

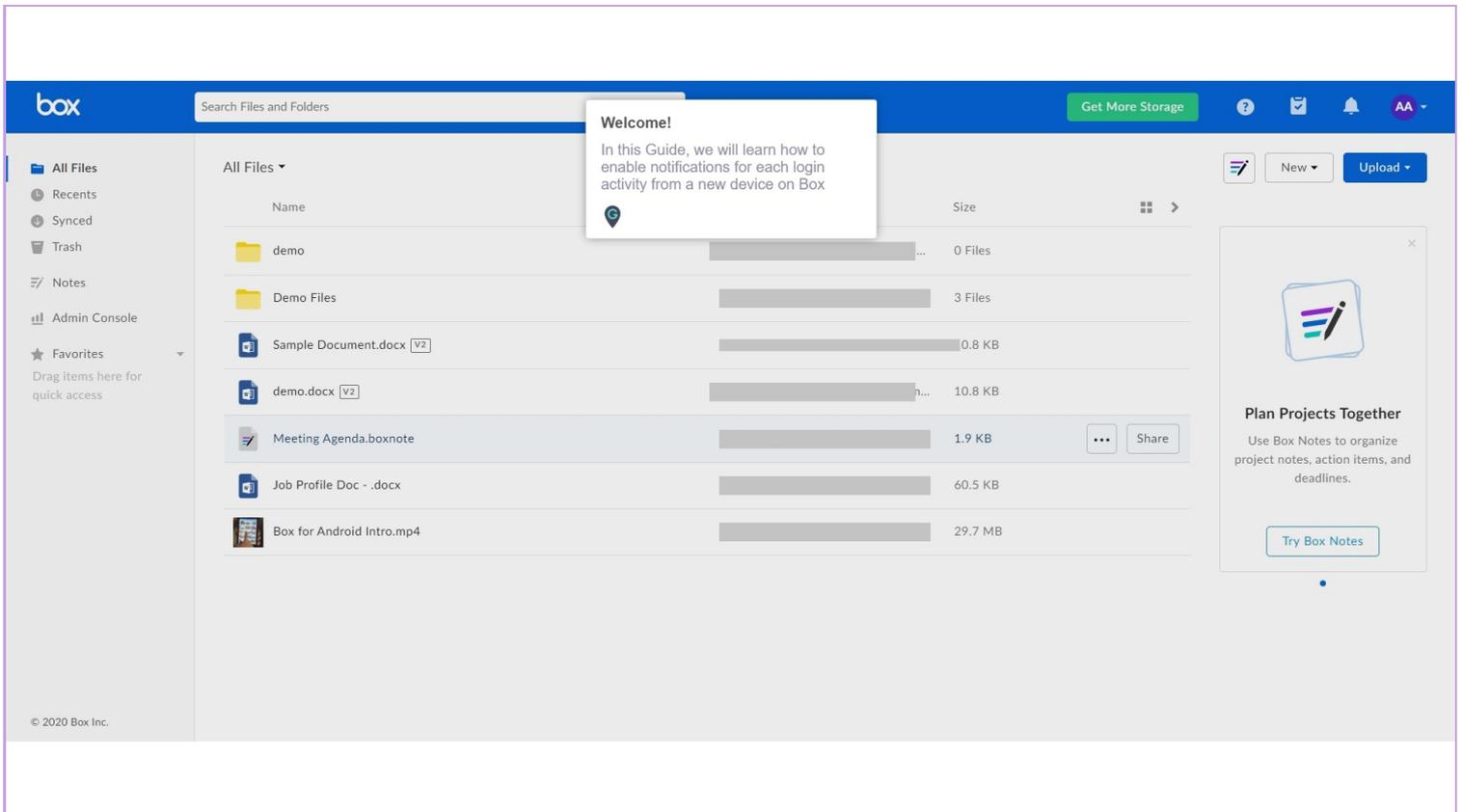


How to enable notifications for each login