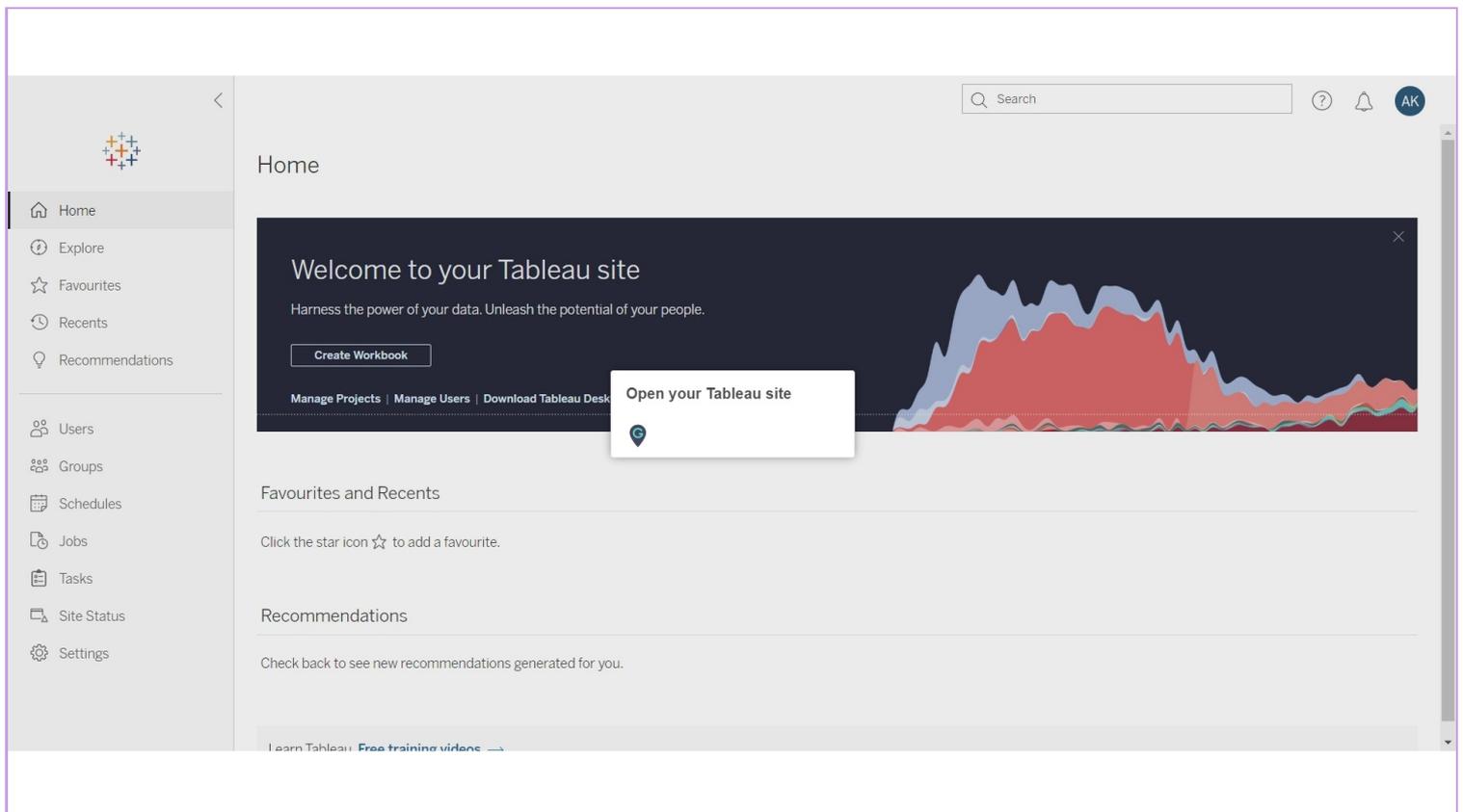




How to set Data Alert Notifications on Tableau
online

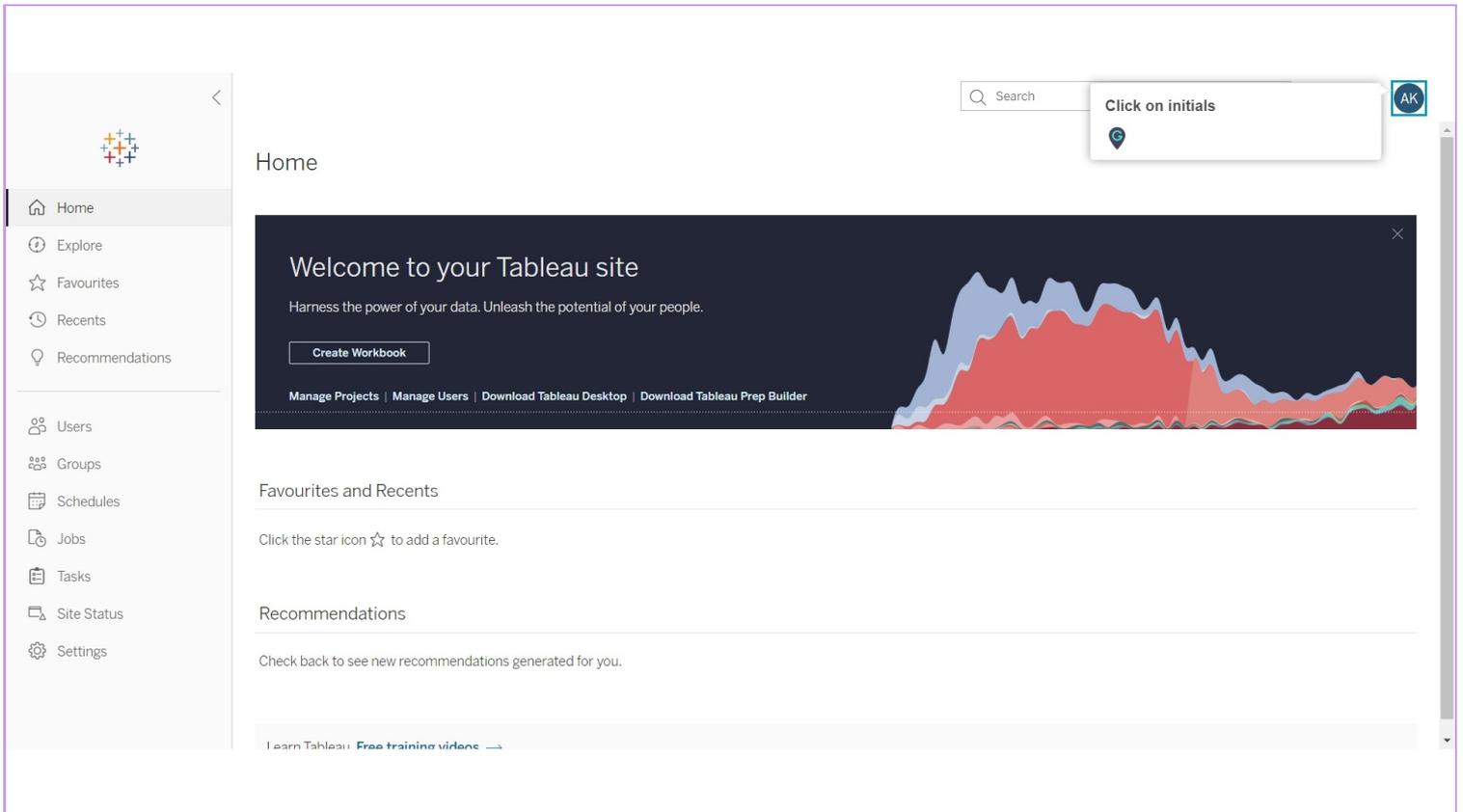
Step: 01

Open your Tableau site



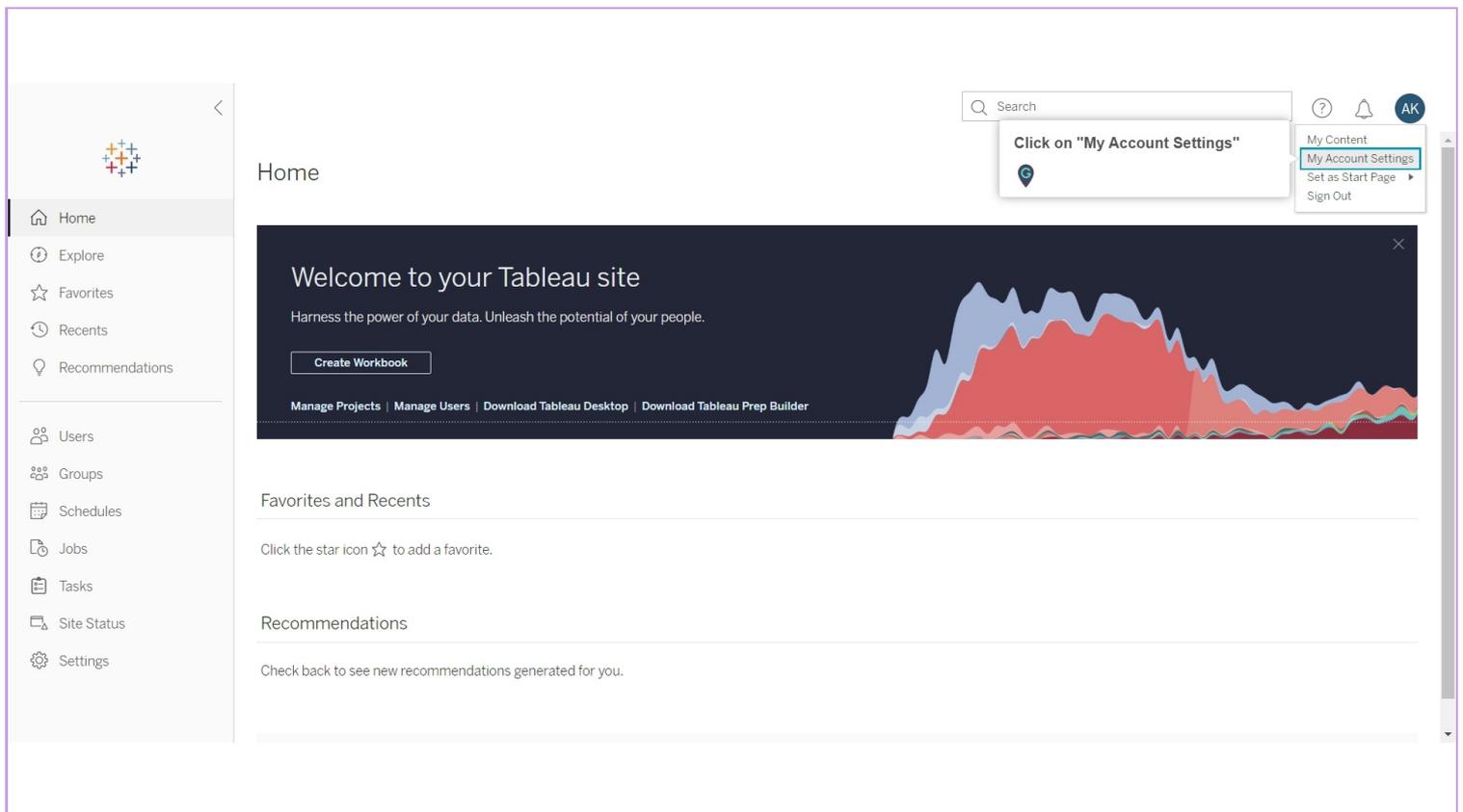
Step: 02

Click on initials



Step: 03

Click on "My Account Settings"



The screenshot shows the Tableau home page interface. On the left is a navigation sidebar with options: Home, Explore, Favorites, Recents, Recommendations, Users, Groups, Schedules, Jobs, Tasks, Site Status, and Settings. The main content area is titled "Home" and features a "Welcome to your Tableau site" banner with a "Create Workbook" button and links for "Manage Projects", "Manage Users", "Download Tableau Desktop", and "Download Tableau Prep Builder". Below the banner are sections for "Favorites and Recents" and "Recommendations". In the top right corner, there is a search bar, a user profile icon labeled "AK", and a notification bell. A callout box points to the user profile icon, displaying a menu with the following options: "My Content", "My Account Settings" (highlighted with a red box), "Set as Start Page", and "Sign Out".

Step: 04

Select this check box to enable notifications

You will be notified through email when an alert on your site is suspended due to repeated failures

