

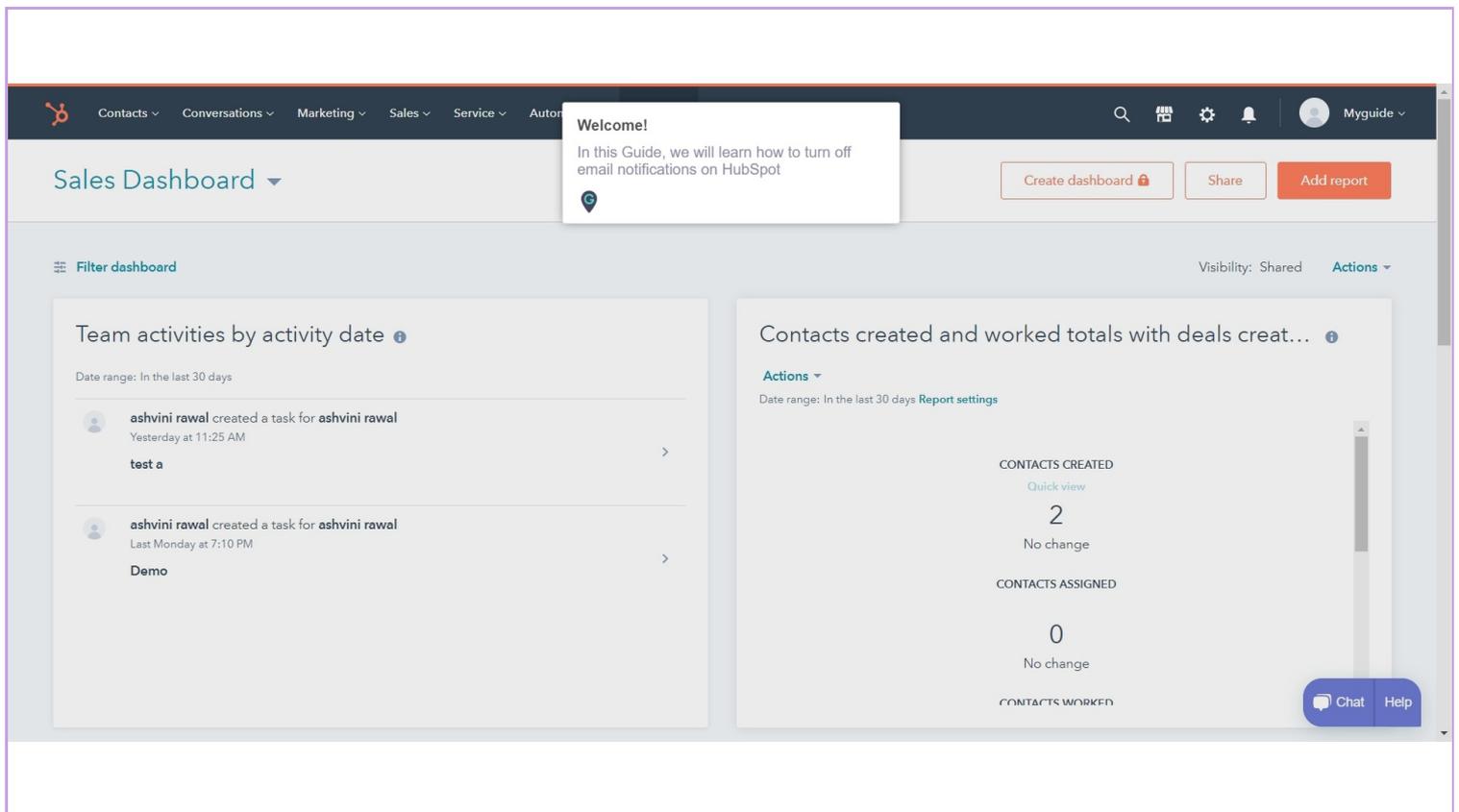


How to turn off email notifications on HubSpot

Step: 01

Welcome!