activity from a new device on Box

Step: 01

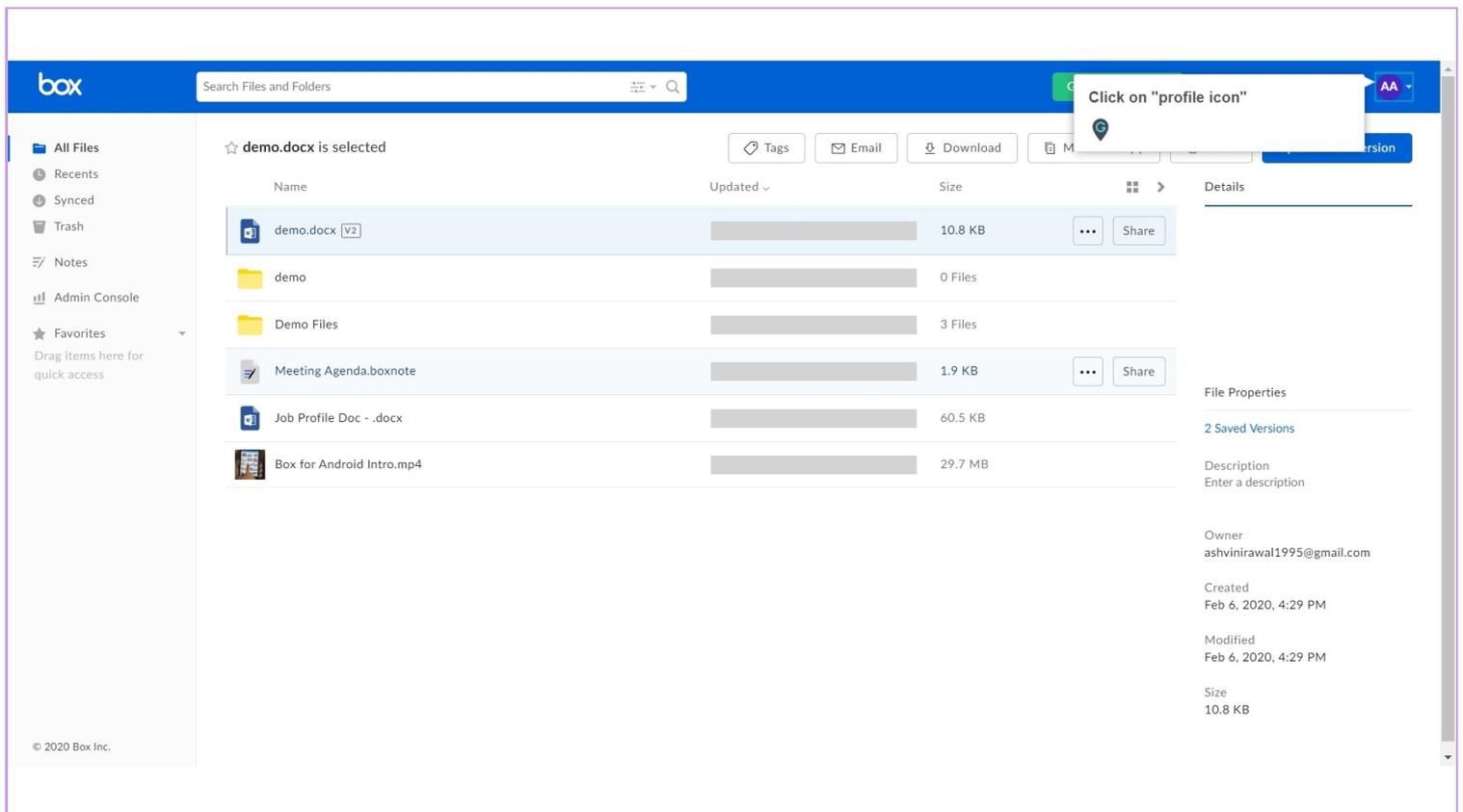
Welcome!