The screenshot shows the user profile and settings page for 'aishwarya karanjkar'. The user's role is 'Site Administrator Creator' and they last signed in on Feb 5, 2020, at 3:52 PM. The 'Settings' tab is selected, displaying various configuration options:

- Welcome Banner:** You can show or hide the welcome banner on your Home page. Show welcome banner. [Save Changes]
- Language:** Unspecified. [Save Changes]
- Locale:** Unspecified. [Save Changes]
- Subscription Time Zone:** (UTC+05:30) Asia/Calcutta. Show all time zones. Set the time zone used for subscription schedules you create. [Learn more](#). [Save Changes]
- Subscription Notifications:** You can receive email when a subscription on your site is suspended due to repeated failures. Send email when a subscription is suspended.
- Data Alert Notifications:** You can receive email when an alert on your site is suspended due to repeated failures. Send email when an alert is suspended.

A callout box points to the checked checkbox under Data Alert Notifications with the text: "Select this check box to enable notifications. You will be notified through email when an alert on your site is suspended due to repeated failures".

Step: 05

Click on "Save Changes"

The screenshot shows the user settings page for 'aishwarya.karanjkar'. The page includes a navigation sidebar on the left with options like Home, Explore, Favorites, Recents, Recommendations, Users, Groups, Schedules, Jobs, Tasks, Site Status, and Settings. The main content area displays various settings sections, each with a 'Save Changes' button. A callout box with a location pin icon and the text 'Click on "Save Changes"' points to the 'Save Changes' button for the 'Data Alert Notifications' section.

Setting Category	Description	Action
Welcome Banner	You can show or hide the welcome banner on your Home page. <input checked="" type="checkbox"/> Show welcome banner	Save Changes
Language	Unspecified	Save Changes
Locale	Unspecified	Save Changes
Subscription Time Zone	(UTC+05:30) Asia/Calcutta <input checked="" type="checkbox"/> Show all time zones Set the time zone used for subscription schedules you create. Learn more	Save Changes
	If you own scheduled flow runs or published extract refreshes, you can receive email notifications for failures. <input checked="" type="checkbox"/> Send email when flow runs or scheduled refreshes fail.	Save Changes
Subscription Notifications	You can receive email when a subscription on your site is suspended due to repeated failures. <input type="checkbox"/> Send email when a subscription is suspended.	Save Changes
Data Alert Notifications	You can receive email when an alert on <input checked="" type="checkbox"/> Send email when an alert is suspen	Save Changes

Thank You!

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