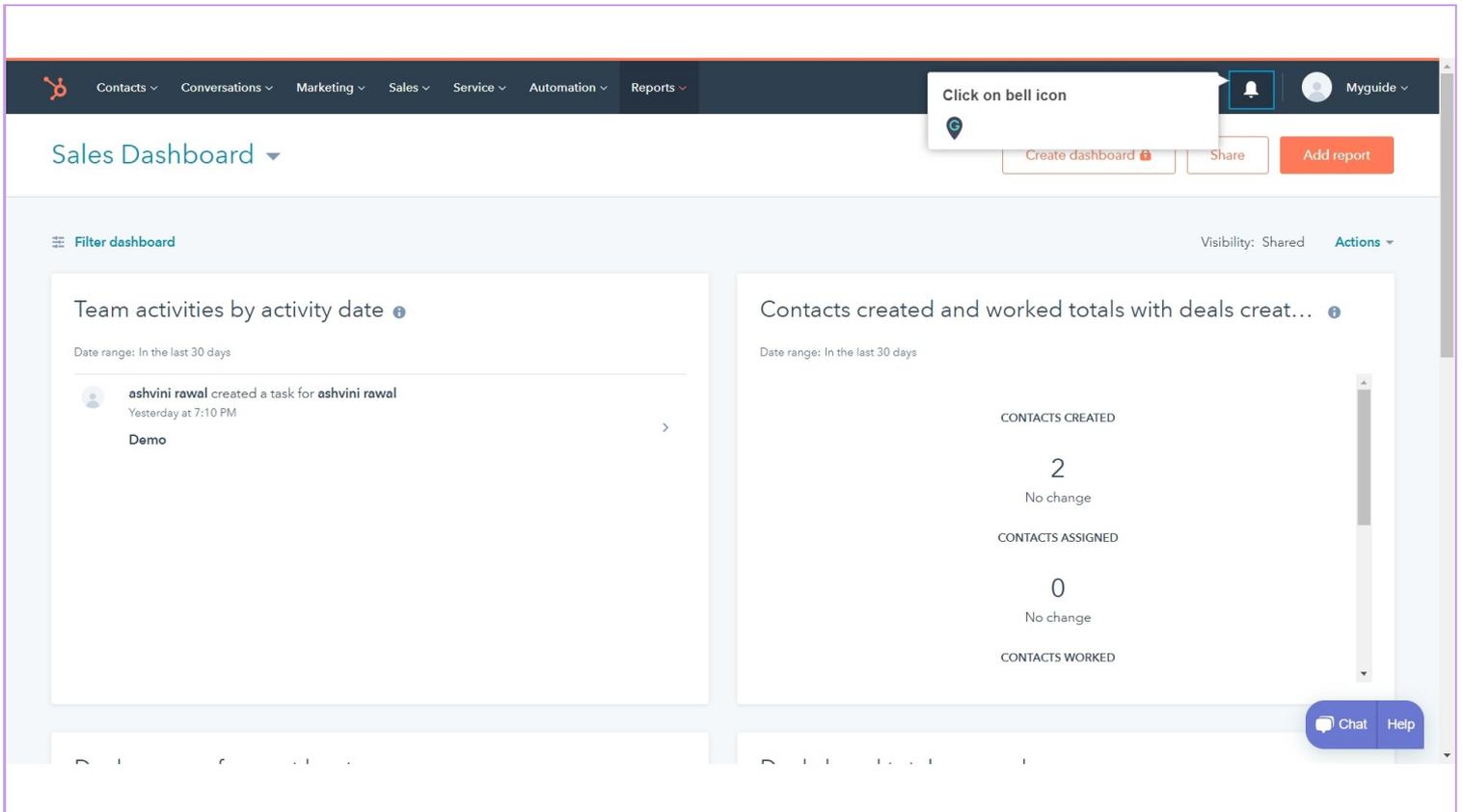
In this Guide, we will learn how to turn off email notifications on HubSpot



The screenshot shows the HubSpot Sales Dashboard interface. A dark navigation bar at the top contains the HubSpot logo and menu items: Contacts, Conversations, Marketing, Sales, Service, and Automation. On the right side of the navigation bar are search, dashboard, settings, notifications, and a user profile icon labeled 'Myguide'. Below the navigation bar, the main content area is titled 'Sales Dashboard'. A white tooltip box with a location pin icon is overlaid on the dashboard, containing the text: 'Welcome! In this Guide, we will learn how to turn off email notifications on HubSpot'. To the right of the tooltip are three buttons: 'Create dashboard' (with a lock icon), 'Share', and 'Add report'. Below the dashboard title, there is a 'Filter dashboard' section and a 'Visibility: Shared' indicator. The dashboard is divided into two main panels. The left panel is titled 'Team activities by activity date' and shows a list of activities for 'ashvini rawal' with dates and times. The right panel is titled 'Contacts created and worked totals with deals creat...' and displays a summary of metrics: 'CONTACTS CREATED' with a value of 2, 'CONTACTS ASSIGNED' with a value of 0, and 'CONTACTS WORKED' with a value of 0. A 'Chat' and 'Help' button is visible in the bottom right corner of the dashboard area.