In this Guide, we will learn how to enable notifications for each login activity from a new device on Box



Step: 02

Click on "profile icon"

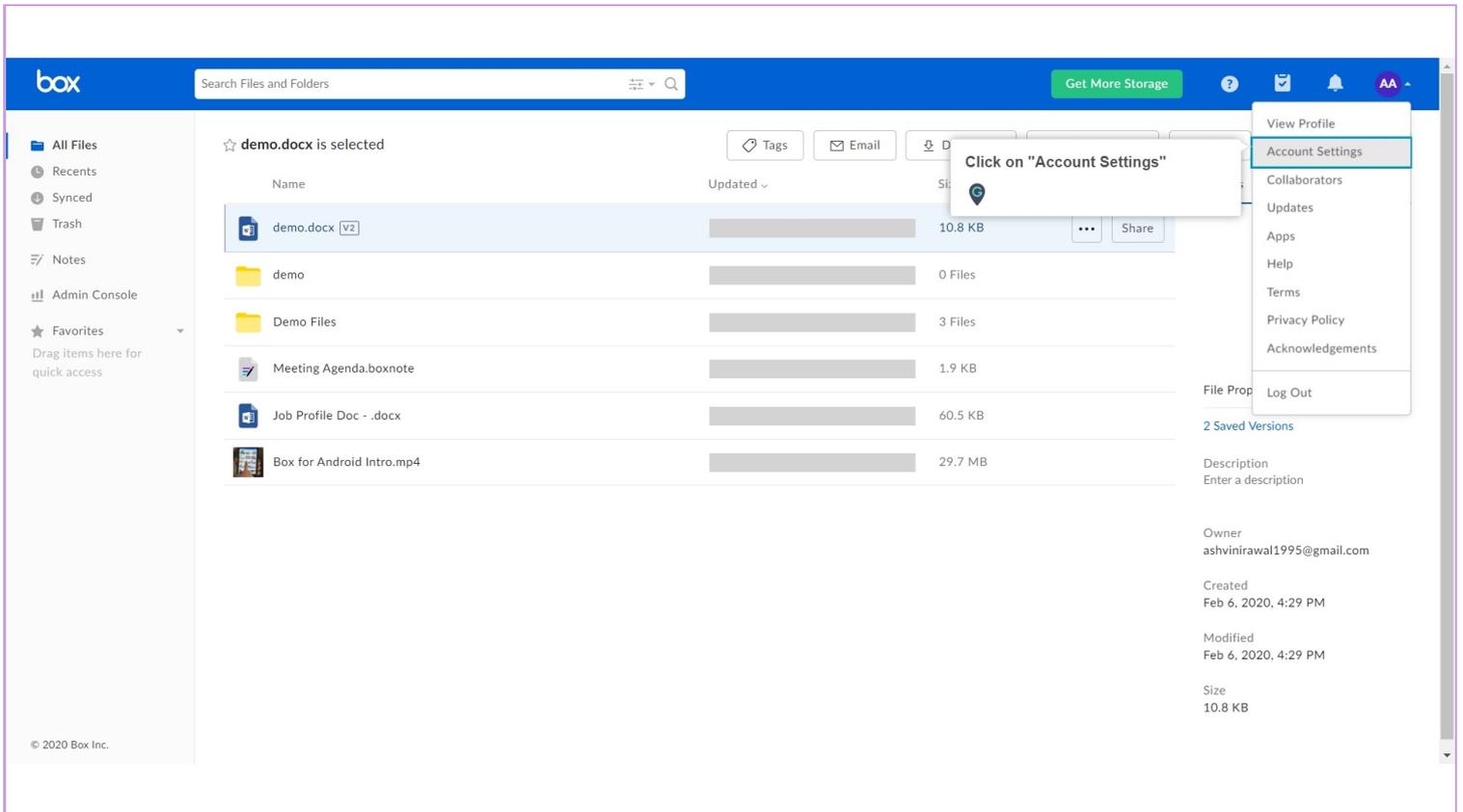


The screenshot displays the Box web interface. At the top, there is a search bar labeled "Search Files and Folders" and a user profile icon in the top right corner. A callout box with the text "Click on 'profile icon'" points to this icon. Below the search bar, a navigation sidebar on the left lists options like "All Files", "Recents", "Synced", "Trash", "Notes", "Admin Console", and "Favorites". The main content area shows a file list with columns for "Name", "Updated", and "Size". The file "demo.docx" is selected, and its details are shown on the right, including "File Properties", "2 Saved Versions", "Description", "Owner" (ashvinirawal1995@gmail.com), "Created" (Feb 6, 2020, 4:29 PM), "Modified" (Feb 6, 2020, 4:29 PM), and "Size" (10.8 KB).

