebooks
Shared with Me
Tags
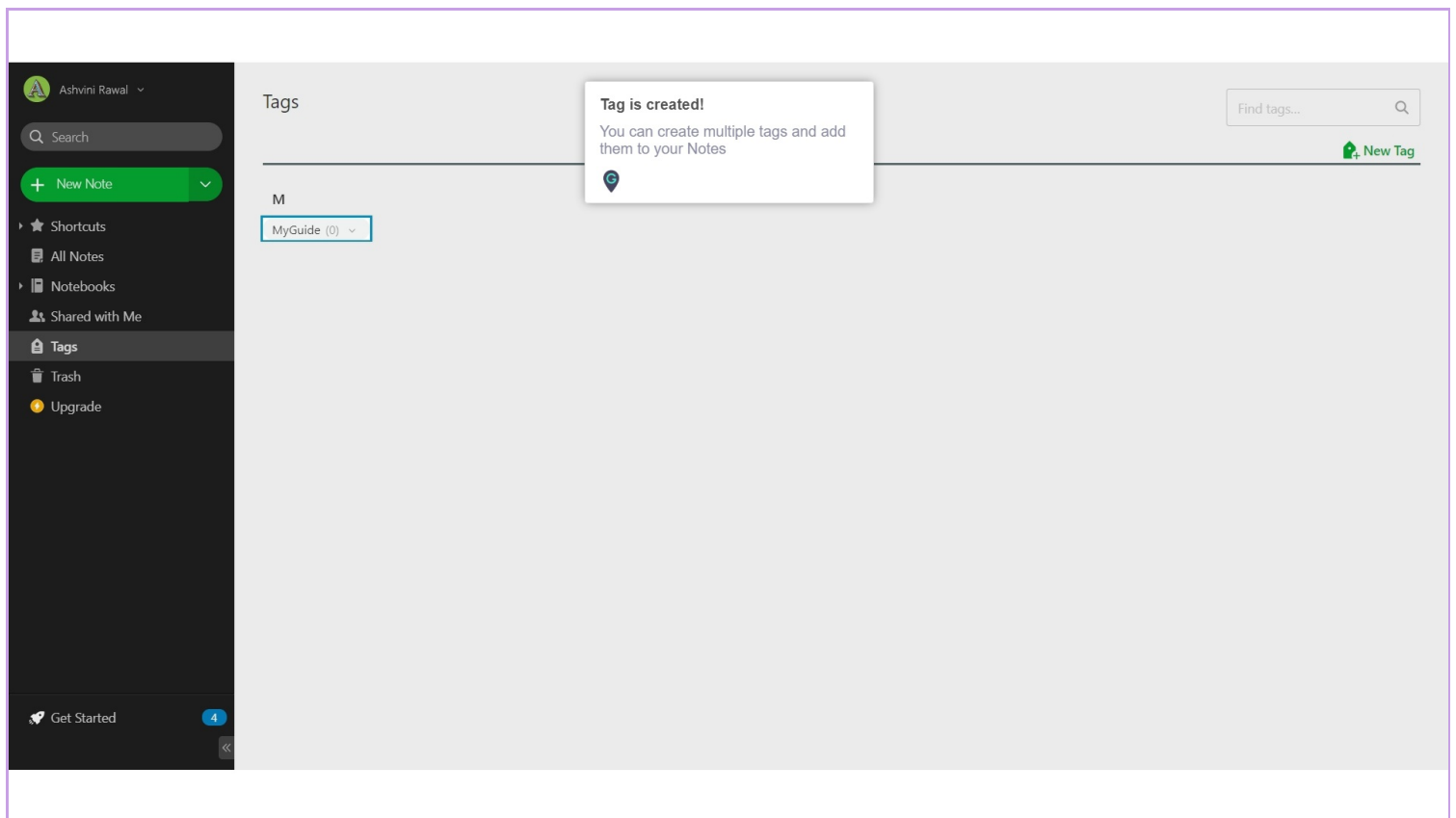Trash
Upgrade

Get Started

myGuide

Step: 04

Enter Tag name

Step: 05

Click on "Done"

Tag is created!

You can create multiple tags and add them to your Notes

Thank You!

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