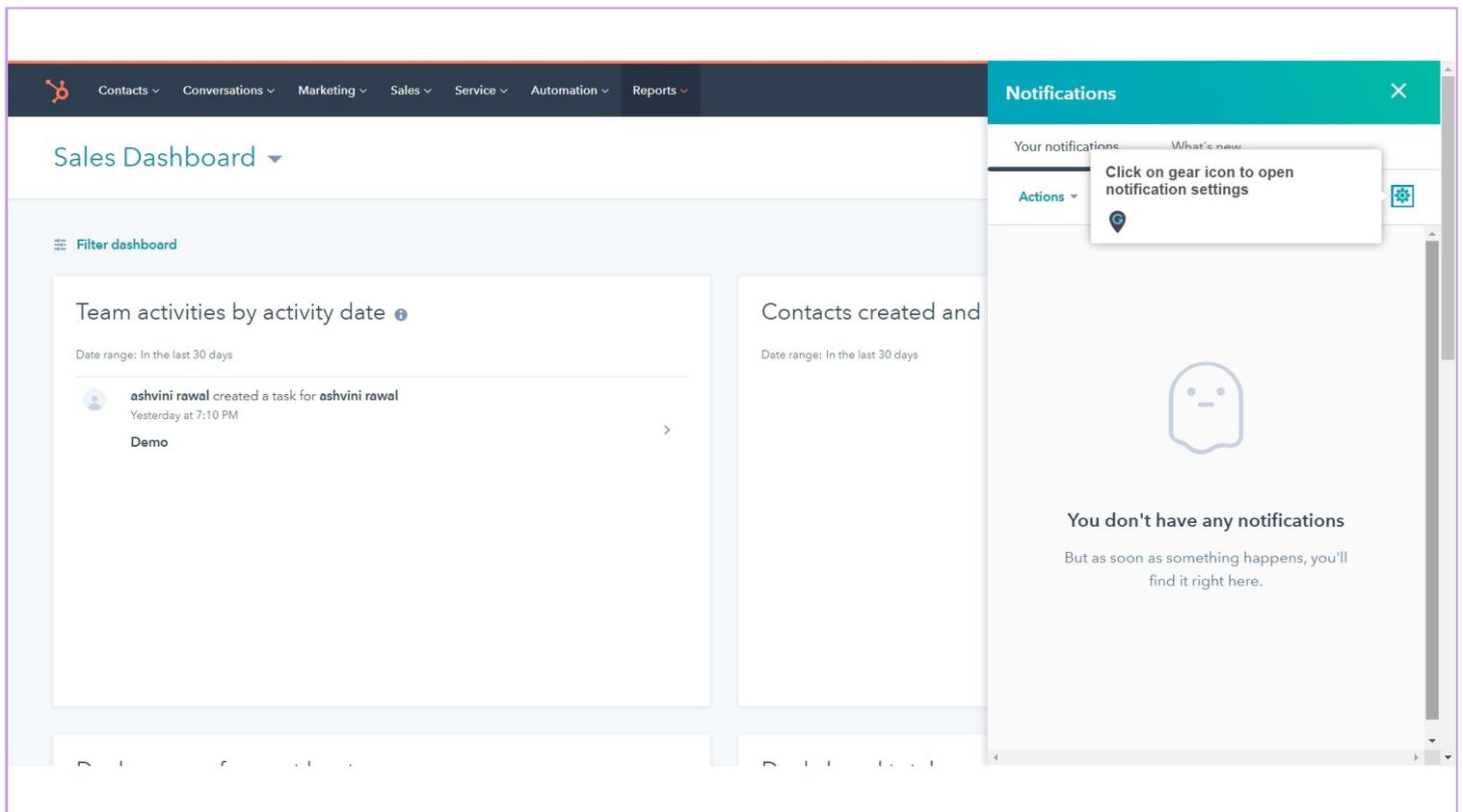
Step: 02

Click on bell icon



Step: 03

Click on gear icon to open notification settings



Step: 04

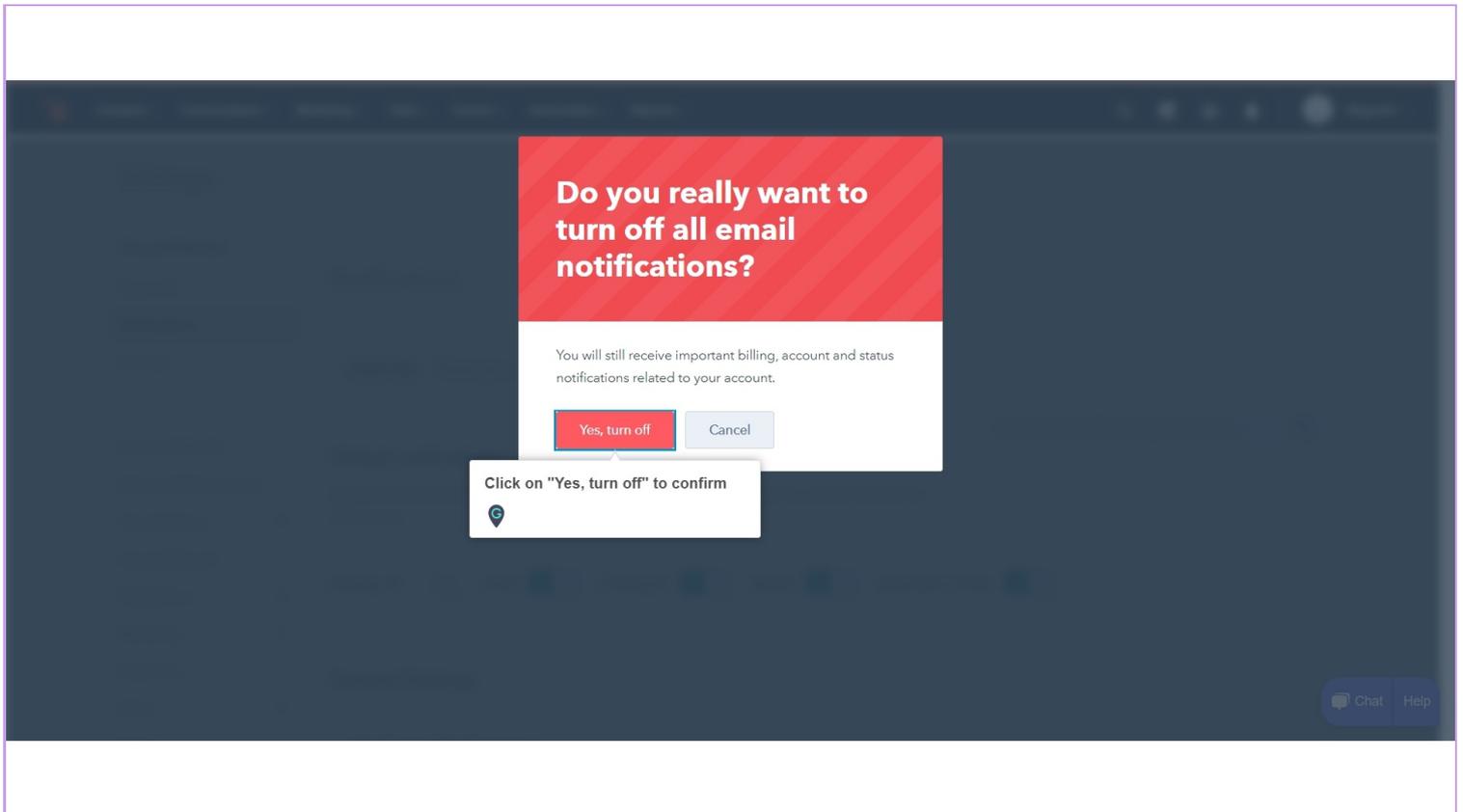
Turn off the toggle key to disable email notifications

You can enable them anytime

The screenshot shows the HubSpot Settings interface. The left sidebar lists various settings categories, with 'Notifications' selected. The main content area is titled 'Notifications' and includes a 'Look out.' message about desktop permissions, a search bar for notification preferences, and 'Global notifications' settings. The 'Email' toggle is currently turned on (checked), and a callout box highlights it with the text: 'Turn off the toggle key to disable email notifications. You can enable them anytime'. Other toggles for 'Desktop' and 'Notification Center' are also visible.

Step: 05

Click on "Yes, turn off" to confirm



Step: 06

Changes have been saved!

The screenshot displays the HubSpot Settings interface for a user named 'Myguide'. The page is titled 'Settings' and features a navigation menu on the left with categories like 'Your preferences', 'Basic info', 'Notifications', 'Security', 'Account Defaults', 'Contacts & Companies', 'Conversations', 'Import & Export', 'Integrations', 'Marketing', 'Properties', and 'Sales'. The 'Notifications' section is active, showing a 'Global notifications' area with options for Desktop, Email, Floating, Mobile, and Notification Center, all of which are currently turned on. A 'Look out.' banner at the top of the notifications section asks for permission to send notifications to the desktop. A 'Change saved' notification is visible at the top of the settings page, and a 'Changes have been saved!' toast notification is displayed in the center of the screen. The bottom right corner contains 'Chat' and 'Help' buttons.

Thank You!

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