Name	Updated	Size
demo.docx [v2]		10.8 KB
demo		0 Files
Demo Files		3 Files
Meeting Agenda.boxnote		1.9 KB
Job Profile Doc - .docx		60.5 KB
Box for Android Intro.mp4		29.7 MB

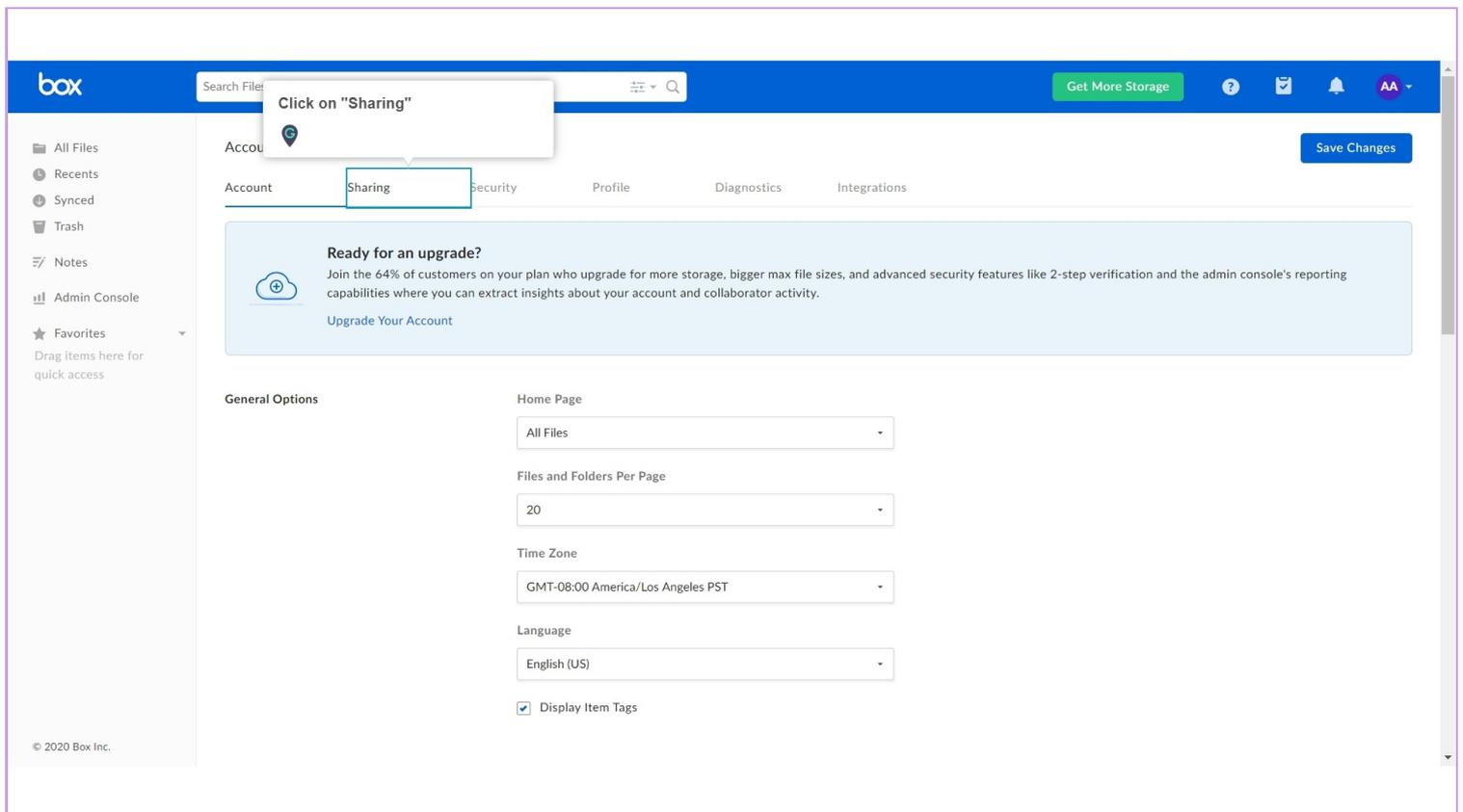
Step: 03

Click on "Account Settings"



Step: 04

Click on "Sharing"



The screenshot shows the Box account settings interface. At the top, there is a blue header with the 'box' logo, a search bar, and utility icons. A callout box with the text 'Click on "Sharing"' points to the 'Sharing' tab in the account settings menu. The 'Sharing' tab is highlighted with a red box. Below the tabs, there is a light blue banner for an upgrade offer. Underneath, the 'General Options' section contains several settings: 'Home Page' (All Files), 'Files and Folders Per Page' (20), 'Time Zone' (GMT-08:00 America/Los Angeles PST), 'Language' (English (US)), and a checked checkbox for 'Display Item Tags'. A 'Save Changes' button is visible in the top right corner of the settings area.

Step: 05

Select this check box to enable "Login Activity"

The screenshot shows the Box Account Settings interface. The 'Security' tab is selected, and the 'Automatically accept incoming collaboration invitations' checkbox is checked. Under 'Email Notifications', there is a table for selecting notifications to receive:

	In Items I Own	In Items I've Joined
Downloads	<input type="checkbox"/>	<input type="checkbox"/>
Uploads	<input type="checkbox"/>	<input type="checkbox"/>
Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Previews	<input type="checkbox"/>	<input type="checkbox"/>
Deletes	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Under 'General Emails and Notifications', the 'Login Activity: Get notified when your account is accessed from a new device.' checkbox is highlighted with a red box. A callout box points to this checkbox with the text: 'Select this check box to enable "Login Activity"'. The 'Save Changes' button is visible in the top right corner of the settings area.

Step: 06

Click on "Save Changes"

The screenshot shows the Box Account Settings interface. The 'Sharing' tab is selected, and the 'Automatically accept incoming collaboration invitations' checkbox is checked. The 'Email Notifications' section is visible, with a table for selecting notifications to receive. A callout box with a location pin icon points to the 'Save Changes' button in the top right corner of the page.

Account Settings

Account | **Sharing** | Security | Profile | Diagnostics | Integrations

Automatically accept incoming collaboration invitations

Email Notifications

Select for which actions and on what type of content you would like to be emailed.

Notification Email

Notification Email: [Redacted]

Select Notifications to Receive

	In Items I Own	In Items I've Joined
Downloads	<input type="checkbox"/>	<input type="checkbox"/>
Uploads	<input type="checkbox"/>	<input type="checkbox"/>
Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Previews	<input type="checkbox"/>	<input type="checkbox"/>
Deletes	<input checked="" type="checkbox"/>	<input type="checkbox"/>

General Emails and Notifications

Keep me updated with

Login Activity: Get notified when your account is accessed from a new device.

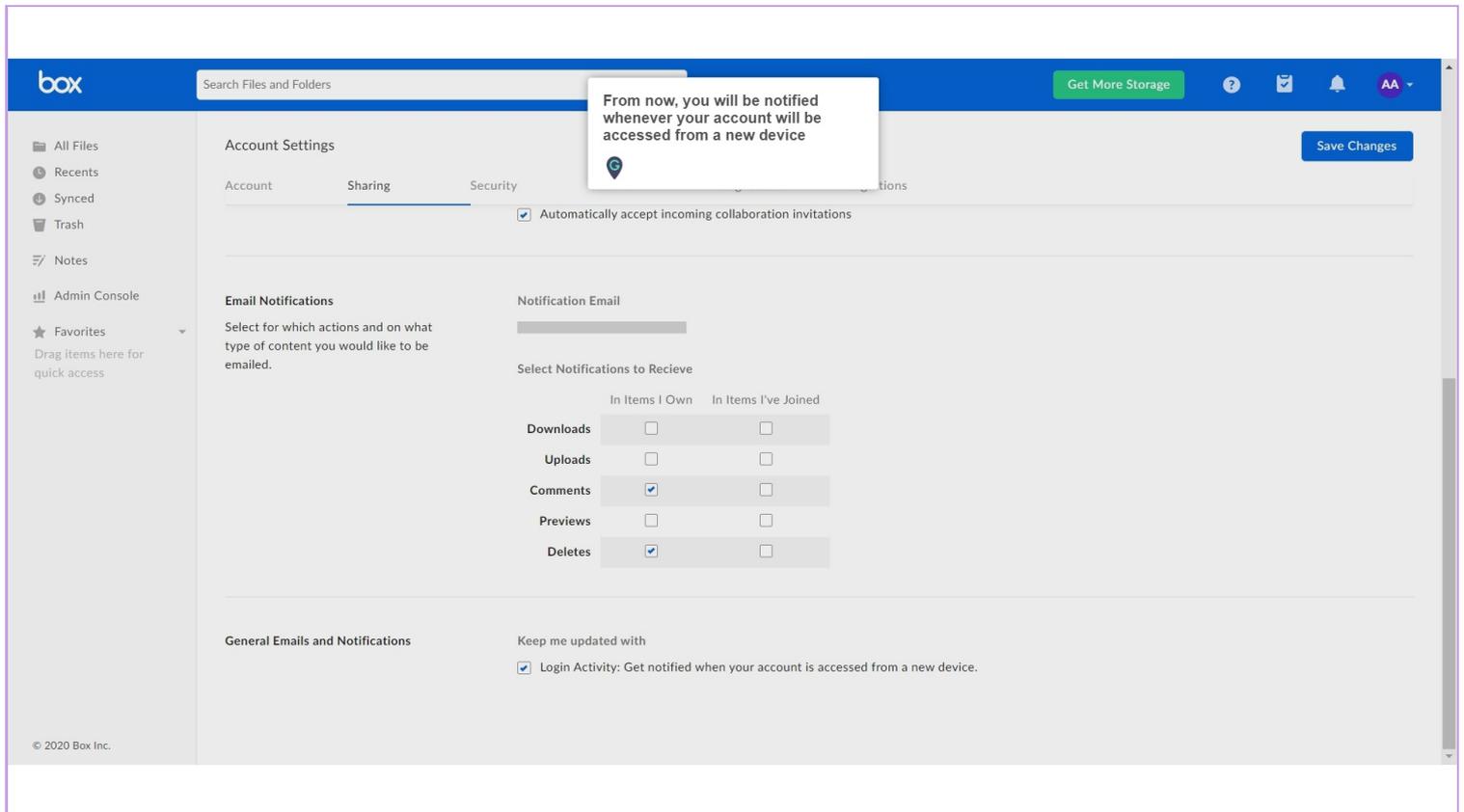
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Callout: Click on "Save Changes"

Save Changes

Step: 07

From now, you will be notified whenever your account will be accessed from a new device



The screenshot shows the Box Account Settings interface. A notification bubble at the top center reads: "From now, you will be notified whenever your account will be accessed from a new device". The "Account Settings" page is open to the "Sharing" tab. Under "Email Notifications", the "Login Activity: Get notified when your account is accessed from a new device" checkbox is checked. Other notification options include "Automatically accept incoming collaboration invitations", "Downloads", "Uploads", "Comments", "Previews", and "Deletes". The "General Emails and Notifications" section also has a "Keep me updated with" checkbox checked for "Login Activity".

Account Settings

Account Sharing Security

Automatically accept incoming collaboration invitations

Email Notifications

Select for which actions and on what type of content you would like to be emailed.

Notification Email

Select Notifications to Receive

	In Items I Own	In Items I've Joined
Downloads	<input type="checkbox"/>	<input type="checkbox"/>
Uploads	<input type="checkbox"/>	<input type="checkbox"/>
Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Previews	<input type="checkbox"/>	<input type="checkbox"/>
Deletes	<input checked="" type="checkbox"/>	<input type="checkbox"/>

General Emails and Notifications

Keep me updated with

Login Activity: Get notified when your account is accessed from a new device.

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Thank You!

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